

University Secretariat Strategic Directions

Vision: To excel as a leader in Canadian post-secondary governance by supporting, managing, and guiding governing bodies and advising on best practices

The University Secretariat will:

1. Guide decision making and facilitate governing processes
 2. Manage policy development at UFV
 3. Enrich our people, culture, and work environment
 4. Provide “top-notch” service to stakeholders
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1. To guide decision making and facilitate governing processes:

- a. Function independently and impartially, with a commitment to transparency, accountability, and fairness
- b. Provide administrative support, manage records, and establish best practices for the Senate, Board, and related committees
- c. Plan and administer university election process for Senate, Board, and related committees

2. To manage policy development at UFV:

- a. Support and facilitate policy development, maintenance, education, and implementation
- b. Provide advice and education on consistent and appropriate interpretation of policies, procedures, and legislation
- c. Ensure the university is in compliance with relative legislative requirements

3. To enrich our people, culture, and work environment:

- a. Be a highly desirable place to work by fostering a positive work environment
- b. Focus on the big and the important things
- c. Promote professional and personal development
- d. Promote opportunities and participation in decision making

4. To provide “top notch” service to UFV and external stakeholders:

- a. Foster a welcoming, personalized experience
- b. Surprise people by exceeding their expectations
- c. Strengthen communication and collaboration