

PAYROLL SCHEDULE 2024 & 2025



[Click Here for Timesheet](#)

SUBMIT TIME SHEETS FOR PERIOD OF	WORKSTUDY TIME SHEETS DUE IN CAREER CENTRE	ALL OTHER TIME SHEETS	PAY DATE	
	CONTINUING ED. TIME SHEETS DUE IN PAYROLL OFFICE	DUE IN PAYROLL OFFICE		
	by 3:00 P.M.	by 3:00 P.M.		
2024				
Dec. 24 - Jan. 08	Jan. 04	Jan. 08	Jan. 15	PP 01
Jan. 09 - Jan. 23	Jan. 20	Jan. 22	Jan. 31	PP 02
Jan. 24 - Feb. 08	Feb. 06	Feb. 08	Feb. 15	PP 03
Feb. 09 - Feb. 23	Feb. 20 *	Feb. 22 *	Feb. 29	PP 04
Feb. 24 - Mar. 08	Mar. 06	Mar. 08	Mar. 15	PP 05
Mar. 09 - Mar. 23	Mar. 19	Mar. 21	Mar. 28	PP 06
Mar. 24 - Mar. 31	Mar. 22 **	Mar. 26 **	Apr. 15	PP 07 FYE
Apr. 01 - Apr. 08	Apr. 04 *	Apr. 08 *	Apr. 15	PP 07
Apr. 09 - Apr. 23	Apr. 19	Apr. 23	Apr. 30	PP 08
Apr. 24 - May 08	May. 06	May. 08	May. 15	PP 09
May 09 - May 23	May. 22 *	May. 24 *	May. 31	PP 10
May 24 - Jun. 08	Jun. 05	Jun. 07	Jun. 14	PP 11
Jun. 09 - Jun. 23	Jun. 19	Jun. 21	Jun. 28	PP 12
Jun. 24 - Jul. 08	Jul. 04	Jul. 08	Jul. 15	PP 13
Jul. 09 - Jul. 23	Jul. 22	Jul. 24	Jul. 31	PP 14
Jul. 24 - Aug. 08	Aug. 06	Aug. 08	Aug. 15	PP 15
Aug. 09 - Aug. 23	Aug. 21	Aug. 23	Aug. 30	PP 16
Aug. 24 - Sept. 08	Sep. 04	Sep. 06	Sep. 13	PP 17
Sept. 09 - Sept. 23	Sep. 18 *	Sep. 20 *	Sep. 27	PP 18
Sept. 24 - Oct. 08	Oct. 03 *	Oct. 07 *	Oct. 15	PP 19
Oct. 09 - Oct. 23	Oct. 22	Oct. 24	Oct. 31	PP 20
Oct. 24 - Nov. 08	Nov. 05 *	Nov. 07 *	Nov. 15	PP 21
Nov. 09 - Nov. 23	Nov. 20	Nov. 22	Nov. 29	PP 22
Nov. 24 - Dec. 08	Dec. 04	Dec. 06	Dec. 13	PP 23
Dec. 09 - Dec. 23	Dec. 14	Dec. 17 ***	Dec. 24	PP 24 XMAS
2025				
Dec. 24 - Jan. 08	Jan. 06	Jan. 08	Jan. 15	PP 01
Jan. 09 - Jan. 23	Jan. 22	Jan. 24	Jan. 31	PP 02
Jan. 24 - Feb. 08	Feb. 05	Feb. 07	Feb. 14	PP 03
Feb. 09 - Feb. 23	Feb. 19 *	Feb. 21	Feb. 28	PP 04
Feb. 24 - Mar. 08	Mar. 05	Mar. 07	Mar. 14	PP 05
Mar. 09 - Mar. 23	Mar. 18	Mar. 20	Mar. 27	PP 06
Mar. 24 - Mar. 31	Mar. 21 **	Mar. 25 **	Apr. 15	PP 07 FYE

* NOTE (1)- Earlier deadlines due to Statutory Holidays [Click here for Statutory Holiday dates](#)

** NOTE (2) - A separate timesheet for March 24-31 must be submitted by March 26/24 and March 26/25 to accommodate the Finance year-end. The pay date remains at April 15.

*** NOTE (3) - Pending HR Approval Re: UFV Holiday Closure

Contact Us:

Financial Services Payroll	Monday - Friday 8:30am - 4:30pm
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www.ufv.ca/finance/payroll	Click Here for Timesheet