

MINUTES
Education, Community, & Human Development Curriculum Committee
Friday, April 24, 2026
9:00 AM, Conducted Electronically

Chair of the FECHD Curriculum Committee: Curtis Magnuson (SWHS)

Present:

Allyson Jule (Dean's Office)
Andrea Sator (ABT)
Carol Suhr (ADED)
Carolyn MacLaren (CE)
Gena Hamilton (SOE)
Helen Butner (UUP)
Inaam Charaf (DIS)
Rilla Apostolakis (Advising)

Regrets/Absent:

Leanne Joe (TLC)
Lisa Moy (Dean's Office)
Thais Amorim (CYFS)

Recorder: Angie Reid*

* Indicates Non-Voting Member

1. Call to Order

1.1. Approval of Agenda – April 24, 2026

MOTION:

That the agenda of April 24, 2026 be approved as presented.
Gena Hamilton / Allyson Jule
CARRIED.

1.2. Approval of Minutes – March 27, 2026

MOTION:

That the minutes of March 27, 2026 be approved as presented.
Andrea Sator / Rilla Apostolakis
CARRIED.

2. For Approval

3. For Recommendation to Faculty Council

3.1. HSER 200 Interview and Assessment Skills for Human Services – Major Revisions – *Curtis Magnuson*

MOTION:

That the major revisions to HSER 200 Interview and Assessment Skills for Human Services be accepted and recommended to ECHD Faculty Council with the following amendments:

- In the memo under 2. b) i., revise “re-taking” to “retaking”.
- Under Recommended Evaluation Methods and Weighting, add a category for the 10% listed.

Curtis Magnuson / Helen Butner
CARRIED.

3.2. HSER 140 Introduction to Indigenous-Centred Human Services – Major Revisions – *Curtis Magnuson*

MOTION:

That the major revisions to HSER 140 Introduction to Indigenous-Centred Human Services be accepted and recommended to ECHD Faculty Council with the following amendments:

- In the memo under 2. b) ii., revise “re-taking” to “retaking”.
- In the memo under 6, add a period to the end of the paragraph.
- In the memo under 7, revise to “Métis”.
- Under Recommended Evaluation Methods and Weighting, add a category for the 10% listed.
- Under Course Content and Topics, revise the 12th bullet to “Indigenization”.
- Recommend exploring if the pre-requisites can be written without duplicating “with a C or better”.
- Recommend confirming if LO6 should be “practice” or “practices”.

Curtis Magnuson / Inaam Charaf
CARRIED.

3.3. SOWK 297 Introduction to Mental Health and Substance Use – Major Revisions – *Curtis Magnuson*

MOTION:

That the major revisions to SOWK 297 Introduction to Mental Health and Substance Use be accepted and recommended to ECHD Faculty Council with the following amendments:

- In the memo under 2. b) i., revise “re-taking” to “retaking”.
- Recommend revising the Prerequisite section to “...HSER 120 and SOWK 110 with a C or better, (PSYC 102...)”.
- Revise the Prerequisite section to reflect that PSYC 102 is the recommended PSYC course, similar to the HSER 130 OCO approved at the March meeting.
- Under Recommended Evaluation Methods and Weighting, add categories for the two sections missing them.
- Under Texts and Resource Materials, capitalize “Current”.

Curtis Magnuson / Rilla Apostolakis

CARRIED.

3.4. University Foundation Certificate – Major Revisions – *Helen Butner*

MOTION:

That the major revisions to the University Foundation Certificate be accepted and recommended to ECHD Faculty Council with the following amendments:

- Throughout the memo, use consistent capitalization and language for the University Foundation certificate program.
- In the memo under 2. Rationale for Change(s) and subheading Background, define the ELS acronym the first time it is used. Recommend revising the first sentence to “success of the English Language Studies (ELS) program and...”
- In the memo under 2. Rationale for Change(s) and subheading Elimination of Previously Discontinued Courses, add VA 115, VA 160, VA 170, VA 224, VA 232, VA 252, VA 284, and LAS/SOC 200 to the second bullet.
- In the memo under 2. Rationale for Change(s) and subheading Addition of Additional Electives, add MEDA 100, SOCA 100, THEA 100, VA 100, VA 110, FR 101, ANTH 111, BIO 106, and BUS 145 to the list of academic electives.
- In the memo, bold numbers 6-8 of the list.
- In the memo under 6, revise to “degree/diploma”.
- In the memo under 8, revise to “No additional resources will be required to support the program changes beyond those already allocated for delivery following the pre-ELS suspension. Existing supports for timetable development and the offering of additional sections will remain sufficient.”
- In the memo under 10, add periods to the end of PLOs 5 and 9 in the first row and PLOs 4 and 10 of the second.
- In the memo under 10, revise the ILO Alignment to “...5, 8” in all rows.
- Under Entrance Requirements Level 2, reverse the order of EAP 076 and EAP 074.

- Under Fees and Additional Costs, capitalize “Bookstore” and revise the second sentence to “the UFV International website”.
- In the table under Program Outline – Level 1 Required Courses, reverse the order of EAP 076 and EAP 074.
- Under Program Outline – Level 1 Required Courses Note 1, add a period to “etc.”
- Under Program Outline – Level 1 Elective Options, revise first sentence to “1 & 2”.
- Under Program Outline – Level 1 Elective Options, add “and/or” at the end of each bullet.
- Under Program Outline – Level 1 Academic Electives, revise to “(See note 2.)”
- Under Program Outline – Level 1 Academic Electives, revise “SJGS 102” to “SJGS 101”.
- Under Program Outline – Level 1 Academic Electives, revise “BUS 143” to “BUS 145”.
- Under Program Outline – Level 2 And Academic Electives, revise to “(See note 2.)”
- Under Program Outline – Level 2 And Academic Electives, replace BUS 143 and 144 with BUS 145.
- Under Program Outline – Level 2 And Academic Electives, revise “History 100 level” to “History: Any HIST 100-level course”.
- Under Program Outline – Level 2 And Academic Electives, revise “SJGS 102” to “SJGS 101”.
- Under Transfer Credit, replace “advisor” with “academic advisor”.
- Under Undergraduate Continuance, make “cumulative grade point average” lowercase for consistency.
- Under Graduation Requirements, revise to “Students can apply for graduation in the first month of their final semester. See [Graduation](#) for the completion term deadlines to submit your application for graduation and for more information.”
- Under Program Outline – Level 1 Academic Electives, recommend removing “BUS 100 (elective)” from the Recommended Order of CIS/COMP Courses list.
- Recommend replacing “program advisor” with another term throughout the Calendar Copy since that position no longer exists.
Recommend confirming if “challenge” in the Transfer Credit section refers to PLAR and revising to reflect such if it does.

Helen Butner / Carolyn MacLaren
CARRIED.

4. Discussion Items

4.1. BA CYC Intake Suspension and Course Substitutions – *Allyson Jule*

- Allyson shared a list of course substitutions that are being offered for current BA CYC students needing to complete graduation requirements.
- Allyson clarified that "suspend" is a more accurate word than "pause." She will make minor revisions to the memo before submission to ECHD Faculty Council.
- Gena identified a potential future BA CYC program revision option that could include crosslisting select ECE and CYC courses.

4.2. UEC Pre-Check Feedback – Detailed Content in Evaluation Methods and Weighting Details and Typical Instructional Methods Sections

- Angie shared that recent UEC Pre-Check feedback shows that the Committee has a preference for short, condensed content under Details in both the Evaluation Methods and Weighting and Typical Instructional Methods sections of OCOs.

4.3. Open Discussion

5. Information Items

5.1. 2026-27 FECHD Meeting Schedule – Please place holds in your calendar. Outlook invitations will not be sent until the membership list is finalized in August or September.

6. Adjournment