

MINUTES - Approved
ACADEMIC PLANNING AND PRIORITIES COMMITTEE

November 12, 2014
2:30 pm - Room A225/229

Present: E. Davis (chair), G. Palmer, J. Hogan, R. McLeod, M. Bos-Chan, C. Slavik, Z. Dennison, N. Weinberg, M. Rhodes, C. Gingerich, J. English, J. MacLean, C. Bell, M. Brosinski, F. Kheradmand, S. Brar, A. Chan, M. Wideman, D. McGuire, S. Hardman, V. Dvoracek, K. Isaac, S. Murray, A. Wiseman

Guest: P. Geller; K. Brealey, S. Brigden, L. Lee, J. Nolte, T. Ryder-Glass

Regrets: A. Hodges, D. Griffiths, D. Alary

Recorder: J. Nagtegaal

1. CALL to ORDER

The meeting was called to order at 2:35 pm.

2. ITEMS for ADOPTION

2.1. Agenda – 2014 11 12

MOTION:

THAT APPC approve the 2014 11 12 agenda as presented.

C. Bell/R. McLeod

CARRIED

2.2. Minutes – 2014 10 15

MOTION:

THAT APPC approve the 2014 10 15 minutes as presented.

M. Rhodes/M. Bos-Chan

CARRIED

3. BUSINESS

3.1. Provost's Report

- International Education Week is from November 12 – 14. The theme for this year is Celebrate Global Indigeneity. Events will take place at the Abbotsford and Chilliwack, CEP, campuses.
- The new 5-year Education Plan will be from 2016 – 2020. Deans' Council and Deans' Caucus have been discussing a new process for the upcoming Education Plan. An Education Plan Steering Committee will be created and will be composed of people who have been selected because of their ability to think outside of the box. The committee will look at what the University should look like in 2025 and what things we need to do in 2016-2020 in order to get to the vision of the University in 2025. The committee will consult widely.
- Eric gave a brief report on the conferences recently attended – National Vice-Presidents Academic Council (NATVAC); Vancouver International Conference – In Pursuit of

Institutional Success and Sustainability: Directions for Our Academic Workforce; and the Senior Academic Administrators Forum (SAAF). Eric noted that at both NATVAC and the Sustainability conference there was discussion on the challenges universities are facing. Many universities are dealing with declining student numbers, increased competition, and decreased funding; but there was good discussion on creative solutions. At the SAAF meeting, learning outcomes were discussed. Eric noted he was asked to give a presentation on what UFV has done with ILO's.

3.2. Change to APPC's Terms of Reference

Interim changes were suggested by Senate, these will be officially reviewed through the questionnaire/report.

New wording: Following consultation with relevant standing committees, as deemed appropriate by the Academic Planning and Priorities Committee, advise Senate on the establishment or discontinuation of educational programs and other curricular changes requiring Senate approval including program changes that occasion a change to the alignment of programs with institutional priorities.

MOTION

THAT APPC approve the revised interim wording for APPC's Terms of Reference.

G. Palmer/Z. Dennison

CARRIED

3.3. Report from APPC's Adhoc Subcommittee on Prioritization

The report from APPC's Adhoc Subcommittee on Prioritization was reviewed. The report noted that APPC's role is of effective oversight (ensuring that priorities have been followed) and to advise Senate of priorities. The report also explained that at other universities a Program Prioritization Process was mandated by senior administration and was a separate committee created to look at a Program Prioritization Process exclusively. There was some discussion on whether or not the task of prioritization was noted in the University Act and who had the authority to prioritize (Board or Senate?).

3.4. Programming at UFV: Discussion with the Deans

This discussion tied into the Report from APPC's Adhoc Subcommittee on Prioritization. The Deans and APPC discussed the roles each play and how they are connected to each other. APPC's role is to ensure programs meet the University's priorities as stated in institutional documents like the Education Plans, Strategic Plan, SEM Plan, and others. The Deans' role is to manage the program mix of their area while ensuring priorities are maintained. The Deans noted that to assist with managing their program mix, they created a checklist document that was based on the grid APPC created for program assessment.

ACTION: The Deans' checklist document will be reviewed at the next APPC meeting for discussion and feedback.

3.5. Concept Paper Revisions

Changes to the concept paper were presented. The changes are meant to help the Program Working Group, UEC, and APPC see how the proposed program fits into the University's priorities and is meant to be more rigorous to allow for input earlier in the program development process. It was suggested that it would be beneficial for the concept papers to

come for approval once or twice a year. APPC supported the changes to the Concept Paper. The final approval rests with UEC as noted in Policy 21.

3.6. Revisions to the Expedited Program Approval Process

Procedures for the Expedited Program Approval Process were put in place last June; since then, concerns have been raised about their complexity and the length of time it will take for a program to be approved. S. Murray and J. Nagtegaal have made changes to the procedures with the intent to simplify and expedite the process.

Consultation will take place with other committees and the document will come back for APPC's approval. Any feedback on the proposed changes should be sent to S. Murray and J. Nagtegaal.

4. ADJOURNMENT and NEXT MEETING

The meeting was adjourned at 4:30 pm.

5. INFORMATION ITEMS

5.1. APPC website: <http://www.ufv.ca/senate/standing-committees/appc/>