RAC Minutes
September 29, 2022 | 2:00pm-3:30pm | Teams

RESEARCH ADVISORY COUNCIL

Present:	Tetsuomi Anzai, Barnabe Assogba, Shelley Canning, Irwin Cohen, Mai Anh Doan (vice-chair), Christine Elsey, Gary Fehr, Gillian Hatfield (chair), Allyson Jule, Masud Khawaja, Lucy Lee, Olav Lian, Mariano Mapili, and Chris Schinckus, Janelle Sztuhar, Cynthia Thomson, Kelly Tracey, and Natalie Vanderleest.
Guest(s):	Crawford Millen and Katie Tuck.
Recorder:	Tracy Morrison.
Regrets:	Peter Geller, Shawn Geniole, Claire Hay, and Amanda Wurz.

Welcome and Introductions –
Gillian Hatfield welcomed everyone to the RAC meeting, and everyone gave a quick introduction of themselves.

1. **ITEMS FOR ADOPTION**
   1.1 Agenda: September 29, 2022
   MOTION: THAT the agenda for the September 29, 2022 RAC meeting be approved as presented with changing 3.3 to 3.1.
   Tetsuomi Anazi, Christine Elsey   CARRIED

   1.2 Minutes: May 6, 2022
   MOTION: THAT the minutes from the March 11, 2022 RAC meeting be approved as presented.
   Irwin Cohen, Barnabe Assogba   CARRIED

2. **BUSINESS**
   2.1 Vote for vice-chair: Mai Anh Doan - nominee
   - Mai Anh was the only nominee for the role of vice-chair for the RAC for a two-year term.
     MOTION: THAT Mai Anh Doan be vice-chair for the RAC 2022-2024 terms.
     ALL IN FAVOUR   CARRIED

3. **DISCUSSION**
   3.1 Cyber Security – Crawford Millen
   - Crawford Millen is the Director of Information Security at UFV.
   - Crawford gave a presentation and overview of cyber security at UFV on who the team is and what they do to protect information at UFV.
   - Attackers have recently found post-secondary institutions as easy prey as cyber security has not been a main priority until recently.
   - Ransomware attacks have become more prevalent in recent years and now has a larger economy than the drug trade.
   - Research data does have an economic value as ransomware attackers will demand money and threaten to release your data.
   - UFV deals with attacks by monitoring each step of the attack chain. They watch for habits and have blockers in place for certain sites, so they are unable to offload our data.
   - Email is responsible for 85% of cyber attacks as it is free, and people are more reliant on email for work. It's a perfect way to steal peoples' credentials when they click on a hacker link.
   - UFV tries to confirm an email sender's identity before it is sent to your inbox.

- UFV added a multifactor authentication (MFA) as it is currently the best way to protect our work and data, even though some users find it annoying as an extra step, it is currently our best defense for protecting our work and credentials.
- Slides are attached.

3.2 Terms of Reference annual review and RAC historical timeline
- The timeline was included in the agenda package for reference to what RAC has done in the past.
- The Terms of Reference are being discussed as part of an annual review.
- Garry noted that under membership the faculty names and titles of members need to be updated.
- As Tetsuomi is a designate for the Dean, College of Arts, it was noted to change the line to "other faculty members or their designates are welcome to attend".
  MOTION: To accept the Terms of References with the minor amendments as mentioned above.
  All IN FAVOUR   CARRIED

3.3 Researcher meet & greet event
- This event will be similar to a speed dating event for faculty to meet UFV researchers and hopefully spark some collaborations.
- The event will take place in the winter semester, but we would like to have a subcommittee to help with organizing, recruiting and promoting, with support from the Research Office.
- Mai Anh Doan and Cynthia Thomson volunteered.
- Reach out to Mai Anh or Cynthia if you're interested in assisting.

4. INFORMATION ITEMS

4.1 UFV Press update – Mai Anh Doan
- A tentative schedule has been created in order to launch the press early next year.
- There were six members, but a few are on leave now. If anyone is interested in joining, please contact Mai Anh Doan in Communications.

4.2 Research Centres, Labs, and Institutes Showcase – event report
- The event was extremely successful; new faculty expressed wanting to join some of the centres, students became interested in getting experience in research, and administrators became more aware of the breadth of research being done at UFV.
- We are wanting to host another event soon, similar to this one, but with more community members and externals.

4.3 Research Office Report – Garry Fehr
- Sumin Fang and Karun Karki both received SSHRC Insight Development grants valued at $75,000 over two years. Congratulations both!
- ROSA applications are due in Romeo by midnight on Oct. 31. You must have submitted all overdue final reports to be eligible.
- Sabbatical applications are due in Romeo by midnight on Nov. 15.
- Sabbatical reports for leaves during the 2021-22 academic year are due November 1, 2022; based on leaves for September 1, 2021 to August 31, 2022.
- SSHRC Insight grant deadline is Monday October 3, 2022.
- SSHRC Explore grants are due Monday October 3, 2022 – apply through Romeo.

- NSERC Discovery grant deadline is Tuesday November 1, 2022.
- Student Graduate Scholarships – Master's program is due Thursday December 1, 2022.
- The funds for the Faculty/Student Research and Scholarly Activity grant have been exhausted for the 2022-23 year.
- The funds for the Accelerate Grant have been exhausted for the 2022-23 year.

4.4 Human Research Ethics Board (HREB) Report – attached to the agenda package

4.5 Teaching and Learning Advisory Council Report – no report

4.6 Senate Research Committee Report – no report

5. **Roundtable Discussion (time permitting)**

6. **Adjournment – 3:30 pm**
   MOTION to Adjourn - Cynthia Thompson

   5.1 Next meeting: November 17, 2022, 1:30 pm to 3:30 pm on Teams

Please see Research Newsletters at the bottom of the [Research Office website](#) for more information on events and funding opportunities.