

RESEARCH ADVISORY COUNCIL MINUTES**Sept. 18, 2025 | 1:30 pm – 3:30 pm | Teams**

Present: Garry Fehr, Amanda Wurz, Andrea Sator, Ash Lalani, Don Mayder, Geetanjali Gill, John Acharibasam, Majid Babaei, Harley Gordon, Janelle Sztuhar, Lara Duke, Michael Hitch, Olav Lian, Opeyemi Adesina, Rita Dhungel, Ronald Adjekum, Shawn Geniole, Trevor Beugeling, Victoria Surtees, Jatinder Mann, Natalie Couper, Sebastian Huebel, Clarrie Lam, Allyson Jule, Ismail El Sayad, Keith Carlson

Recorder: Natalie Vanderleest

Regrets: Noah Schwartz, Cynthia Thomson, Paul Fontaine, Christine Elsey, Albert Kim, Mariano Mapili, Luisa Giles, Masud Khawaja, Barnabe Assogba, Joanne Robertson, Zina Lee, Lenore Newman, Martha Dow, Jon Thomas, Irwin Cohen, Shelley Canning, Anastasia Anderson, Brianna Strumm, Lauren Erland, Jacob Spooner, Cindy Jardine, Leona Oakman, Yvette Fairweather, Tetsuomi Anzai, Chris Schinckus, Lin Long, Juliana Schneider Medeiros, Homa Rafiei Milajerdi, Kim Daley, Nikki Martyn, Nipuni Jayetileke, Janice Nagtegaal

Welcome and Introductions**1. Items for Adoption**

1:33 **1.1 Agenda: Mar. 20, 2025**

All approve

1:35 **1.2 Minutes: Feb. 06, 2025**

All approve

2. Business**2.1****3. Discussion**

1:36 **3.1 Post Doc Primer – Garry Fehr**

- There are two streams for Post Docs. They can be paid from supervisor funds held by the university, or they can be a Tri-Council award holder (e.g. Banting). In both cases UFV administers the funds.
- Award holders are not employees, whereas those paid through supervisor held funds are employees and may qualify for co-pay benefits.
- Hiring Post Docs can follow the posting process if a supervisor does not have anyone in mind. Typically, supervisors already have a candidate in mind.

- Once a candidate is identified, then there is an information template that needs to be completed by the supervisor and submitted to the Research Office who will facilitate the process.
- The Research Office can provide sample letters of offer to potential supervisors before they make an offer to a candidate so that you know what issues need to be discussed with the candidate, such IP, research resources, office space, etc.
- Visiting Scholars are different and policy #197 applies to visiting scholars. They go through the Deans because they are joining an academic unit or department.
- For questions about adding Post Docs to an Insight or Discovery Grant talk to Ash Lalani. You can include them in the grant as an HQP. We can have Post Docs even though UFV does not have any PHD programs.
- If there are any further questions about Post Docs, please email Garry.

1:50 **3.2 Input on structure, topics and activities for RAC – Garry Fehr**

- In 2005 RAC was very proactive, years later it became more of an information source. We are looking for suggestions for topics and activities we can do at RAC.
- Looking for opportunities and connections to develop partnerships. If there is someone you want to reach out to, you can reach out to RAC or Ronald/Ash.
- Creating internal networking opportunities - meeting others is a good way to learn new tips and tricks.
- Use RAC to advocate for more research resources and funding for UFV.
 - The Research Office is putting together stories on Research Impact. Impact is important for funding and informing our communities and government about what we are doing.
 - If anyone has any stories of how your work has impact, we would love to hear about it and help promote your work.
- RAC meetings have changed a lot from the past when they used to be in person. When they were in person before there were many faculty, department representatives, Deans, Provosts, Union Reps. It was

great for connections and finding out opportunities and what others are doing. Now with Zoom or Teams we don't get that.

- Suggest that RAC meetings are hybrid or have one meeting a year in person.
- Topic on AI and Training in research.
- If anyone thinks of anything else, please email Garry or Natalie. We will bring everything forward to the Chair and Vice Chair and set up a schedule for this year. We can always add things throughout the year too.

4. Reports

4.1 Research Office report – see attached

- Event coming. There will be a Centres and Institutes Showcase again Nov 13.

4.2 Human Research Ethics Board report – no report

4.3 Teaching and Learning Advisory Council report – see attached

2:23 4.4 Senate Research Committee report – no report

5. Roundtable Discussion (time permitting)

- UFV Library Updates: All EBSCO interfaces have been updated to a new user interface. The way you search is different, but content is all the same. Library is happy to review these changes with the students. UFV is working towards an Open Education Strategy. If anyone has any questions for the library, please reach out.

6. Information Items

6.1 ROSA final reports - Due Sept. 15, 2025

6.2 ROSA applications – Apply by Oct. 31, 2025

6.3 Sabbatical applications – Apply by Nov. 1, 2025

- Correction: Apply by Nov 15, 2025.

6.4 CERA day is Oct. 3, 2025 – Sold Out

7. Adjournment: 2:31pm

7.1 Next meeting: Nov. 13, 2025, 1:30 pm to 3:30 pm

Please see the [Research Office website](#) for more information on events and funding opportunities.