

Subject: Now Live! Manulife Healthcare Spending Account (HCSA)

UFV – Health Care Spending Account (HCSA) Transition to Manulife

As a follow up to the communication sent on March 12, 2024 (see attached) we are providing an update on the Health Care Spending Account (HCSA) Transition to Manulife.

Your HCSA funds are now available on Manulife's secure portal.

You are now able to submit eligible expenses for reimbursement through Manulife's secure and confidential benefits portal. Please note that any claims received in HR will not be processed. If you elected to designate to RRSP, this will not appear in the portal.

We have updated our [Health Care Spending Account web page](#) with materials to assist you.

Supporting Documentation

- [How to submit a claim](#)
- [Frequently asked questions](#)

Please remember to first submit claims through your core Extended Health (EHC) and Dental plans first. Your HCSA provides flexibility to claim amounts over and above what is covered by your core Extended Health (EHC) and Dental plans, including:

- coinsurance and/or maximums, and
- expenses that qualify under the Medical Expense Tax Credit for income tax purposes but are not covered by EHC or Dental. A list of eligible expenses may be found here: [Lines 33099 and 33199 – Eligible medical expenses you can claim on your tax return - Canada.ca](#)

Please refer to the following brochure for further details:
[HCSA Plan Member Guide - Credit Carryover with COB](#)

On behalf of the Total Compensation & Systems, ITS and Finance Teams.

Thank you,
The Compensation and Benefits Team