

**APPROVED MINUTES
Professional Studies Faculty Council**

Friday, November 16, 2012
10:00 a.m., Room B140, Abbotsford Campus

Chair: Cyrus Chaichian

Present:

Rosetta Khalideen	Christine Slavik	Gerry Palmer	Les Stagg
Abebe Teklu	Colleen Bell*	Glen Paddock	Maple Melder-Crozier
Amir Hajbaba	David Dobson	Heather Compeau*	Mike Ivanof
Awneet Sivia	Don Miskiman	Karen Power*	Peter Geller
Barbara Salingre	Ed Li	Kim Milnes	Sandy Hill
Barbara Stirskey*	Elizabeth Dow	Leah Douglas	

Regrets:

Anand Kishore	Doris Ball	Jan Lashbrook Green	Lorraine Wood-Gaines	Ron Zitron
Andrea Hughes	Fiona McQuarrie	Joe Ilsever	Lou Schroeder	Sheryl MacMath
Cindy Rammage	George Melzer	Kathie Ramsay	Lucki Kang	Vlad Dvoracek
Cindy Stewart	Gillian Bubb	Keith Lownie	Mark Breedveld	
Christina Neigel	Gwen Clark	Kenneth Gariepy	Mark Lee	
Christine Nehring	Gwen Point	Kevin deWolde	Pat Bullock	
Curtis Magnuson	Ian Hunt	Lisa Moy	Raymond Leung	
Dianne Common	John Hogg	Lorne Mackenzie	Robert Harding	

Recorder: Nicole Fast*

* Indicates Non-Voting Member

1. WELCOME

Meeting called to order at 10:05 a.m. Rosetta welcomed everyone to the Faculty Council meeting.

Rosetta warmly welcomed Vice Provost/Associate Vice President, Dr. Peter Geller to share with Faculty Council information on indigenization within the academy and his role as Vice Provost at UFV.

2. GUEST SPEAKER – DR. PETER GELLER – VICE PROVOST/ASSOCIATE VICE PRESIDENT, ACADEMIC

2.1 Indigenization within the Institution

Dr. Peter Geller introduced indigenization within the institution with the question, “What is indigenization?” Karl Heel, Garden River Nation, describes indigenizing as feeding back to the community. Peter acknowledged that we are on traditional Stó:lō territory. We are Matsqui, Sumas and Kwantlen’s closest neighbours.

Peter discussed the Métis Day Awareness Event at the Aboriginal Gathering Place, CEP on November 7, 2012. There was a great turn out of approximately 250 people; about 50 from UFV. At the event they combined traditional university styles, such as keynote speakers and facilitators with habitual Stó:lō long house traditions and rituals. Peter shared with us Karl Heel's 6-point explanation of indigenization:

1. Bring an Indigenous voice to the Academy
2. Ensure cross-cultural communication between students, faculty, and staff so everyone feels welcomed and well respected
3. Seek and implement indigenous content in courses
4. Every student graduating from post secondary institutions should have knowledge of indigenizing
5. Everyone working in post secondary institutions should have knowledge of indigenizing
6. Respect and integrate all levels on indigenizing

An event such as the Métis Day Awareness gives energy and momentum as well as encourages people to become more involved in indigenizing. The Faculty of Professional Studies is doing many good things in this aspect.

Peter appreciated Professional Studies' SPARK! Event. It advocated academic life versus personal life. Who we are comes out in the workplace. We need to be open and willing to try and to respect the traditions of the Indigenous people.

The formal acknowledgement to recognize the Indigenous people and their land is as follows:

"El Swayel. I would like to acknowledge the Traditional Stó:lō territory where we are meeting today. Here in Abbotsford I would like to particularly acknowledge the Sumas, Matsqui and Kwantlen First Nations, our closest neighbours."

2.2 The Role of the Vice Provost/Associate Vice President, Academic

Dr. Peter Geller works closely with Shirley Hardman, Senior Advisor on Indigenous Affairs, and Dr. Eric Davis, Provost & Vice President, Academic. Peter is responsible for International Education, Quality Assurance, Program Development, Academic Policy, Governance Structure, Reviewing and Revising Academic Governance, Space Planning, and Faculty Relations.

3. ITEMS FOR APPROVAL

3.1. Approval of Agenda November 16, 2012

MOTION

THAT the agenda of November 16, 2012 be adopted as presented.

Gerry Palmer/Les Stagg

CARRIED

3.2. Approval of Minutes October 26, 2012

MOTION

THAT the minutes of October 26, 2012 be approved as submitted with the following amendments:

- Item 3.6: Amend the class size of 20 to read class size of 18
- Item 5.2: PSALT Program Highlights TEP: Amend SNU students to read SNU faculty
- Item 5.2: PSALT Program Highlights School of Business: Amend the acronym UEC to read CWC (Campus Wide Consultation)

CARRIED

Follow-up from Minutes of October 26, 2012, Meeting:

Rosetta reported that Christine Slavik would not be using the data collected for the Criteria for Evaluating Teaching, Service and Scholarship, to support her doctoral research study: *An Exploration of Gerativity through an Appreciative Inquiry Process in Higher Education*.

4. CONTINUING BUSINESS

4.1. Update on Class Size Discussion

On behalf of the Class Size Committee, Les Stagg and Christine noted:

- The Dean's Office has approved funding for a student researcher. This student will research other institutions class sizes
- The committee will be collecting information on the history of class size
- The committee is creating a glossary to define terms such as lecture, lab, etc.

4.2. Update on Standards for Criteria in Teaching, Service and Scholarship

- **The School of Business** has met and are going to review the information on criteria that the Economics department has researched at UBC, SFU and TRU
- **The School of Social Work** has had informal discussions on this topic and is working on pulling criteria from their accreditation document
- **Early Childhood Education/Child Youth Care** hopes to finalize their work in the first week of December
- **The Teacher Education Program** has had many conversations at department meetings and will concentrate on the topic in upcoming months

Rosetta asked all schools/departments to submit their reports to the Deans Office by the end of February, 2013.

ACTION: ALL SCHOOLS/DEPARTMENTS

4.3 Community Engagement Inventory

Everyone was reminded to send their school's/department's Community Engagement lists to Les Stagg, so he can complete this inventory.

ACTION: ALL DIRECTORS/DEPARTMENT HEADS

Rosetta would like to share with everyone the Mount Royal Criteria document as additional information.

ACTION: NICOLE FAST SEND TO FACULTY COUNCIL

5. NEW BUSINESS

5.1. Institutional Learning Outcomes

The Teaching and Learning Advisory Council came up with a year two plan for aligning the Institutional Learning Outcomes with outcomes from programs and departments. There are many upcoming seminars and workshops. Teaching and Learning sent out a "Call for Proposals: Demonstration Project." The purpose is to ask schools/departments to show-case their process, to align Program Learning Outcomes with the Institutional Learning Outcomes.

Within the Faculty of Professional Studies, ECE/CYC, TEP, and ADED will be submitting proposals. Funds are available for each project: \$2000-\$3500. Proposals are to be submitted by November 30, 2012 and a decision will be made by December 5, 2012.

6. STANDING COMMITTEE REPORTS

6.1. **Nominations and Elections Committee – Leah Douglas**

Two students have shown interest in Faculty Council representation but have not submitted their nomination forms. The Committee may need to extend the deadline, as the forms are due today at 4 p.m.

The Nominations and Elections Committee is to send out a call for volunteers to sit on the Learning Exchange Standing Committee and the Newsletter Standing Committee.

ACTION: LEAH DOUGLAS

6.2 **Field Education and Practicum Committee**

Dr. Peter Geller was interested in having one of the Field Education and Practicum Committee members join the TASK meetings. It was suggested that Peter contact Kim Williams, as she is Chair of the Field Education and Practicum Committee.

Rosetta noted that the Field Education and Practicum Committee is a cross-faculty committee and there are members on this committee outside of the Faculty of Professional Studies. Kim Williams, chair of this committee, is from the College of Arts. A Professional Studies representative needs to report on this committee at Faculty Council meetings.

Les Stagg reported some of the topics the Field Education Committee has researched: criminal record checks, risk assessment for practicums, practicum student's WBC coverage, and insurance for out-of-province students.

6.3 **Retention Committee – No report**

6.4 **Learning Exchange Committee – Awneet Sivia**

Mike Ivanof will be taking on the role as Chair for the Learning Exchange Committee. The Learning Exchange Committee is looking for members. The committee is looking at hosting a follow-up to SPARK! Event in winter, called "*SPARK into Teaching.*" There could be ideas for teaching innovatively, teaching demos, flipped classroom, and sharing. The Learning Exchange Committee will present more information to Faculty Council at the December meeting.

6.5 **Newsletter Committee – No report**

The Newsletter Committee is looking to recruit more members. The committee consists of Maple Melder-Crozier and Christine Slavik. Elizabeth Dow volunteered to join. They still need one more member. The Newsletter Committee was encouraged to release a Professional Studies Newsletter by February 2013.

ACTION: NEWSLETTER STANDING COMMITTEE

7. COMMITTEE REPORTS

7.1. **Dean's Report**

- The Dean's Office has been busy putting together the 2013/2014 Budgets. The Budgets will be submitted to Finance on Tuesday, November 20, 2012.
- The Education Plan was approved by Senate and the Board. The Deans all made presentations at the Board Meeting on November 1, 2012.

- Indigenizing was a large topic at the last Professional Studies Directors/Department Heads meeting. Shirley Hardman and Wenona Victor were guest speakers, sharing ideas on how we can become more indigenized.
- The Professional Studies Celebrating Internationalization Event took place on Wednesday, November 14, 2012. Rosetta was very pleased with the event. She thanked all the volunteers and people on the committee. The event highlighted speakers, faculty, staff and students, who shared their international educational experiences. The opening remarks for the event were made by Chancellor, Brian Minter, who believes this should be an annual celebration. Overall, there has been great feedback, and we will plan to host this event annually.

7.2. Reports from other Faculty Councils – No Report

7.3. Report from Senate – Gerry Palmer

The Final Grade Appeal Policy is still open for feedback and comments; it has been extended until December 7, 2012. Please submit to Lisa Tassone.

8. INFORMATION ITEMS

8.1 Kim Milnes, shared that the BBA students in Chandigarh, India performed for Canada's Prime Minister, Stephen Harper. Gurneet Amand, Associate Director of the BBA Chandigarh Program, organized the students to do a Bhangra Dance. This made national media in both Canada and India.

8.2 Next Faculty Council Meeting:

Friday, December 14, 2012, Room D217, Abbotsford Campus.