PAYROLL TIMESHEET

Name

Department/Position

Phone

UFV ID# (mandatory)

Birthdate

Payroll Quick Links:

- Change of address in myUFV
  (Login & select personal information)
- Payroll schedule
- Direct deposit form

Lunch breaks are unpaid and should NOT be included in "hours to be paid" column

Date	Start time	Finish time	Hours to be paid	Comments
				Payroll use ONLY
				ID#
				Position#
				Earning code

Employee contract # Name of course	Total hours	Rate of pay	Budget codes

Employee signature

Authorizing signature

Authorization date

Print name

Print name

Visit Financial Services for tax information, payroll forms and the pay schedule.
Questions? payroll@ufv.ca | 604-557-4018