

Unit Cleaning Schedule

Name	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6
	Bathroom	Kitchen	Recycling, compost & garbage	Common Area	Vacuuming	Mop floors
	Mop floors	Bathroom	Kitchen	Recycling, compost & garbage	Common Area	Vacuuming
	Vacuuming	Mop Floors	Bathroom	Kitchen	Recycling, compost & garbage	Common Area
	Common area	Vacuuming	Mop floors	Bathroom	Kitchen	Recycling, compost & garbage

Cleaning Duties

<p>Kitchen Common area in doubles</p> <ul style="list-style-type: none"> Wipe counters, tables and appliances (fridge/microwave) and external cupboard doors. Wipe any spills in fridge Sweep & mop floors <p>Other details:</p> <hr/> <hr/>	<p>Bathrooms</p> <ul style="list-style-type: none"> Clean toilet (bowl, base, seat). Clean interior shower & shower door Wipe counter/sink/mirror <p>Other details:</p> <hr/> <hr/>
<p>Recycling, compost and garbage</p> <ul style="list-style-type: none"> Take garbage from bathroom(s) and kitchen to waste disposal bins outside. Take recycling to waste disposal bins outside. Take compost to appropriate bin in the common room. <p>Other details:</p> <hr/> <hr/>	<p>Common area in quads</p> <ul style="list-style-type: none"> Tidy and dust living room. Vacuum carpet. <p>Other details:</p> <hr/> <hr/>