

Kaltura Capture: How to Preview, Save & Upload

1] **Preview** button under the captured images

Mandatory: Title, Description, Tags

Delete or **Save & Upload** or Save now and upload later

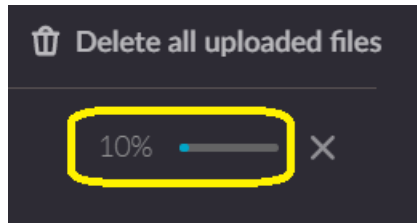
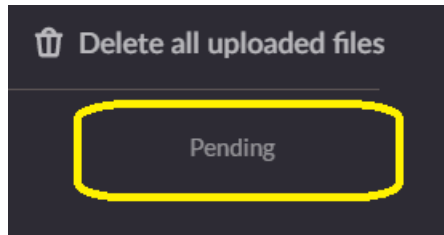
The screenshot displays the Kaltura Capture interface. On the left, there are two video preview windows: the top one is labeled 'Screen' and shows a slide with the University of the Fraser Valley logo and 'Kaltura Capture' text; the bottom one is labeled 'Camera' and shows a person speaking into a microphone. Below the camera preview is a play button icon circled in red, with a yellow arrow pointing to it and the word 'Preview' in a yellow box. To the right of the previews are three metadata fields: 'Title' (containing 'PowerPoint & WebCam Kaltura Capture - Jur'), 'Description' (containing 'Video Assignment #1 for CMNS-101-ON1'), and 'Tags' (containing 'CMNS-101-ON1' and 'Instructor's Name'). A yellow arrow points from the 'Save & Upload' button at the bottom to the 'Tags' field. At the bottom of the interface, there are three buttons: 'Delete', 'Save & Upload' (highlighted with a red box and a yellow arrow), and 'Save'. The video player below the previews shows a progress bar at 00:00:00 / 00:01:51, the date 06/19/2019, and a volume icon.

2] Started uploading > **Wait**

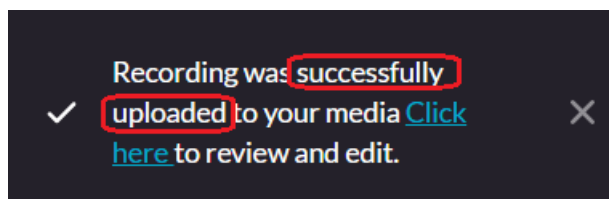
The screenshot shows a dark notification box with a white checkmark on the left and a close button (X) on the right. The text inside the box reads: 'Started uploading to your media.' followed by 'Kaltura Capture Video' and 'Assignment #1 - June 19th 2019'. The words 'Started uploading' are circled in red.

3] Pending > Wait

10% till 100% > Wait



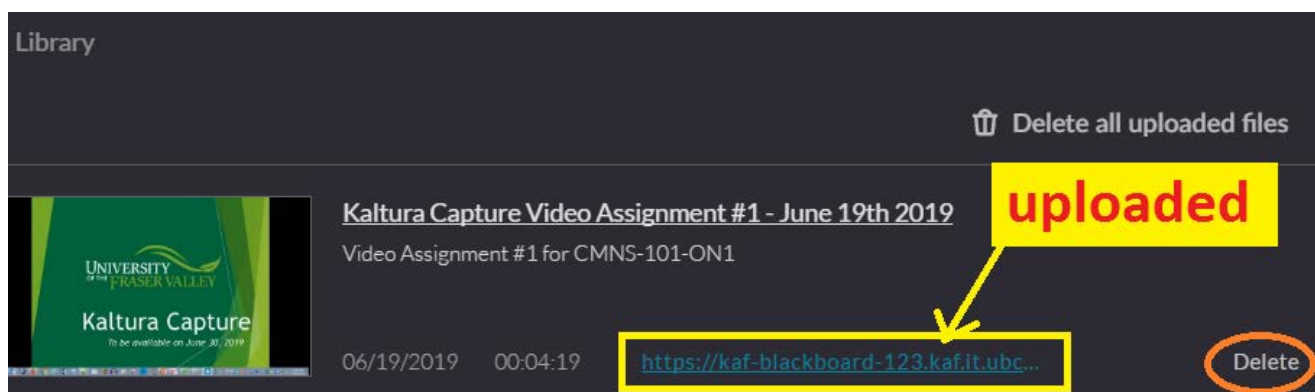
4] Recording was successfully uploaded to...



5] The web address at the bottom = successful uploading

Delete after Uploading = Just Delete Files from the Local Hard Drive

To delete files from the video server, go to your "My Media" and delete them there.



The image used in the camera sections is from [Creative Commons](#).

Created and revised by Soowook Kim on June 19 2019.