

Indian Act Exemption for Employment Income Guidelines

Send completed form and confirmation to Payroll:

Email: payroll@ufv.ca or mail to Financial Services | Attention: Payroll Division | Abbotsford Campus A291

Guidelines

Status Indian employees who are performing all or part of their job duties on reserve may be eligible to be exempted from having income tax withheld from their pay cheque.

To determine eligibility for this exemption, complete the TD1-IN form. Part 1 of this form should be completed, signed and dated by the employee, and then submitted to the employer (Dean or Dean's Assistant) for Part 2 completion and signature.

The completed form must then be submitted to payroll for processing, with the applicable date ranges clearly specified.

Required Documents

- Completed "Determination of Exemption of an Indian's Employment Income" (TD1-IN)
- Confirmation information from the Dean's office (*this may be in the form of a cover letter, memo, or email*) and should include:
 - Percentage of job performed on reserve
 - Job position number, if known, or course CRN and/or course name
 - Applicable date range (or if the position is on-going)
(because an employee can have multiple positions, this ensures the exemption is applied to the appropriate circumstance)

Information

Below are links to CRA websites that provide information, guidelines, and the form required to claim this exemption:

Status Indian Tax Exemption Information and Forms – Definitions and General Information

<http://www.cra-arc.gc.ca/tx/bsnss/tpcs/pyrll/clcltng/spclsttns/ndn-eng.html>

Determination of Exemption of an Indian's Employment Income (TD1-IN) – Fillable Form

<https://www.canada.ca/en/revenue-agency/services/forms-publications/forms/td1-in.html>