|  |
| --- |
| **The following information is meant to guide you in developing a plan for your Integrated Studies Degree. It is for your use and will only be shared with an advisor or any others with your consent**. |
| Student Name: Click or tap here to enter text. |
| Student ID Number: Click or tap here to enter text. | Phone Number (Optional): Click or tap here to enter text. |
| Student Email: Click or tap here to enter text. |
| Alternate Email (Optional): Click or tap here to enter text. |
| Number of university-level credits completed (not including those you are working on this semester):[ ]  0-29[ ]  30-59[ ]  60-89[ ]  90-120[ ]  More than 120 |
| My anticipated date of graduation is:  Semester: Choose an item. Year: Choose an item.  |
| Are you submitting a proposal for:[ ]  An original Theme (one you are creating)?[ ]  A request to use an existing Theme?If you are requesting to use an existing Theme, please identify which one:Choose an item. |
| Have you previously met with a UFV advisor to discuss developing a Theme? [ ]  Yes[ ]  No |

|  |
| --- |
| **Proposed Theme Area** |
| **Proposed Theme Area of Study**: Click or tap here to enter text.*When identifying an area of study, please note that the name of the Theme may change or evolve as a result of consultation and review with the program advisor and program chair.*  |
| **Purpose:** Provide an explanation of why you are pursuing this an option in this area.Click or tap here to enter text. |
| **Description:**Provide a brief description of this Theme area.* What is the scope of the proposed area of study (what will be included)?
* What are the limits to this Theme?
* How would you describe this Theme to someone unfamiliar with your program of study?

Click or tap here to enter text. |
| **Disciplines and Programs:** Which programs and disciplines do you anticipate completing courses in as part of your Theme?Click or tap here to enter text. |
| **Certificates and Diplomas:** Have you completed any diploma or certificate programs that you are planning to use for your Theme? Examples include: Aviation, Agricultural Technology, Records Management, Applied Business Technology, etc. The certificate or diploma may have been or may be completed as part of Continuing Education, or from outside of UFV.Click or tap here to enter text. |

|  |
| --- |
| **Learning Goals and Theme Development** |
| Your Theme should reflect both your subject interests as well as your educational goals. Below, identify between 3 and 4 **goals that you would like to accomplish in whole or in part through your Theme**. These goals may be related to:* Educational pathways (e.g. By focusing on XX, I will be preparing myself for future study in YY)
* Personal interests (e.g. Learning about XX and YY will allow me to better understand ZZ; Studying XX will mean that I’m better able to travel to YY; etc.)
* Professional preparation (e.g. I plan on pursuing a career in XX and this theme will provide YY needed to ZZ)
* Skills Development (e.g. I wish to be better prepared to use XX methods for YY purposes; I would like to develop proficiency in XX in order to do YY)

The goals that you identify can be a mix of these goal types (professional, personal, educational, skills), or others, or they can be of one type (e.g. all educational or all personal). These are *your* goals, after all! |
| **Goal 1** | [Summarize goal here] |
| **Goal 2** | [Summarize goal here] |
| **Goal 3** | [Summarize goal here] |
| **Goal 4** | [Summarize goal here] |
| **Skills Development**Your Theme should encompass more than content or knowledge specialization. It should also prepare you in developing core skills that are important to that Theme. For instance, a student interested in *Journalism Studies* would need to know how to write succinctly and under pressure, meet deadlines, and interview people they have never met before. Similarly, someone pursuing a Theme in *Games and Gaming* may need to develop skills in coding, game theory, or on-line communications. Below, identify between 3 and 4 **skillsets that you would like to accomplish in whole or in part through your Theme**.  |
| **Skillset 1** | [Summarize skills to be developed here] |
| **Skillset 2** | [Summarize skills to be developed here] |
| **Skillset 3** | [Summarize skills to be developed here] |
| **Skillset 4** | [Summarize skills to be developed here] |
| **Course Planning** |
| The intention of a Theme is to provide students the opportunity to pursue a greater degree of specialization, but to also do so at an advanced (upper-level) level of learning. |
|  | **300- or 400- Level Course** | **Prerequisite(s)** | **Have you completed the prerequisites yet?** |
| 1 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 2 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 3 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 4 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 5 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 6 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 7 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 8 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 9 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 10 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 11 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 12 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 13 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 14 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Discuss how the courses above will help you meet the goals you identified in the previous section.Click or tap here to enter text. |
| Identify any key areas related to your Theme that are not addressed by the courses above. These gaps may be in skills training, knowledge/ content, or other type of specialization.Click or tap here to enter text. |
| Review the courses above, and return to the proposed **name** for your Theme. Do these align well? If so, how?Click or tap here to enter text. |

**Self-Checklist for Course Plan**

* Does the list above include courses from at least two unique disciplines?
* Does the list above include at least 24 credits of upper-level study?
* Did you include additional courses that can meet your Theme, in case one of your other planned courses becomes unavailable?

|  |
| --- |
| **Additional Questions** |
| 1. Have you met with a program advisor for BIS to discuss your Theme proposal?

To book an appointment with the BIS Advisor, go to: [www.ufv.ca/advising](http://www.ufv.ca/advising)  | [ ] Yes[ ] No |
| 1. Have you reviewed the UFV Calendar for courses that are most relevant to your Theme?
 | [ ] Yes[ ] No |
| 1. Do you need more information on course availability?

Please note that advisors and the program chair may not always be able to provide course availability information, but will try to do so when possible.  | [ ] Yes[ ] No |
| 1. Are you planning on completing a minor or minors in addition to your Theme?

If so, please identify which one(s): Click or tap here to enter text. | [ ] Yes[ ] No |
| 1. Are you planning on taking courses at other institutions and using transfer credits from these courses to help meet your Theme?

If so, a program advisor will meet with you to discuss a Letter of Permission form, to ensure that course credit will transfer to UFV.  | [ ] Yes[ ] No |
| 1. Are you planning on applying for or completing Cooperative Education as part of your BIS program?

If so, a program advisor can discuss strategies for scheduling courses for your Theme around Cooperative Education placements.  | [ ] Yes[ ] No |
| Please let us know any questions related to the Theme that you may have for us!Click or tap here to enter text. |