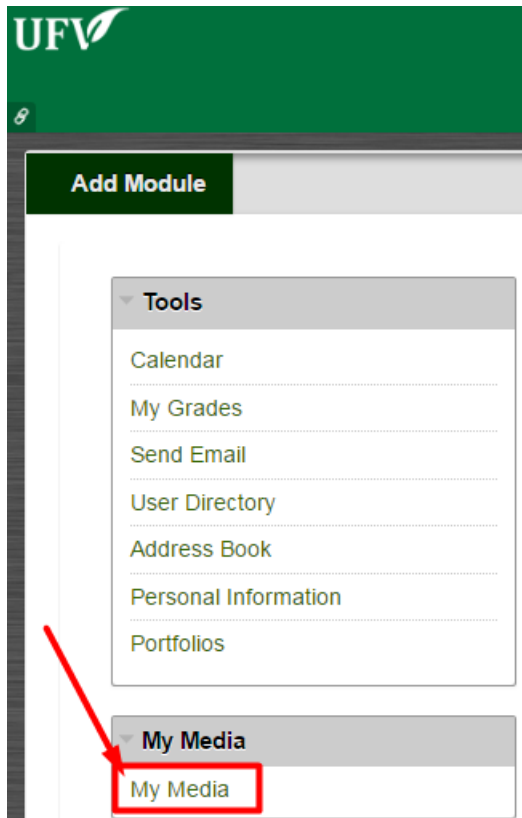


# Blackboard Module: My Media – Where & How

1] **My Media** appears in *My Blackboard*, usually on the left side, under *Tools*.



2] If you **cannot find** *My Media* in *My Blackboard* > top left section of *My Blackboard* > **Add Module**



### 3] Type **media** > click **Go**

## Add Module

Modules are items that include module titles and descriptions.  
page: My Blackboard

#### Search

media

#### Browse by Category

All

### 4] **Add** > **OK**

## My Media

My Media  
(More)...

Add

In Other

Displaying 1 to 2 of 2 items

Show All

Edit Paging...

← OK

### 5] If **My Media** does not appear, find it somewhere else inside *My Blackboard*.

## Add Module

#### Tools

Calendar

My Grades

Send Email

User Directory

Address Book

Personal Information

Portfolios

#### My Media

My Media