

APPROVED MINUTES
Professional Studies Faculty Council

Friday, February 22, 2013
10:30 a.m., Room A210, Abbotsford Campus

Chair: Cyrus Chaichian

Present:

Rosetta Khalideen	Elizabeth Dow	Heather Compeau*	Maple Melder-Crozier
Barbara Stirskey*	Gerry Palmer	Karen Power*	Sandy Hill
Christina Neigel	Glen Paddock	Katherine Sallos	Seonaigh MacPherson
Christine Slavik	Gillian Bubb	Kim Milnes	
David Dobson	Jan Lashbrook Green	Les Stagg	

Regrets:

Amir Hajbaba	Doris Ball	Kathie Ramsay	Mark Breedveld
Andrea Hughes	Don Miskiman	Keith Lownie	Mark Lee
Awneet Sivia	Ed Li	Kenneth Gariepy	Mike Ivanof
Barbara Salingré	Fiona McQuarrie	Kevin deWolde	Pat Bullock
Christine Nehring	George Melzer	Kyle Stamm	Raymond Leung
Cindy Rammage	Gwen Clark	Leah Douglas	Robert Harding
Cindy Stewart	Gwen Point	Lisa Moy	Ron Zitron
Colleen Bell	Ian Hunt	Lorne Mackenzie	Sheryl MacMath
Curtis Magnuson	Joe Ilsever	Lou Schroeder	Vlad Dvoracek
Dianne Common	John Hogg	Lucki Kang	

Recorder: Nicole Fast*

* Indicates Non-Voting Member

1. **WELCOME**

Cyrus Chaichian called the meeting to order at 10:31 a.m.

2. **ITEMS FOR APPROVAL**

2.1. **Approval of Agenda February 22, 2013**

MOTION

THAT the agenda of February 22, 2013 be adopted as presented

Gerry Palmer/Les Stagg

CARRIED

2.2. **Approval of Minutes January 25, 2013**

MOTION

THAT the minutes of January 25, 2013 be approved as submitted

Christine Slavik/Gerry Palmer

CARRIED

3. **GUEST SPEAKER – HEATHER COMPEAU, LIBRARIAN**

Heather Compeau discussed the Fair Dealing Policy, UFV's new Copyright Policy. The fair dealing provision in the Copyright Act permits use of copyright protected work without permission from the owner or the payment of copyright royalties. Some of the new allowances within the Fair Dealing Policy are:

- 1) Instructors may communicate/reproduce in paper or electronic form, short excerpts from copyright protected work for the purpose of research and education, as long as the source is included.
- 2) A single copy of a short excerpt may be provided to a student enrolled in a course as a handout, a posting on an online course, or as part of a course pack.
- 3) Examples of short excerpts:
 - up to 10% of copyright protected work
 - one chapter from a book
 - a single article from a periodical
 - an entire artistic work (photograph, map, painting)
 - an entire newspaper article or page
 - an entire single poem or musical score
 - an entire entry from an encyclopedia, annotated bibliography, dictionary or similar reference work
- 4) Copying or communicating multiple short excerpts from the same work is prohibited.

For further information or questions, please contact Heather Compeau, Librarian, at local 4096.

Rosetta noted the importance of understanding and abiding by the Fair Dealing Policy.

4. **CONTINUING BUSINESS**

4.1. **Discussion on Standards for Criteria in Teaching, Service and Scholarship**

The Faculty of Professional Studies has been discussing Criteria for Teaching, Service and Scholarship since 2011. To date, feedback from ECE/CYC and TEP have been received.

Discussion from Schools/Departments who have not submitted criteria

- There is not enough time to discuss this issue within their Schools/Departments
- The Faculty should establish unique standards and criteria for individual programs, instead of trying to create general standards for the entire Faculty of Professional Studies
- Professional Studies could develop an "approved standard" consisting of a collection of each School/Department's standards. The unique diversity of programs can still be maintained
- Use accreditation standards for programs as framework
- It was suggested by one faculty member that faculty as union members should seek guidance from the FSA on this matter

- The Research Advisory Council website was noted as a great resource for examples of standards and Criteria for Teaching, Service and Scholarship, <http://www.ufv.ca/research/RAC>

It was agreed that Schools/Departments should develop their own standards and criteria, by the end of May, to bring for discussion at a half-day retreat in mid-June. Rosetta will arrange for a facilitator to lead the retreat session. Venue and other details will be worked out later.

ACTION: SCHOOLS/DEPARTMENTS
DEADLINE: MAY 2013

5. NEW BUSINESS

5.1. Early Childhood Education/Child & Youth Care – Minor Changes

MOTION

Les Stagg/Sandy Hill

THAT the Early Childhood Education/Child & Youth Care courses CYC 210, CYC 220, CYC 268, CYC 340, CYC 341, CYC 410, CYC 423, CYC 425, CYC 467, CYC 468 and CYC 469 be approved as submitted

CARRIED

6. STANDING COMMITTEE REPORTS

6.1. Nominations and Elections Committee – Glen Paddock, on behalf of Leah Douglas

- Two openings for faculty members to sit on the Learning Exchange Committee
- One opening for a faculty member to sit on the Retention Committee
- One opening for a faculty member to sit on the Nominations and Elections Committee

ACTION: NOMINATIONS AND ELECTIONS COMMITTEE

6.2. Field Education and Practicum Committee – Maple Melder-Crozier

MOTION

Maple Melder-Crozier/Sandy Hill

THAT the Field Education and Practicum Committee's Terms of Reference be reapproved with the recommended change under Section B, Membership, as advised by the Dean:

- Membership can include university-wide practicum representatives from various Faculties, recommended by the Committee and appointed by the Dean

TWO ABSTAINED
CARRIED

6.3. Retention Committee – No Report

6.4. Learning Exchange Committee – No Report

6.5. Newsletter Committee – Christine Slavik

- Six articles have been submitted to the Newsletter Committee
- The Committee plans to release a Newsletter this semester, and one in the Fall semester, totaling two publications per year

7. OTHER UFV REPORTS

7.1. Dean's Report – No Report

7.2. Faculty of Access/Open Studies – Barbara Stirskey

- This Faculty is still discussing Criteria in Teaching, Service and Scholarship
- The Faculty of Access/Open Studies now has a FAOS Newsletter
- The Faculty hosted a successful Institutional Learning Outcomes Retreat, facilitated by Wendy Burton

7.3. Senate Report – Gerry Palmer

- The Final Grade Appeal Policy is back on the Senate's March Agenda, for a vote
- Wendy Burton brought an Online Learning Five-Year Plan to APPC with a goal to offer 100% of courses online. This plan has a revised goal to offer 80% of courses online, within the next five years. Most likely the approval will be postponed at Senate in order for necessary conversations to happen; including discussions at Faculty Council meetings

8. INFORMATION ITEMS

8.1. President's 2013 Lecture Series Continues

Sheldon Kennedy: Empowering the Bystander

Date: February 27, 2013

Book signing: 3:30 p.m., Abbotsford Bookstore

Lecture: 4:30 p.m., Room B101, Abbotsford Campus

8.2. Next Faculty Council Meeting

Friday, March 22, 2013, Room A210, Abbotsford Campus