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**BOARD POLICY ON BETTY URQUHART COMMUNITY SERVICE AWARD**

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<b>Approval Authority</b>	Board of Governors
<b>Primary Contact</b>	Board of Governors
<b>Related Policies / Legislation</b>	Board policy direction Community Relationships and Communication (BPD-250) <i>University Act, s. 27 (2)(k)</i>

**POLICY**

The University of the Fraser Valley will present a Community Service Award annually at an appropriate university event to an individual who has made an extraordinary contribution to a community or communities in the university region. The award is named in honour of Betty Urquhart, one of UFV’s early employees and someone who spent much of her professional career forging links between the institution and its community, especially in Chilliwack.

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**REGULATIONS**

1. The award is given to an individual for a specific project or series of projects.
2. Nominations may be made to the Board of Governors by any individual or group in the university region. Nominations should include a statement of the reasons for the nomination, and supporting documentation.
3. The award will be publicly presented at an appropriate university event, and includes a monetary prize to be given to the recipient’s charity of choice.
4. Names of award recipients and their projects will be displayed on campus and on the UFV website.
5. Normally, only one award will be presented in any year.
6. The project(s) for which the recipient is being honoured must meet the following criteria:
  - a. The project must have had a significant impact on the community or communities.
  - b. The recipient(s) of the award must have played a major role in the planning and implementation of the project.
  - c. The project must demonstrate UFV’s commitment to enhancing the quality of life of its communities.
  - d. The project must have been undertaken at least partially as a volunteer endeavour, and not as part of anyone’s salaried or contractual obligations.

The project must have taken place at least partially during the immediately preceding twelve-month period.
7. The President or designate will chair the award selection committee which will include three members appointed annually by the Board of Governors.