RESEARCH ADVISORY COUNCIL AGENDA
March 19, 2026 | 1:30 pm – 3:30 pm | Teams

Welcome and Introductions

1. **Items for Adoption**
   1.1 **Agenda: March 19, 2026**
   1.2 **Minutes: Jan. 15, 2026**

2. **Business**
   2.1 **Review Terms of Reference**

3. **Discussion**
   3.1 **Overview on grants (internal and external), contracts, intellectual property, research data management, research security, and peer review process discussion - Ash**

4. **Reports**
   4.1 **Research Office report – see attached**
   4.2 **Human Research Ethics Board report – no report**
   4.3 **Teaching and Learning Advisory Council report – see attached**
   4.4 **Senate Research Committee report – Shawn Geniole**
   The Research Excellence Award Committee has evaluated nominees and presented its recommendation to the Senate Awards and Honors Committee (SAHC).

5. **Roundtable Discussion (time permitting)**

6. **Information Items**
   6.1 **NSERC USRA applications due March 25, 2026**
   6.2 **Student Research Day – April 1, 2026, 10am-3pm in Evered Hall. Still looking for faculty judges. Sign up online by Monday, March 23.**
   6.3 **URE nominations deadline is Friday April 24, 2026**
   6.4 **Research that is requiring ethics approval for the summer should be submitted by the May deadline. For more information on deadlines and timeframes please visit our website: https://www.ufv.ca/research-ethics/apply/.**
   6.5 **If you have a course involving human participant research for the fall, please submit the application for course-based ethics approval by June 1. Please see course-based research eligibility requirements here: https://www.ufv.ca/research-ethics/guidance-notes/course-based-research/#d.en.1028567**
   6.6 **Chair and Vice Chair positions available September 2026**

7. **Adjournment:**
   7.1 Next meeting: May 14, 2026, 1:30 pm to 3:30 pm

Please see the Research Office website for more information on events and funding opportunities.

RESEARCH ADVISORY COUNCIL MINUTES
Jan. 15, 2026 | 1:30 pm – 3:30 pm | Teams

Present:	Noah Schwartz, Cynthia Thomson, Garry Fehr, Ash Lalani, Ronald Adjekum, Victoria Surtees, Shawn Geniole, Opeyemi Adesina, Trevor Beugeling, Janelle Sztuhar, Joanne Robertson, Kathleen Rodgers, Mariano Mapili, Amanda Wurz, Stefania Pizzirani, Wade Deisman, Rita Dhungel, Cindy Jardine, David Dobson, Iris Lesser
Recorder:	Natalie Vanderleest
Regrets:	Kim Albert, Irwin Cohen, Jacob Spooner, Lenore Newman, Shelley Canning, Janice Nagtegaal, Kim Daley, Leona Oakman, Yvette Fairweather, Allyson Jule, Anastasia Anderson, Barnabe Assogba, Brianna Strumm, Chris Schinckus, Harley Gordon, Homa Rafiei Milajerdi, Jon Thomas, Juliana Schneider Medeiros, Lara Duke, Lauren Erland, Luisa Giles, Martha Dow, Martin Warkentin, Masud Khawaja, Michael Hitch, Olav Lian, Paul Fontaine, Andrea Sator, Zina Lee, Nikki Martyn, Nipuni Jayetileke, Marlie Murphy, Simon Lambek, Ismail El Sayad, Keith Carlson, Geetanjali Gill, Christine Elsey

Welcome and Introductions

1. Items for Adoption

Agenda: Jan. 15, 2026

1:32   **1.1**   MOTION: THAT the agenda for the January 15, 2026, RAC meeting be approved as presented.
Joanne Robertson, Kathleen Rodgers   CARRIED

Minutes: Nov. 13, 2025

1.2   MOTION: THAT the minutes from the Nov. 13, 2025, RAC meeting be approved as presented.
Joanne Robertson, Kathleen Rodgers   CARRIED

2. Business
2.1

3. Discussion

1.32   **3.1**   **Knowledge Mobilization – Iris Lesser & David Dobson**

- Iris Lesser presented a power point presentation titled "Knowledge Translation of Research".
- David Dobson presented a power point presentation titled "Mobilizing Global Research through Scholarly Conversations".
- Discussion followed both presentations around the podcasts that David is doing and the imaging and research about postpartum that Iris is doing.

- UFV Faculty Microlectures coming up Feb 26 from 11:30-12:30, followed by Centres, Labs, & Institutes Showcase until 2pm. Please consider presenting a microlecture or talk to your colleagues and see if they want to participate.
- Student Research Day April 1st, 2026. Poster submissions are due March 16th. Reach out to Leona Oakman if you have any questions.

4. **Reports**
2:10   **4.1   Research Office report – see attached**
   4.2   Human Research Ethics Board report – no report
   4.3   Teaching & Learning Advisory Council report – Victora Surtees, see attached
   4.4   Senate Research Committee report – no report

5. **Roundtable Discussion (time permitting)**
   - Janelle Sztuhar discussed that over January and February, the Library finishes its book orders for the current fiscal year. If there is anything you would like to recommend or request, please let the Library know as soon as possible through your department's faculty contact person or directly through your liaison librarian: https://library.ufv.ca/about-the-library/people/liaison-librarians/.
   - Reminder that faculty can recommend or request titles for the library collection at any time of the year. You can also connect with Janelle or your liaison librarian if you are looking for a specific subscription.
   - There was discussion around an updated template for CV's for UFV to add things such as podcasts, etc. There is space for these types of things in your tenure and promotion application. Garry will take the suggestions to Alastair Hodges to have an updated CV template to include newer forms of contributions. Other CVs in research (such as SSHRC, NSERC) have places and prompts for how you're contributing to research, so it would be nice if it could be added to UFV's template.
   - Janelle provided a link on their events page for Open Education Week, first week in March https://ufv.libcal.com/calendar/events?
   - Janelle provided Open Access Publishing link. https://libguides.ufv.ca/OpenAccessPublishing/openaccessjournals You can connect with Janelle if you have a desired publisher to see if they are on the list.
   - There was discussion around library access. When there are approved research associates, Garry gives them access to the library. For visiting scholars, library access needs to be confirmed by the department or Dean.

6. **Information Items**
   6.1   Library Orders – Janelle Sztuhar
   6.2   Faculty Microlectures & Centres, Labs, & Institues Showcase – February 26, 2026

7. **Adjournment: 2:27pm**
   MOTION to Adjourn – Garry Fehr, Victoria Surtees

   7.1 Next meeting: March 19, 2026, 1:30 pm to 3:30 pm

Please see the Research Office website for more information on events and funding opportunities.

Office of Research Services
RAC Report March 19, 2026

- ROSA applications (internal grant) results have now been distributed to all applicants.

- Between January 6, 2026 and March 13, 2026 the research office has reviewed and submitted 32 research grants applications from various disciplines and funders. We look forward to receiving these results in the near future.

- The SSHRC Explore grant (internal grant) has now closed and applications are currently in process of being reviewed by the committee. Applications are no longer being accepted as the competition has closed. We aim to have results out for this competition around April 1, 2026.

- The Faculty Student Research and Scholarly Activity (FSRSA) internal grant closed on March 16, 2026. Applications are no longer being accepted as the competition has closed. We aim to have results out for this competition around April 1, 2026.

- Thank you to all committee members who volunteer their time to be a part of the internal grants review committee as service. If you have served on the committee previously and would like a letter for your file, our office can provide one for you noting the committee you served and which time period. Please e-mail rgs@ufv.ca with your request.

- The NSERC Undergraduate Student Research Award (USRA) competition is open until March 25, 2026. Faculty and students who meet the NSERC requirements are recommended to review the application details here https://www.ufv.ca/research/students/awards-and-funding/nserc-undergraduate-student-research-award/ Note: a faculty member top up (from external funds) is required in addition to the NSERC USRA award of $6000. Further details can be found on the website.

- Student Research Day will be held on April 1, 2026 where students will highlight their research from various disciplines. Please see the link for further information: https://www.ufv.ca/research/students/student-research-day/

- The Undergraduate Research Excellence (URE) awards nomination form is open to nominate a clever research student. The nomination deadline is April 24, 2026 with a special awards ceremony to celebrate the winners on May 27, 2026. Further details can be found here https://www.ufv.ca/research/events/ure-awards/ Nominate a student today!

- We have funding for your students! If you have students that are presenting or would like to conduct student led research under your supervision, please see the link for further details and guidelines https://www.ufv.ca/research/students/awards-and-funding/

- For those of you applying for grants that require a Notification of Intent (NOI) or Letter of Intent (LOI) or a Stage 1 application so some form of pre-registration, please contact Ash Lalani ash.lalani@ufv.ca to let her know regardless of if the researcher (applicant) or our office completes the submission so we can guide you through the process.

- For researchers requiring a letter of support either as an applicant or co-applicant please contact Ash Lalani ash.lalani@ufv.ca as soon as possible. Letters of support take time to write especially if there are specific requirements we need to meet on the funders side. Please ensure to give a lot of lead time for this process.

- Any faculty members that are thinking to engage with or engaging with an external partner (company, not-for-profit, municipal government, local businesses etc.) please contact Ash Lalani ash.lalani@ufv.ca as soon as possible to discuss Non-Disclosure Agreements (NDA), due diligence on the company, university overhead rate, intellectual property policy and the general process for research contracts.

- If you are interested in pursuing a Mitacs project, kindly check the Open Projects Link for Mitacs and **then please have a discussion with Ash Lalani prior to discuss process before contacting the potential partner.** Here is the open projects link Open projects | Mitacs. Please let Ash Lalani ash.lalani@ufv.ca know if you have any questions.

- **Reminder:** All research grants and contracts must go through our office for a review regardless of who completes the submission to the agency. Please ensure that you are noting the appropriate overhead/indirect costs on the overhead waiver form which can be found online. As per university policy, our overhead rate is 25% unless the funder waives the rate or has a reduction of that rate noted on their website or in their instructions. A UFV overhead waiver form must also be completed if it is less than 25%. For most (but not all) Tri-Agency grants there is no overhead. If you have any questions, please contact Ash Lalani.

- **Reminder: If any faculty members are working on any grants (Tri-Agency or other funding organizations) please contact Dr. Ronald Adjekum grants facilitator at ronald.adjekum@ufv.ca with a cc to ash.lalani@ufv.ca ASAP** to help review your application and provide guidance on next steps, review, submission process etc. We have an internal process for **at least 14 business days prior to the deadline date**. This also includes those working as co-applicants with other institutions that may require a letter of support. Our office would like to help you as much as possible with your grant applications by providing numerous iterations so the farther in advance you can provide us with a draft, the better we can help.

- **Reminder:** The Government of Canada has come out with a policy relating to Sensitive Technology and Research Affiliations of Concern (STRAC) in order for researchers and university administrators to understand best practices to identify and mitigate research security threats, pursue and maintain safe research partnerships, maintain institutional

reputation of a safe research organization and protect valuable research, data or potentially patentable property. STRAC policy info is located here. Please contact Ash Lalani at ash.lalani@ufv.ca if you wish to discuss your own research security concerns relating to your proposed research topic or a foreign partner.

- **Reminder:** Mitacs programs are a great way to work with an external partner and also provide your students will valuable training skills. Mitacs programs do require a 50% match from an external partner which they will then match. A list of possible projects/partners will be advertised in the next research newsletter. More information about Mitacs programs can be found here. Please contact Ash Lalani at ash.lalani@ufv.ca if you wish to apply.

- **Reminder:** Mitacs also has an Indigenous Pathways Stream which allows for a smaller contribution of 25% from the partner for applications that have an Indigenous partner organization and/or an intern who is Indigenous. Further information can be found here. Please contact Ash Lalani at ash.lalani@ufv.ca if you wish to apply.

- **Reminder:** The Research Office and Library at UFV are currently working on some consolidated information to help researchers with their research data management plans (RDM plans). Currently there are only selected programs that require a RDM plan that would need to be completed prior to submission. They can be found here. For further information regarding UFV Data Management information please visit the UFV library website located here. **NEW: We now have a general mailbox to direct any research data management inquiries to, please e-mail rdm@ufv.ca**

- **Reminder:** Major grant holders may be eligible to receive one teaching release if they are the Primary Investigator (PI) for **a major grant from only select NSERC, SSHRC, and CIHR grants**. Co-principal investigators and co-applicants are not eligible. Please see the major grant holders website for more information https://www.ufv.ca/research/faculty/major-grant-holders/

- **Reminder:** If you are going to be working on a NSERC Alliance Advantage grant or any other partnered research grant, please ensure that you check in with the Director, Research Services & Industry Engagement to discuss if there are any partnership/security risk concerns as these are partnered research grants. NSERC Alliance grants have a rolling deadline unless specified as a special call with a hard deadline. Please contact Ash Lalani for further information if you are interested to apply.

- **Reminder:** As previously mentioned, our office has a grants facilitator, Dr. Ronald Adjekum. Please continue to direct all research grants inquiries at the pre-award stage to both Ronald and Ash Lalani, Director Research Services & Industry Engagement and research contracts/partnerships inquiries to Ash Lalani. For all post-award inquiries please contact Clarrie Lam and Ryan Coreau at rgspostaward@ufv.ca

TLC Report

ConnectEd: Teach, Learn, Transform, April 29th

[Registration i](#)s now open and is free for UFV employees.

- Modality: Event is primarily in-person with some sessions open for online attendance.

- Theme: This year's conference weaves together three powerful themes: Indigenization, Changemaker Education, and Regenerative Sustainability. We draw inspiration from contemporary scholars such as Jennifer Grenn, Shannon Leddy, Robin Wall Kimmerer, and Richard Wagamese, whose work calls for a pedagogy rooted in resilience, restoration, reconnection, and reconciliation within post-secondary education.

- Keynote: Dr. Jo-ann Archibald, Q'um Q'um Xiiem.