

## ACADEMIC RENEWAL

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<b>Approval Authority</b>	Senate
<b>Responsible Executive</b>	Provost and Vice-President, Academic
<b>Related Policies / Legislation</b>	Grading System (101) Undergraduate Continuance (92)

### PURPOSE

This policy establishes a provision to allow returning undergraduate students who performed poorly in the past to eliminate their previous low grade point average.

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### SCOPE

This policy applies to University of the Fraser Valley (UFV) undergraduate students who wish to reduce the impact of previous low grades.

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### DEFINITIONS

In this policy, the following definitions apply:

**Academic renewal:** A provision to exclude a returning student's prior UFV academic record from the cumulative grade point average and from program requirements and GPA.

**Cumulative grade point average (CGPA):** The GPA calculated on all courses a student has taken at the university.

**Developmental courses:** Pre-undergraduate courses, indicated by course numbers below 100.

**Grade point average (GPA):** A numerical average of course grades.

**Program:** A collection of courses and associated requirements offered as a credential or an option within a credential, including but not limited to, a certificate, diploma, minor, extended minor, major, honours, degree, specialization, option, or concentration.

**Undergraduate students:** Students taking undergraduate courses.

**Undergraduate courses:** Courses at the post-secondary level, indicated by course numbers from 100 – 599.

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### POLICY

An undergraduate student who re-enrolls at UFV after an absence of at least three years and who achieves satisfactory grades upon return may request academic renewal to alleviate the effect of earlier unsatisfactory grades.

The Regulations section specifies the criteria necessary to qualify for academic renewal.

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Academic renewal, if approved, excludes all undergraduate UFV courses taken prior to re-admission, including passed courses, from the calculation of CGPA and program requirements.

Academic renewal shall be applied to a student's record only once.

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## **REGULATIONS**

### **Criteria for academic renewal**

All of the following are required for academic renewal:

- The student has returned to UFV undergraduate studies after at least three years (36 months) absence from enrollment in UFV undergraduate courses. Enrollment in developmental courses during this period will not affect eligibility for academic renewal.
- The student's UFV undergraduate CGPA was below 2.0 at the time of re-admission.
- The student has completed at least 15 UFV undergraduate credits applicable to the GPA, with a minimum 2.0 GPA calculated on all undergraduate courses attempted since re-admission.
- The student has consulted with a program advisor or an educational advisor to ensure they are aware of all the implications of academic renewal.
- The student requests academic renewal through the Office of the Registrar.

Academic renewal will not be considered once a student has graduated with a UFV credential, except when a student has completed a non-credit or developmental level certificate; provided that none of the undergraduate courses from the initial attendance period were used for the credential, the student will remain eligible for academic renewal

### **Approval for academic renewal**

- The registrar or designate will approve academic renewal requests based on the eligibility criteria and will notify the student.
- Once approved, academic renewal is not reversible.

Failure to meet the eligibility criteria as stated is not grounds for appeal. However, if a student feels the process was unfair, the decision may be appealed to the dean responsible for the student's current program. The dean's decision is final.

### **Effects of academic renewal**

When academic renewal is approved:

- The grades from all undergraduate courses taken at UFV prior to the three-year absence from UFV will be excluded from the calculation of the student's CGPA. There is no effect on transfer credit recorded on the student's record.
- All undergraduate courses and grades will remain on the student's academic record (transcript) so that a true and accurate academic history is retained. The transcript will show that these courses are excluded from the CGPA calculation and that academic renewal has been granted.
- The courses excluded from the CGPA, including passed courses, will not be used to meet any graduation requirements, including residency requirements. If the student requires any excluded course to meet a program requirement, they will be required to repeat it.
- The courses excluded from the CGPA will not be used in the calculation of GPA for admission to UFV programs, however, all program admission requirements or re-admission policies, if applicable, still apply.
- The student's academic standing will not be directly affected by academic renewal. Any

notations of academic standing will remain on the academic record and the student's current academic standing will be taken into account when Undergraduate Continuance policy is applied.

- Courses excluded under academic renewal will be excluded from the calculation of course duplications for degree graduation requirements.

Students should be aware that other organizations or post-secondary institutions may not recognize academic renewal and may consider all courses and grades on the student's record towards any academic requirement.

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