

**APPROVED MINUTES**  
**Professional Studies Faculty Council**

Friday, December 11, 2015  
9:00 a.m., Room B140, Abbotsford Campus

**Chair:** Tracy Ryder Glass

**Present:**

Awneet Sivia	David Dobson	Karin Jager*	Raymond Leung
Barbara Salingré	Edward Lo	Kenneth Gariepy	Rilla Apostolakis
Christine Slavik	Frank Ulbrich	Kevin deWolde	Rod Hayward
Cindy Rammage	George Melzer	Kim Milnes	Sandy Hill
Colleen Bell*	Gerry Palmer	Kirsten Robertson	Seonaigh MacPherson
Colleen Gingerich	Glen Paddock	Luciana Hakak	Tara Gibb*
Cyrus Chaichian	Janice Johnson	Mark Breedveld	
Dan Harris	Karen Power*	Mark Littlefield	

**Regrets:**

Amir Hajbaba	Fiona McQuarrie	Leon Pan	Monique Goerzen*
Anand Kishore	Gabriel Murray	Les Stagg	Paul Franklin
Bob McAuliffe	Gillian Bubb	Lisa Moy	Paul Kroeker
Christina Neigel	Harp Shergill	Liz Wiebe*	Robert Harding
Christine Nehring*	Heather Compeau	Lorne Mackenzie	Ron Wilen*
Cindy Stewart	Janet Carroll	Lou Schroeder	Ron Zitron
Curtis Magnuson	Joe Ilsever	Lucki Kang	Rosetta Khalideen
DJ Sandhu	John Hogg	Maple Melder-Crozier	Sha Liao
Darrel Fox	Karen Cooper	Margaret Coombes	Shelley Drysdale
Don Dixon*	Kathryn Garcia	Marie Low*	Sheryl MacMath
Don Miskiman	Keith Lownie	Melanie Scott*	Vandy Britton
Elizabeth Dow	Leah Douglas	Mike Ivanof	

**Recorder:** Marla Fralick\*

**\* Indicates Non-Voting Member**

**WELCOME**

Tracy welcomed faculty and staff and introduced Janice Johnson as the new Sessional Representative.

**1. ITEMS FOR APPROVAL**

**1.1. Approval of Agenda December 11<sup>th</sup>, 2015**

<b><u>MOTION</u></b> THAT the agenda of December 11, 2015 be approved as presented.	<b>David Dobson/Gerry Palmer</b>
	<b><u>CARRIED</u></b>

**1.2. Approval of Minutes November 20<sup>th</sup>, 2015**

<b><u>MOTION</u></b> THAT the minutes of November 20 <sup>th</sup> , 2015 be approved as presented.	<b>Frank Ulbrich/Glen Paddock</b>
	<b><u>CARRIED</u></b>

**2. FPS News**

**2.1. School of Business – Frank Ulbrich**

- The Ch'nook Cousins event held on December 8, 2015 in Chilliwack was a success. Thirty-three aboriginal high school students attended who were interested in studying business.
- The School of Business has a fully funded faculty exchange with a university in Rotterdam. The aim is to send three faculty in the Summer of 2016.
- The School of Business has filled its two staff vacancies.

**3. CONTINUING BUSINESS**

**3.1. Bachelor of Business Administration Program – Calendar Copy changes: Titles of Options and Concentrations to Majors and Minors**

<b><u>MOTION</u></b> THAT the Bachelor of Business Administration Program Calendar changes to titles of Options and Concentrations to Majors and Minors be approved as presented.	<b>Frank Ulbrich/David Dobson</b>
	<b><u>CARRIED</u></b>

**3.2. Faculty of Professional Studies Terms of Reference**

<b><u>MOTION</u></b> THAT a subcommittee be formed to review the Faculty Council's Terms of Reference.	<b>Kenneth Gariepy/Sandy Hill</b>
	<b><u>CARRIED</u></b>

**4. NEW BUSINESS**

**4.1. BUS 407 – Course Outline Changes**

**MOTION** **Kevin deWolde/Gerry Palmer**  
THAT the BUS 407 Course Outline changes to title, calendar description, frequency of course offering, and learning outcomes be approved as presented. **CARRIED**

**4.2. BUS 247 – Course Outline Changes**

**MOTION** **Kevin deWolde/Kim Milnes**  
THAT the BUS 247 Course Outline revisions to title, calendar description, prerequisites, learning outcomes, and typical course content and topics be approved as presented. **CARRIED**

**4.3. BUS 249 – Course Outline Changes**

**MOTION** **Kevin deWolde/Awneet Sivia**  
THAT the BUS 249 Course Outline revisions to title, calendar description, learning outcomes, and typical course content and topics be approved as presented. **CARRIED**

**4.4. BUS 221 – Course Outline Changes**

**MOTION** **Kevin deWolde/David Dobson**  
THAT the BUS 221 Course Outline revisions to calendar description, learning outcomes, and typical course content and topics be approved as presented. **CARRIED**

**4.5. BUS 201 – Course Outline Changes**

**MOTION** **Kevin deWolde/Ed Lo**  
THAT the BUS 201 Course Outline revisions to calendar description, learning outcomes, and typical course content and topics be approved as presented. **CARRIED**

**4.6. EDUC 300 – Minor Change**

**MOTION** **Barbara Salingre/Sandy Hill**  
THAT the EDUC 300 minor revisions to calendar description and learning outcomes be approved as presented. **CARRIED**

**4.7. SOWK 380 – Prerequisite Change**

<b><u>MOTION</u></b> THAT the SOWK 380 prerequisite change be approved as presented.	<b>Glen Paddock/Cyrus Chaichian</b>
	<b><u>CARRIED</u></b>

**4.8. CSW Certificate – English Entrance Requirement**

<b><u>MOTION</u></b> THAT the Community Support Worker Certificate change in English entrance requirement be approved as presented.	<b>Glen Paddock/ Barbara Salingre</b>
	<b><u>CARRIED</u></b>

**4.9. Library & Information Technology Diploma – Major Program Changes to Admissions**

<b><u>MOTION</u></b> THAT the Library & Information Technology Diploma major program change to requirements for admission and admission quotas be approved as presented.	<b>Kenneth Gariepy/David Dobson</b>
	<b><u>CARRIED</u></b>

**4.10. Library & Information Technology Diploma – Major Program Changes to Continuance Policy**

<b><u>MOTION</u></b> THAT the Library & Information Technology Diploma major program changes to the department's continuance policy be approved as presented.	<b>Kenneth Gariepy/David Dobson</b>
	<b><u>CARRIED</u></b>

**4.11. Library & Information Technology Diploma – Major Program Changes to Course Substitution**

<b><u>MOTION</u></b> THAT the Library & Information Technology Diploma major program changes to the program requirements: removing CIS 100 and replacing it with CIS 110/BUS 160 be approved as presented.	<b>Kenneth Gariepy/Ed Lo</b>
	<b><u>CARRIED</u></b>

**5. STANDING COMMITTEE REPORTS**

**5.1. Nominations and Elections Committee – Tracy Ryder Glass**

On behalf of Chair, Vandy Britton listed below are the present vacancies.

- a. Vacancies on Faculty Council Standing Committees
  - The Nominations and Elections Committee is seeking one member (Please email Vandy for more information)
  - The Learning Exchange Committee is seeking one member (Note: This committee will need to elect a new chair)

- The Newsletter Committee is seeking two members
- b. Vacancies on other Faculty Council's
  - Faculty of Health Sciences
  - Faculty of Access and Continuing Education
- c. Faculty Council Membership
  - Sessional Reps: Unfortunately, Cecilia Codoceo was unable to join us after all. A warm welcome back to Janice Johnson (Adult Education). Therefore, Mark Littlefield and Janice Johnson are our two Sessional representatives for the academic year
  - One staff vacancy. Notice has gone out to support staff about this position. There has been no response. Vandy will send another email in January.
- d. Newly Filled Positions
  - Thank you to Sandy Hill for putting his name forward as our representative for the Faculty of Applied & Technical Studies

**5.2. Learning Exchange Committee – David Dobson**

David encouraged faculty to join this exciting committee

**5.3. Faculty Newsletter Committee**

No report

**5.4. Indigenization Committee**

No report

**6. OTHER REPORTS**

**6.1. Reports from Other Faculty Councils**

**a. Faculty of Access and Continuing Education**

No report

**b. Faculty of Applied & Technical Studies – Sandy Hill**

The Trades programs math requirements are in discussion, as math for each trade is unique. Relying on the high school math (B in Math 11) was both too restrictive and did not address the needs of UFV students. Standing in Math 10 (a provincially examined course) allowed more flexibility and validity.

**c. College of Arts – Barbara Salingré**

- Faculty engaged in an activity to brainstorm what they understand by innovative pedagogies: What supports, criteria, and ideas individuals may have that relate to it
- On December 17, 2015, at 12 pm in the Student Union Building, there will be a Flash Forum: Terror-phobia and Counter-terrorism: the Dilemma of the West vs. the Rest

**d. Faculty of Health Sciences**

No report

**e. Faculty of Science– Awneet Sivia**

- A subcommittee was formed to formulate goals and learning outcomes for the Bachelor of Science degree
- An External Faculty-Wide Advisory Committee including career scientists will be struck in the new year
- The upcoming Professional Development Day on May 4, 2016 is on “Connect, Learn, Grow.” A website, “Evidence for Democracy” has been launched by scientists to call for governments to use evidence fairly as a basis for policy and decision-making

**6.2. Report from Senate – Gerry Palmer**

Gerry reported that Senate is addressing the following:

- The recording of meetings
- The Attendance policy

**6.3. Teaching and Learning Advisory Committee Report – Colleen Gingerich**

- Teaching Competencies – The committee received reports from various Faculty Councils. The goal of Teaching Competencies is to have an online faculty self-evaluation tool which will assess competencies and help direct faculty to resources for growth
- Professional Development (Pro-D) Day– May 4, 2016 – Campus-wide, intended for all faculty and staff. The Pro-D committee has met and the Teaching and Learning Advisory Committee approved the theme “Connect, Learn, Grow.” All staff and faculty are invited to submit suggestions for workshop topics to the Pro-D committee

**6.4. Dean’s Report – Tracy Ryder Glass**

- Visioning 2025 Charrettes were held to identify UFV goals
- President, Mark Evered will attend the January 22, 2016 Professional Studies Faculty Council meeting
- Professional Development Day – May 4, 2016
- Due to the growth in Chandigarh, India, Lorne Mackenzie, Chandigarh Liaison will be seconded to work with UFV Chandigarh for the next eight months to assist with Chandigarh operations

**7. INFORMATION ITEMS**

- The December 11, 2015 Motions and Actions are attached for your reference
- Next Meeting – **January 22, 2016, Room D217**