

ADULT UPGRADING GRANT APPLICATION CHECKLIST

This application is fillable and allows a digital signature. Please ensure you **download and save the application BEFORE you fill it out** and save it again once complete. If you do not it will not save your information.

See page 2 of the application for complete instructions to each question. The following sections are **REQUIRED**:

- Section 1: Student Information**
 - Fill out all questions (1-14 and 17-20 are required)
 - If you are not a Canadian citizen, you must provide a copy of your Canadian immigration document that indicates "Category". Note, current PR cards do not state the Category.
- Section 2: Income**
 - Income is **REQUIRED** for applicant and spouse **OR** parents if applicable. Even if it is 0.
 - If you declare 0 income and have no income slips for 2020, a letter may be required. Please contact Financial Aid & Awards to discuss your options.
- Section 4: Applicant declaration**
 - Applicant must sign and date **BOTH** boxes (declaration and CRA consent) on this section
- Section 5: Parent, legal guardian, spouse and/or common law declaration**
 - If applicable box(es) on both page 6 and 7 must be signed
 - "I agree" must be checked off at top of page 7 for each signature
- Section 6: Course Details**
 - Courses must be listed - even if you are not registered yet.
Note: *Courses over 100 level are not eligible for this grant*
- Have you included **income verification for 2020**?
 - Income verification is required for applicant and spouse **OR** parents if applicable. This can be a copy of your **2020** CRA Notice of Assessment. You can also access an income verification form through your CRA account. If you have not done your taxes, then copies of T4's and/or ALL income slips for 2020.
 - If you have 0 income to declare and have no income slips for 2020, please contact Financial Aid & Awards at finaid@ufv.ca to discuss your options.
- Not a Canadian Citizen, have you **included a copy of your Canadian Immigration document**?
 - If you are not a Canadian citizen, you must provide a copy of your Canadian immigration document that indicates "Category". Note, current PR cards do not state the Category.
- Email completed application and scanned **PDF copies of ALL documentation** to finaid@ufv.ca . **Only PDF attachments will be accepted** – photos (jpeg, png) and links to shared drives **will NOT be accepted**.

Alternatively, you may print and complete the application and **either drop off** at the Abbotsford campus Financial Aid & Awards drop slot located just past the Student Services doors (B214) below the Student Life info board **OR mail** to:

University of the Fraser Valley
Financial Aid and Awards – CEP
45190 Caen Avenue
Chilliwack, BC V2R 0N3

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