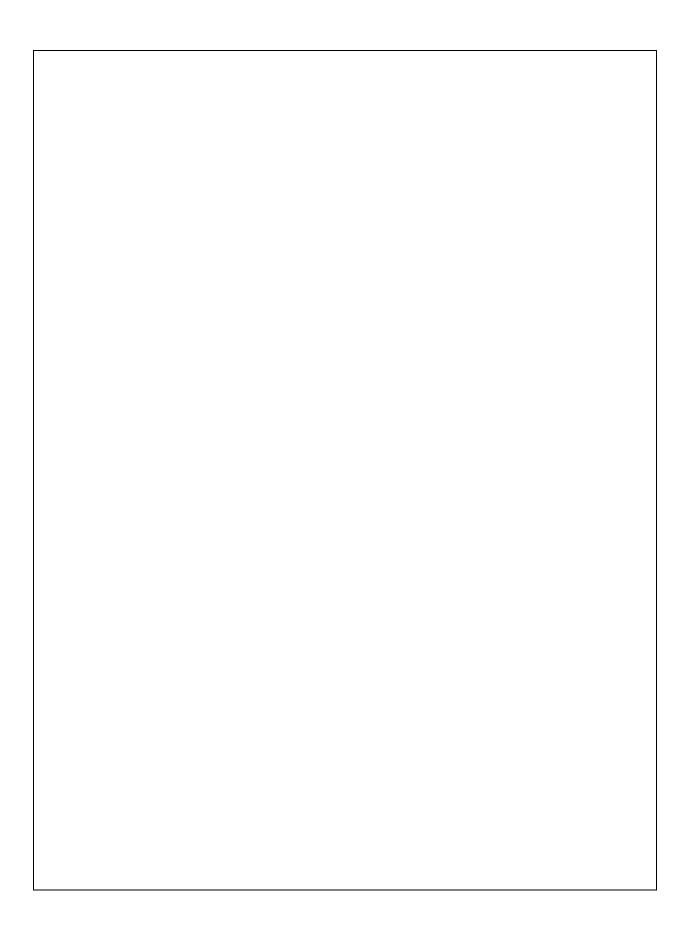


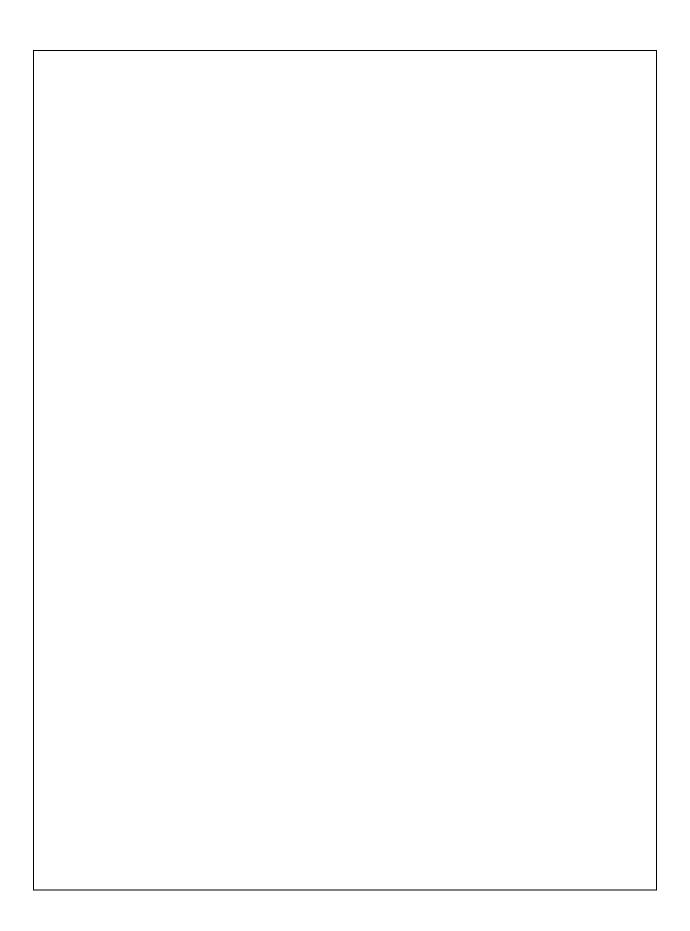
Teaching Excellence Award - Nominator Form

This form is to be completed by the nominator. Include this form, the completed *Nominee* form, and all attachments in a single PDF, with a Table of Contents, and submit to ufvsecretariat@ufv.ca.

NOMINATOR INFORMATION			
Your name:			
Email address:			
Your eligibility	☐ Alumni	☐ Type B Faculty	
type:	Student	☐ Sessional Faculty	
	☐ Continuing Education Faculty	☐ University Officer	
		☐ Staff	
SEND THE NOMIN	EE THE NOMINEE FORM		
Send the Nominee form to your nominee and have them return the completed form and their attachments to you. The attachments they need to send you are listed in the Nominee form. Below is a checklist: Nominee's full and current curriculum vitae. The nominee's teaching philosophy (maximum 1500 words). Their choice of two student class evaluations, preferably from two different courses, going back no further than four years from the year of nomination. All written			
comments must be included. Two official course outlines for the student class evaluations submitted above.			
☐ Matching syllabi for the student class evaluations submitted above. The syllabi align assessments and learning activities to the learning outcomes, as set out in the official UFV course outline.			
	the nominee that outlines how students' in the course evaluations have been add		
Exactly five letters of support are included (maximum 500 words), from any of these groups: faculty staff alumni university officers or students. The letters are based on			

knowledge of the nominee's work, which reflects the criteria of the te excellence award, as outlined in the Criteria for the Selection of an A Nominators do not submit a letter of support.	•		
☐ Additional supporting documents.			
CONSENT OF NOMINATOR			
It is the role of the nominator to complete the nomination forms, gather supporting documents, and confidentially submit a complete electronic .PDF copy of the nomination package, with a table of contents, to the Secretariat office at UFVsecretariat@ufv.ca. I understand that by signing this form, I agree to treat as confidential all nominee information and contents of the nomination package.			
Signature:	Date:		
SUBMIT YOUR LETTER OF NOMINATION			
Copy and paste your letter of nomination below, outlining how the nominee meets the criteria for the Teaching Excellence award (maximum 1,000 words). Please include your word count.			





COLLECT LETTERS OF SUPPORT
Collect five letters of support, from any of these groups: faculty, staff, alumni, university officers, or students. The letters must be based on knowledge of the nominee's work, which reflects the criteria of the teaching excellence award, as outlined in the Criteria for the Selection of Award Recipient. A letter of support cannot come from the nominator.
☐ Support letter 1 – Type of group:
☐ Support letter 2 - Type of group:
☐ Support letter 3 - Type of group:
☐ Support letter 4 - Type of group:
☐ Support letter 5 - Type of group:
DESCRIBE ADDITIONAL SUPPORTING DOCUMENTS
Briefly describe any additional supporting documents provided for each of the criteria. Include how it supports the specific <u>evaluation criteria</u> . If you need additional space, please re-use this section of the form.
Type of supporting document:
Description:

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COMPILE AND SUBMIT NOMINATION PACKAGE		

Compile and submit the final nomination package, in a PDF with a Table of Contents, to <u>UFVsecretariat@ufv.ca</u>. Include this form, the Nominee form, and all supporting documents.

COLLECTION NOTICE

Your personal information is collected under the authority of section 26(c) & 26(e) of the Freedom of Information and Protection of Privacy Act (FIPPA). Senate will use this information for the sole purpose of submitting for the faculty excellence awards. If you have any questions about the collection or use of this information, please contact Al Wiseman, University Secretary, 33844 King Rd, Abbotsford, BC, V2S 7M8 at 604-557-4020 or al.wiseman@ufv.ca.