FACULTY COUNCIL
FACULTY OF HEALTH SCIENCES
MEETING MINUTES

January 27, 2012
9:00 – 11:00 am, Room D239, Chilliwack Campus

CHAIR: Ian McAskill

PRESENT: Kevin Antonishen, Janine Roberts
Chris Bertram, Paula Stubbings
Amber Zutz, Marlene Upton
Shelley Canning, Debbie Jobb
Karen Davidson, Gianina Bocsanu
Sandra Flynn, Stephanie Kelly
Nancy Goad, Dani-Lissa Brisbin
Anne Kent, Leta Zaleski
Hannah MacDonald, Rosie Friesen

RECODER: Charlene Smadello

1. GUESTS and WELCOME

The meeting was called to order at 9:07 am with Ian McAskill as chair. No guests were in attendance.

2. APPROVAL of AGENDA and MINUTES

2.1 Validation of Quorum

A quorum was present.

2.2 The Adoption of the Agenda

Agenda was presented and some items were added by the Chair, Ian McAskill.

2.3 Adoption of Minutes

The minutes of December 12, 2011 were not provided.
3. BUSINESS ARISING FROM THE MINUTES:
   3.1 Development of Terms of Reference for Elections and Nominations Committee
   This item was tabled until the next meeting on February 27, 2012.

4. STANDING ITEMS

   There are presently no standing items. A discussion ensued and Faculty Council requested standing items be included in the agenda each month.

   **MOTION:**
   
   Nancy Goad/Stephanie Kelly

   That a representative from Senate present reports to Faculty Council meetings.
   
   **Carried Unanimously**

5. DISCUSSION ITEMS

5.1 KPE changes:

   **Moved by Amber Zutz**

   **MOTION:** THAT Faculty Council approve a change to the Math entrance requirement, the wording of the pre-requisite.
   
   **Carried Unanimously**

   **MOTION:** THAT Faculty Council approve a wording of pre-requisite change to courses KPE 366, KPE 371 and KPE 362.
   
   **Carried Unanimously**

   A discussion ensued in regards to students who do not meet the entrance requirements who are presently allowed to graduate with a KPE degree without first being admitted into the program and meeting the entrance requirements. This motion is presented to prevent students from obtaining a KPE degree, without first meeting the admission entrance requirements.

   **MOTION:** THAT Faculty Council approve a pre-requisite addition of a no waiver clause to the courses KPE 450c and KPE 455.
   
   **Carried Unanimously**

   **MOTION:** THAT Faculty Council approve a removal of a pre-requisite in the course KPE 350.
   
   **Carried Unanimously**

   **MOTION:** THAT Faculty Council approve a change of a pre-requisite and removal of a certain course to KPE 302.
MOTION: THAT Faculty Council approve a change in wording of a pre-requisite, the updated learning objectives/outcomes and approves the removal of Biology 111/112 as a pre-requisite in KPE 270 course.

Carried Unanimously

5.2 Dental Hygiene Changes

Stephanie Kelly

MOTION: THAT Faculty Council approve the changes to the course Dental Hygiene 262 from the previous 13 clinical objectives to 8 clinical objectives.

Carried Unanimously

5.3 PN Proposal Changes

Debbie Jobb

.1 MOTION: To approve the English language proficiency requirement rewording to conform to the accepted standard at UFV.

16 in favour
1 abstention
Carried

A discussion ensued whether 19 credits was sufficient. It met 25% residency but meant a student would not necessarily complete even one full semester at UFV.

.2 MOTION: To approve the rewording in keeping with the 25% residency requirement at UFV but also to ensure program graduates are safe to practice.

0 in favour
13 not in favour
4 abstentions
Motion defeated

The rationale presented was the numbers were chosen to avoid previous PN program numbering.

.3 MOTION: To approve change in course numbers as suggested by Elaine Harris. The subject code is the same as the code for the courses in the current certificate program but the numbers have been changed with 140s and 150s designating first year courses and 240s and 250s designating second year courses.

Carried unanimously
.4 MOTION: To approve to improve clarity, the prerequisite for all courses was changed from “admitted to the PN program” to read “enrolled in the Practical Nursing diploma program”.

Carried unanimously

A discussion ensued for the need to repeat listing of courses in each semester that were pre-requisites to final consolidation course in the previous semester.

.5 MOTION: To approve all prerequisite and co-requisite courses as listed by both subject code and course number subject to the note that we don’t want to see redundancies in the ongoing listing of all program courses as pre-requisites for each course.

16 in favour
1 opposed
0 abstentions
Carried

.6 Practical Nursing Human Anatomy and Physiology, as a program prerequisite, was clarified. The course will be offered or a program course on a one-time basis for the fall 2012 intake. Subsequent students will have to take the course as a program admission request. The course will be available from a number of other post-secondary institutions. This course will need to come forward again for approval as a program admission requirement.

(No motion presented, no vote was taken)

Reassignment of course credits requires review by curriculum committee and it was noted that this review did not occur. PN curriculum committee has been disbanded.

.7 MOTION: To approve credits as recalculated using a consistent formula of 1 credit per 15 class hours, 1 credit per 30 lab hours, or 1 credit per 40 clinical hours.

14 in favour
0 opposed
3 abstentions
Carried

Discussion was that this component requires further discussion/review by the curriculum committee.

.8 MOTION: To approve the course evaluation criteria which were reworked to conform to the Provincial Practical Nurse Student Guides and percentages with the understanding that evaluation methods are examples only.

16 in favour
1 abstention
Carried
.9 Errors in formatting, punctuation and grammar were corrected.
   (Accepted by all)

*Moved by Sandra Flynn/Karen Davidson*

Further discussion regarding the need to establish a careful review of clinical placement availability required to support the new PN curriculum. Consultation with the Health Authority has occurred but does not address the nature of detailed review required to ensure necessary placement experiences.

.10 MOTION: THAT the wording on page 32 of the proposal be amended needs to be consistent with the credit allocation.

*All in favour
   Carried unanimously*

5.4 Nominations and Elections Procedure

Discussed under 3.1.

5.5 Curriculum Committee Development

It was suggested that some consideration may be given to establish a curriculum committee and this item will be brought forward to the next Faculty Council meeting.

Adjournment.

Next meeting: Monday February 27th, 9:00 - 11:00 am, in Room D236.