

**APPROVED MINUTES**  
**Professional Studies Faculty Council**

Friday, May 18, 2012  
10:00 a.m., Room A421, Abbotsford Campus

**Chair:** Cyrus Chaichian

<b>Present:</b>	Rosetta Khalideen Carol Dickson Awneet Sivia Ron Zitron Kim Milnes Sandy Hill Gillian Bubb Al Wiseman	Christina Neigel Jan Lashbrook Green John Hogg Colleen Bell Les Stagg Cindy Rammage George Melzer	David Dobson Leah Douglas Barbara Salingre Gerry Palmer Christine Slavik Ian Hunt Keith Lownie	Mike Ivanof Lorraine Wood-Gaines Don Miskiman Mark Breedveld Doris Ball Glen Paddock Robert Harding
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<b>Regrets:</b>	Adrienne Chan Maureen Kiner Lisa Moy	Heather Compeau Sheryl MacMath Kathie Ramsay	Jane Dean Fiona McQuarrie Barb Stirskey	Kevin DeWolde Maple Melder-Crozier Michael Windsor
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**Recorder:** Marla Fralick\*

\* Indicates Non-Voting Member

**1. WELCOME**

Meeting called to order at 10:05 a.m. Rosetta welcomed UFV's new Registrar and University Secretary, Al Wiseman.

**2. ADOPTION OF AGENDA**

<p><b><u>MOTION</u></b> THAT the agenda be adopted as presented.</p>	<p><b>Leah Douglas/Mark Breedveld</b></p> <p><b>CARRIED</b></p>
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**3. APPROVAL OF MINUTES 2012-04-20**

<p><b><u>MOTION</u></b> THAT the minutes of 2012-04-20 be approved as submitted with the following amendments:</p> <ul style="list-style-type: none"> <li>• Item 6.2 – Jan Lashbrook Green's name needs a space before Green</li> <li>• Add Ron Zitron – 10 years' service, Cindy Rammage – 10 years' service, Maple Melder-Crozier – 20 years' service.</li> </ul>	<p><b>Sandy Hill/Les Stagg</b></p> <p><b>CARRIED</b></p>
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#### **4. UNIVERSITY SECRETARY & REGISTRAR – Al Wiseman**

Al Wiseman gave a brief overview of the role of the University Secretary in terms of the institution's governance structure.

Al encouraged everyone to feel free to email him any questions or concerns.

#### **5. CONTINUING BUSINESS**

##### **5.1 Categories and Criteria of Scholarship**

Christine Slavik has been working with Faculty Council to develop criteria around scholarship, teaching and service. A summary of previous discussions on these criteria was reviewed and discussed. It was the intent at this meeting to create a final document that would be shared with the VP Academic.

Questions were raised around the rationale and purpose of the criteria that were being developed. Faculty wanted to know how these will be used. There were some concerns that the development of criteria was being done for rank and tenure and if this was so, then the FSA should be included in the discussions.

Rosetta explained that criteria were necessary not solely because of rank and tenure but there needs to be some common understanding of what constitutes good teaching and scholarship across the faculty and the university.

Two examples she shared were that criteria are necessary for the IPEC process or to the applications for research and scholarly releases.

Some faculty also questioned how discussions at the Professional Studies Faculty Council fit with the other faculties in UFV. Was there a clear institutional process for determining criteria? Will there be institutional wide consultations as was done with the Learning Outcomes.

Rosetta agreed to get more clarity on the process before the summary document is finalized and shared with the VP Academic and other senior administrators. Rosetta encouraged everyone to read the document "Criteria in Teaching, Service and Scholarship," and provide suggestions.

**ACTION: ALL**

##### **5.2 Indigenizing Standing Committee**

The framework document on Indigenizing Post-Secondary Institutions was brought to Faculty Council's attention with a view to determining follow-up action. Rosetta indicated that our inventory of "Indigenizing Activities" in the Faculty will be done. She also suggested that Faculty Council might want to think about an "Indigenizing Standing Committee." This could be brought back for discussions the next Faculty Council meeting.

#### **6. REPORTS**

##### **6.1. Reports from Committees**

###### **6.1.1 Nominations and Elections Committee**

No report at this time

### **6.1.2 Field Education and Practicum (FEP) Committee – Christina Neigel**

Christina Neigel reported that this Field Education Committee was very active. One major focus of their discussions was appreciating the people in the field who support student placements. Some ideas that were talked about were providing gift cards; hosting appreciation events; providing monetary gifts. This committee will make some final recommendations shortly. Lucki Kang has agreed to be the chairperson.

### **6.1.3. Retention Committee – Cindy Stewart**

Cindy reported that this committee did not meet this month. They want to do a workshop on feedback related to SPARK.

### **6.1.4. Learning Exchange Committee – Awneet Sivia**

Activity planned for end of this meeting.

### **6.1.5. Faculty Newsletter Committee**

The newsletter will be posted this afternoon.

## **6.2 Dean's Report**

The Dean provided the opportunity for Departments to highlight some of their activities:

### **TEP – Awneet Sivia**

TEP hosted a Roundtable event on May 3rd and 4th with 70+ attendees who worked in a Teacher Education Program in universities across the province. Topics included the role of teachers, personalized learning, and educating for the 21<sup>st</sup> century. Who shapes whom? How do we design programs? What will teaching look like in 20 years? They had four panelists speaking on "21st Century Learning and Teacher Education: A Complicated Conversation." They had breakout sessions to engage participants on specific topics. It was a successful roundtable event.

### **ECE/CYC – Les Stagg**

ECE hosted an event on May 10th on Mental Health of Families and Children. Three experts from Australia spoke. It was well attended with 155+ people present. Three experts from Australia spoke. Maple Melder-Crozier played a key role in organizing this event.

The ECE Department attended a retreat with Kyra Garson from TRU on intercultural competence. The department developed plans for ways in which we can be more competent in intercultural matters even though they are already high functioning in this regard.

Aboriginal Skills ECE certificate (the SASET project) has one more year of operation until the students graduate with their ECE certificate. The entrepreneurial aboriginal contract for \$360,000 has benefited the department and UFV. The project is still underway.

### **MSW – Elizabeth Dow**

MSW hosted a Student Symposium on May 4th and 5th. 15 - 22 students in groups of three were given 10 minutes each to present their research. Their research was phenomenal, and it was a great couple of days. It is great to have local access to a graduate degree in Social Work. They are completing registrations for the next cohort of 22 students.

**LIBIT – Jan Lashbrook Green**

LIBIT attended the B.C. Library Association Conference, which had over 200 participants. Christina Neigel spoke in two sessions: Instilling Innovation Creativity in Library Culture and Educational Practice. Christina is going to the National Canadian Library Association Conference in May to discuss the scope of Library and Information Management Education.

**6.3 Reports From Other Faculty Councils**

No reports at this time

**6.4 Report from Senate – Gerry Palmer**

There are a number of policies that need to be finalized. The September drafts are out for input.

A policy on program discontinuation is important. There will need to be more discussion on such a policy.

**7. LEARNING EXCHANGE COMMITTEE ACTIVITY**

Members of the Learning Exchange Committee led an activity that allowed all to share their challenges and highlight some of their best practices. There was not sufficient time for in depth discussions. Rosetta suggested that the Learning Exchange Committee host more of these kinds of sharing activities outside of Faculty Council. She thanked the group for facilitating the activity.

**8. INFORMATION ITEMS**

8.1. Faculty Council Meeting scheduled for June 15, 2012 is cancelled.

**9. ADJOURNMENT**

Meeting adjourned at 1:00 p.m.