

PAYROLL TIMESHEET

(Please Print)



Payroll Quick Links:

Change of Address HR form

Payroll Schedule Direct

Deposit Form

Name:

Department/Position

**I.D #

Birthdate: XX / /
 Day Month Year

Phone

(mandatory field!)**

(Lunch breaks are unpaid and should NOT be included in "Hours to be Paid" column)

Employee Contract #	Total hours	Rate of Pay	Budget Codes
Name of Course			

Employee Signature

Authorizing Signatures

Authorization Date

- ✓ **Safe** Sign up for the convenience of Direct Deposit Today!
- ✓ **Simple**
- ✓ **Secure**

Visit www.ufv.ca/finance/payroll for
tax information, payroll forms & pay schedule.
Questions? payroll@ufv.ca | 604-557-4018