



**MINUTES**  
**Professional Studies Faculty Council**  
Friday, October 14, 2022  
9:00 AM, Zoom

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**Chair of the Faculty of Professional Studies:** Chris Schinckus

**Chair of the Faculty Council Meeting:** Cyrus Chaichian

**Present:**

Adrianna Bakos*	Cyrus Chaichian	Kim Milnes	Nipuni Jayetileke*
Amir Hajbaba	David Dobson	Laura Crawford*	Opeyemi Adesina
Amir Shabani	Felicia Chong*	Liz Wiebe	Rod Hayward
Carl Janzen	Gerry Palmer	Mandeep Pannu	Russell Campbell
Chris Schinckus	Gursharan Aujla	Mark Breedveld	Saeed Rahman
Cindy Stewart	Ismail Elsayad	Maryam Siahbani	Tanya Vanpraseuth*
Colleen Bell*	Kelli-Ann Rollins	Masud Khawaja	

**Regrets:**

Al Wiseman*	James Mandigo*	Lorne Mackenzie	Sha Liao
Allison Kilgannon*	Jelena Brcic	Luciana Hakak	Sha Scholtens
David Johnston*	Joanne MacLean	Mariano Mapili	Sophie Farmani*
Diljot Kaur*	Jon Thomas	Mike Ivanof	Talia Q
Edward Lo	Karen Cooper	Prachee Sehgal*	Ziaul Hossain*
Frank Zhang	Keith Lownie	Quan Cheng	
Gabriel Murray	Kevin deWolde,	Raymond Leung	
Gerry Gannon	Kirsten Robertson	Rilla Apostolakis	
Harleen Kaur*	Leon Pan	Sara Babae*	

**Recorder:** Tanya Vanpraseuth

\* Indicates Non-Voting Member

**1. Call to Order and Territorial Acknowledgement**

**2. Agenda and Minutes**

**2.1. Agenda – October 14, 2022**

**MOTION:**

Motion: That the agenda of October 14, 2022 be approved as presented.  
Cyrus Chaichian / Chris Schinckus  
CARRIED

**2.2. Minutes – September 16, 2022**

**MOTION:**

Motion: That the minutes of September 16, 2022 be approved as presented.  
Cyrus Chaichian / Chris Schinckus  
CARRIED

### 3. **FPS News**

#### 3.1. **Schools News**

- School of Business – No new updates.
- School of Computing – Carl Janzen shares that the School of Computing has been working on a hybrid project for better utilization of UFV room space, including how to schedule two different sections in one room.

### 4. **For Decision**

#### 4.1. **Post-Baccalaureate Diplomas – Chris Schinckus**

**MOTION:**

Motion: To support the proposal as presented for Post-Baccalaureate Diploma in International Business.

Cyrus Chaichian / Chris Schinckus

CARRIED

**MOTION:**

Motion: To support the proposal as presented for Post-Baccalaureate Diploma in Business Analytics.

Cyrus Chaichian / Chris Schinckus

CARRIED

### 5. **For Discussion**

#### 5.1. **Rank and Tenure – Standing Item – *Chris Schinckus***

- Individuals involved in the process have been contacted and given information. The process is moving forward.

#### 5.2. **COVID-19 Update – Standing Item – *Chris Schinckus***

- No new updates.

### 6. **Subcommittees Updates & Discussion – *Chris Schinckus***

- The Indigenization Committee hopes to continue their work and include members from FECHD.
- The Learning Exchange Committee's remaining Professional Studies members expressed their willingness to continue.
- Chris emphasized the value of having a representative from School of Computing join the Learning Exchange Committee.
- Chris will continue to discuss with Carl about having more School of Computing representatives involved in subcommittees.
- Chris shares that the faculty may have more subcommittees in the future.

7. **[Connect to Library Resources: OpenAthens](#) Update – Demonstration – *Colleen Bell***

- Colleen gives a presentation about upcoming changes for the UFV library database and OpenAthens.
- Colleen encourages the faculty to invite librarians to department meetings.
- More information on updates, tools, and instructions can be found on the [UFV Library's website](#).

8. **Reports**

8.1. **Indigenization Committee –**

- No update to report.

8.2. **Learning Exchange Committee –**

- No update to report.

8.3. **Faculty/College Council Reports**

8.3.1. Faculty of Applied & Technical Studies

- No update to report

8.3.2. College of Arts – *Russell Campbell*

- No update to report

8.3.3. Faculty of Education, Community, and Human Development

- No update to report

8.3.4. Faculty of Health Sciences

- No update to report

8.3.5. Faculty of Science – *Frank Zhang*

- No update to report

8.4. **Senate Report – *Gerry Palmer***

- No update to report.

8.5. **Dean's Report – *Chris Schinckus***

- The faculty renaming process for approval is in motion for 2023. The next step is to have the support of the Board of Governors.
- The applications for faculty tenure and promotions are moving forward.
- The School of Business's Lucerne week went well. Chris thanked Rod and Sha for their hard work.
- EFMD accreditation expectations have been met for this year.
- Chris will be out of office between October 22 - November 2.
- There are still vacancies left for representatives in the PSFC.

## 9. Information Items

### 9.1. PSFC Vacancies

- Professional Studies Faculty Council and its subcommittees have the following vacancies:
  - 1 member of Senate – Gerry Palmer will be the representative.
  - Representative from FPS to the Faculty of Applied & Technical Studies
  - Representative from FPS to the Faculty of Health Sciences
- Members interested in any of these vacancies should contact [FPS.Committees@ufv.ca](mailto:FPS.Committees@ufv.ca).

### 9.2. Upcoming Events/Important Dates

- October 10: Thanksgiving Day – Campus Closed
- October 19: [Dean's Conversation Series](#) – A hybrid in-person and online option was discussed. The in-person method will continue for now. Chris will consider a hybrid option in the future.
- October 22: [UFV Open House](#)
- For upcoming events related to Inclusive Teaching & Indigenization, see the UFV website's [Teaching and Learning page](#).
- [Faculty Excellence Awards in Teaching, Research, and Service nomination forms](#) are open now until December 2, 2022. Contact [Lisa Boldt](#) with any questions.
- A variety of digital pedagogy and teaching strategies workshops are being hosted by the [Teaching & Learning Centre](#).
- Learning and development workshops are being hosted by [Human Resources](#) to help employees improve their technical skills, physical and mental well-being, interpersonal communications, and more.

### 9.3. Policy Revisions

- [Tuition and Mandatory Fee Waivers, Employee \(111\) - Revision Approved](#)

### 9.4. The next Faculty Council Meeting is November 4, 2022. Agenda deadline is October 20. Send submissions to [FPS.Committees@ufv.ca](mailto:FPS.Committees@ufv.ca).