

Teaching Excellence Award - Nominee Form

This form is to be completed by the nominee, and submitted *to the nominator*, along with the attachments listed on page 5.

NOMINEE INFORMATION	
Name:	
Email address:	
Position at UFV:	
Phone number:	
CONSENT TO BE NOMINATED	
<p><i>I understand that I have been nominated for the UFV Teaching Excellence Award. By signing this form, I am giving permission for my name to stand. I understand that I will be required to assist in providing supporting documents for the nomination. Members of the Faculty Service Excellence Award selection committee and the nominator(s) will treat as confidential all nominee information as well as all deliberations concerning the rating of the contents of the nomination package.</i></p>	
Signature:	Date:
YOUR TEACHING PHILOSOPHY	
<p>Please copy and paste your teaching philosophy below (maximum 1,500 words). Your teaching philosophy should be clearly supported by the documents provided in the nomination package. Please include your word count.</p>	

SUMMARY OF SUGGESTIONS FOR IMPROVEMENTS

Copy and paste your summary below outlining how student suggestions for improvements in the course evaluations have been addressed (limit 500 words). Please include your word count.

ATTACHMENTS

Please send this completed form with the following attachments to your nominator:

- ☐ Your full and current curriculum vitae.
- ☐ The nominee's teaching philosophy (**maximum 1,500 words**).
- ☐ The nominee's choice of two student class evaluations, preferably from two different courses, to be supplied by the nominee to the nominator, going back no further than four years from the year of the nomination. All written comments must be included.
- ☐ A summary by the nominee that outlines how students' suggestions for improvements in the course evaluations have been addressed (**500 words maximum**).
- ☐ The two official course outlines and matching syllabi for the student class evaluations submitted in criterion seven.
- ☐ Exactly five letters of support are included (**maximum 500 words**), from any of these groups: faculty, staff, alumni, university officers, or students. The letters are based on knowledge of the nominee's work, which reflects the criteria of the teaching excellence award, as outlined in the Criteria for the Selection of an Award Recipient. Nominators do not submit a letter of support.
- ☐ Any supporting documents provided for each of the criteria outlined in the Criteria for the Selection of an Award Recipient, are presented in sections, and contain a brief description of the evidence provided.

Course #1 – Number & title:	
Course #2 – Number & title:	

COLLECTION NOTICE

Your personal information is collected under the authority of section 26(c) & 26(e) of the Freedom of Information and Protection of Privacy Act (FIPPA). Senate will use this information for the sole purpose of submitting for the faculty excellence awards. If you have any questions about the collection or use of this information, please contact Al Wiseman, University Secretary, 33844 King Rd, Abbotsford, BC, V2S 7M8 at 604-557-4020 or al.wiseman@ufv.ca.