

# How to Add Media in Kaltura Media Gallery

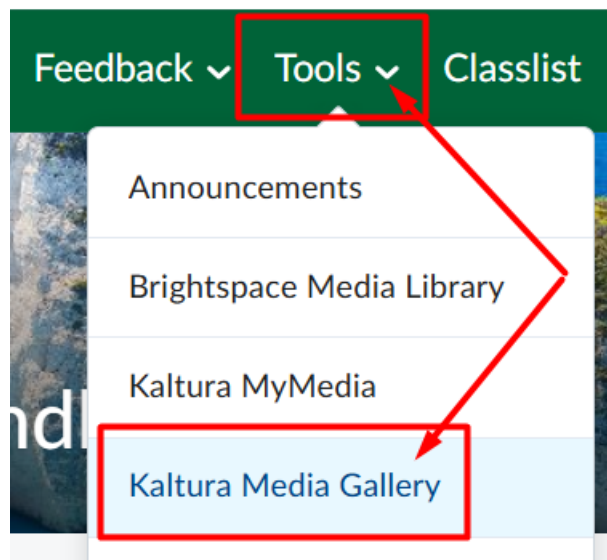
Email: [askTLC@ufv.ca](mailto:askTLC@ufv.ca)

Video: [video.ufv.ca](http://video.ufv.ca)

## Preparation

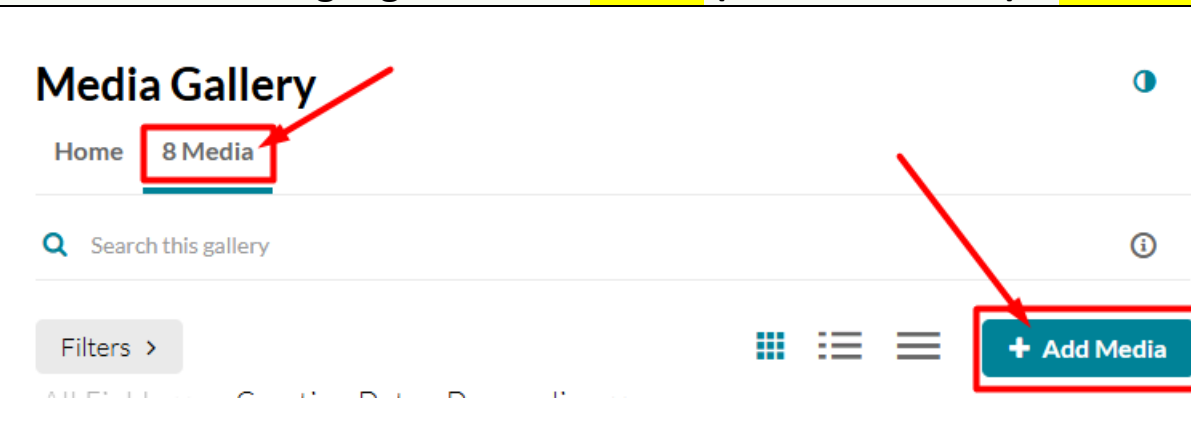
- A] Please use a **fast** network connection.
- B] If your browser (Chrome, etc.) doesn't work, please use [Mozilla Firefox](#) instead.
- C] Please *save a video first on your computer*.
- D] If your video is *too big to upload*, please compress it with [Handbrake](#).

## 1] In your course > Tools > Kaltura Media Gallery



## 2] Add Media

If "Home" is highlighted, click **Media** (next to "Home") > **Add Media**



### 3] Select one or more videos > Publish

## Add Media

Cancel **Publish**

Select one or more media items to add to the current gallery

My Media



ADD NEW

Q Search My Media

Filters > Search In: All Fields Sort By: Creation Date - Descending

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testing with BSP SSO account

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