

FACULTY COUNCIL MEETING

APPROVED MINUTES

Friday, January 27, 2012 – 10:00 AM TO NOON
Room A421

Attendees: Michael Windsor, Ron Zitron, Don Miskiman, Les Stagg, Elizabeth Dow, David Dobson, Mark Breedveld, Doris Ball, Colleen Bell, Cyrus Chaichian, Awneet Sivia, Gerry Palmer, Kim Milnes, Cindy Rammage, Leah Douglas, Lisa Moy, Barbara Salingré, Glen Paddock, Robert Harding, Ian Hunt, George Melzer, Shirley Lister, Christina Neigel, Jan Lashbrook Green, Gillian Bubb, Abebe Teklu, Christine Slavik

Regrets: Adrienne Chan, Anand Kishore, Heather Compeau, Jane Dean, John Hogg, Kathie Ramsay, Kevin deWolde, Anand Kishore, Sheryl MacMath, Maple Melder-Cozier, Christina Neigel, Cindy Stewart, Gwen Point, Pieter Steyn, Rosetta Khalideen

Chair: Cyrus Chaichian

1. WELCOME/INTRODUCTIONS

The meeting commenced at 10:00 by welcoming Cyrus Chaichian back as Meeting Chair, and introducing the new members of Faculty Council: Dr. Glen Paddock, new faculty member of the School of Social Work; Lorraine Wood-Gaines and Anand Kishore, new sessional members; Michael Windsor and Ronda Cohen, Faculty Council's new student representatives.

2. ADOPTION OF AGENDA

On a motion duly made and seconded, the agenda was approved with the following additions/amendments: Deferral of Agenda item 4.3.3. until the next meeting and the addition of 4.6.2. Senate Research Committee Representative.
(Moved: Gerry Palmer; seconded: Don Miskiman). Motion carried unanimously.

3. APPROVAL OF MINUTES – Nov 18, 2011

On a motion duly made and seconded, the minutes were approved as submitted with the addition of Abebe Teklu as an attendee.
(Moved: Elizabeth Dow; seconded: Gerry Palmer). Motion carried unanimously.

4. NEW BUSINESS/DISCUSSION ITEM

Before commencing New Business, Fiona McQuarrie asked that if members feel that parts of a motion should not be passed, to approve items that could; so as not to hold up an entire calendar item.

4.1. ECE/CYC

Details in Summary Document attachment

4.1.1. Program Review Approval - Child Protection Specialization (Name Change)

Motion: To approve the name change, as outlined in the attached summary document, to "Child Protection Specialization" from "Child Welfare Specialization"

Discussion: Social Work does not agree with the change from 'Welfare' to 'Protection'. ECE/CYC explained that the work focus in the Ministry for Child and Family Development (MCFD) is more about child protection. ECE/CYC agrees with the name change as it fits the department's philosophical perspective.

On a motion duly made and seconded to approve the name change, as outlined in the attached summary document, to “Child Protection Specialization” from “Child Welfare Specialization”.

(Moved: Kim Milnes; seconded: Mark Breedveld). Motion carried unanimously.

4.1.2. New Course Approval – CYC 411

Motion: To approve the new course outline CYC411.

Discussion: This course is the same as CYC 410 with a supplemental advanced practicum.

On a motion duly made and seconded to approve the new course outline CYC411.

(Moved: Les Stagg; seconded: Christine Slavik). Motion carried unanimously.

4.1.3. Course Review Approval

Motion: To approve the reviewed course outlines as submitted.

Discussion: These course changes are part of a normal review process where some poorly worded learning outcomes were amended, textbooks updated and course numbers changed. Changes have also been made to class sizes. The Faculty noted that textbooks should be in APA format.

On a motion duly made and seconded to approve the reviewed course outlines for
ECE 100/ECE 101/ECE 102/ECE 103/ECE 120/ECE/132/
ECE 222/ECE 225/ECE 230/ECE 231/ECE 233/ECE 235/
ECE 243/ECE 269/ECE 282/ECE 301/ECE 302/ECE 303/
ECE 311/ECE 312

as submitted with the amendments to class size changes and textbook listings in APA format.

(Moved: Gerry Palmer, seconded: Doris Ball). Motion carried unanimously.

Note: After the motion passed a point of spelling errors was brought up. The decision was made not to reopen the motion but to pass those errors to Les for amendment.

4.1.4. Speech and Language Assistant Diploma – Discontinued in the Calendar

Motion: To discontinue the Speech and Language Assistant Diploma in the calendar.

Discussion: The program has not been offered for six to seven years. UEC has requested discontinuation. Should the motion pass the program would require UEC approval to reinstate.

On a motion duly made and seconded To discontinue the Speech and Language Assistant Diploma in the calendar.

(Moved: Les Stagg, seconded: Kim Milnes). Motion carried unanimously.

4.2. SCHOOL OF BUSINESS

Proposed 2012/2013 Calendar Copy Changes to UFV Business Programs: Entrance, Program Requirements and Program Outlines

-Calendar Change

-Program Change Approval

· Bachelor of Business Administration and Business Administration diploma – change to entrance requirements

· Accounting certificate – change to entrance requirements

· Administration certificate – change to entrance requirements and program requirements

· Marketing and Sales certificate – change to entrance requirements and program requirements

-Course Change Approval – Change to Prerequisites

BUS 143 / BUS 145 / BUS 149 / BUS 245 / BUS 339

Motion: To pass calendar, program and course changes as submitted.

Discussion: With the revised math entry requirement and the new assessment tool “MSAT” some Math prerequisites are no longer required. Math 140 was added to the Administration and Marketing and Sales Certificate.

It was noted that Note 1 of the Business Diploma lists Math 12 instead of Math 140 and the Marketing and Sales certificate wording in the rationale memo should be clarified. Three course outlines have incorrect review dates. The School of Business explained these as courses that will come under review again shortly, at which time those changes will be made. Text books are not in APA format.

On a motion duly made and seconded to approve calendar, program and course changes, BUS 143 / BUS 145 / BUS 149 / BUS 245 / BUS 339, as submitted with the amendments: change Note 1 of the program outline for the Business Diploma to “Math 140” instead of “Math 12”; clarify the wording of the Marketing and Sales certificate on the rationale memo; include a note explaining why course outlines are submitted with incomplete information; change text books to APA format.

(Moved: Christina Neigel seconded: Kim Milnes). Motion carried unanimously.

4.3. SCHOOL OF SOCIAL WORK

Course Change Approval

4.3.1. SOWK 311/SOWK 404 – course review with changes.

Motion: To approve course review change to SOWK 311 and SOWK 404 as submitted.

Discussion: Both course outlines have a minor change to include “Portions of course may be delivered on-line”.

On a motion duly made and seconded to approve course review change to SOWK 311 and SOWK 404 as submitted.

(Moved: Cindy Rammage, seconded Don Miskiman). Motion carried unanimously.

4.3.2. SOWK 450 – changes to corequisites

Motion: To approve course changes to SOWK 450 as submitted.

Discussion: These are transfer credit revisions.

The course designers are not included (Lucki Kang, Julia Higgins), there is an extra bullet under learning outcomes (bulleted item #2); seminar hours should be 15 not 14.

On a motion duly made and seconded to approve course changes to SOWK 450 as submitted with these amendments: list course designers; remove extra bullet under learning outcomes and change seminar hours from 14 to 15.

(Moved: Robert Harding, seconded: Gerry Palmer). Motion carried unanimously.

4.3.3. Calendar Changes – Agenda item withdrawn

4.4. ADED <<Submitted to Pre-UEC>>

Revised Bachelor of Arts (Adult Education Program)

- Approval of new program structure

Motion: To approve the new program structure as submitted.

Discussion: A point was brought up that other degrees require English courses as the writing component where this program does not. ADED feels this structure reflects the diversity of students and their skills.

On a motion duly made and seconded to approve the new program structure of the Revised Bachelor of Arts (Adult Education Program) as submitted with the amendment to pre-requisites from CMNS 120 to CMNS 125.

(Moved: Christine Slavik, seconded Les Stagg). Motions carried unanimously with one abstention.

- Course Review Approval

Motion: To approve course review changes as submitted.

Discussion: Prerequisite CMNS 120 should be CMNS 125. Lecture hours breakdown needs to be amended.

On a motion duly made and seconded to approve course review changes to:
ADED 310/ADED 320/ADED 340/ADED 350/ADED 360/ADED 365/
ADED 370/ADED 380/ADED 390/ADED 405/ADED 410/ADED 420/
ADED 446/ADED 470

as submitted with the following amendments: change course prerequisites to CMNS 125 from CMNS 120 and amend sections on course hours in some course outlines.

(Moved: Gerry Palmer, seconded Don Miskiman.) Motion carried unanimously.

- Regularized Course Approval

Motion: To approve regularized courses as submitted.

Discussion: These are specialized courses that should be regularized.

On a motion duly made and seconded to approve regularized courses ADED 305, ADED 407, ADED 408, ADED 472, as submitted with the following amendments: change course prerequisites to CMNS 125 from CMNS 120.

(Moved: Christina Neigel, seconded Jan Lashbrook Green). Motion carried unanimously.

- New Course Approval – ADED 210

Motion: To approve new course ADED 210.

Discussion: A new course for the ADED program that will become a prerequisite for other ADED courses.

On a motion duly made and seconded to approve new course ADED 210.

(Moved: Don Miskiman, seconded Gerry Palmer). Motion carried unanimously.

** The University was declared closed due to a power outage. The following items were quickly reviewed with a motion to close the meeting.

4.5. Consultation for amendments to the Course Loads, Academic Program policy (63)

Individual and group comments can be expressed directly to Lisa Tassone by February 3rd or forwarded via email to Katherine MacLaren.

4.6. Membership

4.6.1. Nominations and Elections Committee

Cyrus Chaichian, Lisa Moy and Mark Breedveld have finished their terms. If anyone is interested in becoming a member of this committee please contact Katherine MacLaren.

4.6.2. Representation on the Senate Research Committee.

This is a temporary vacancy until July 31, 2012. Please forward Expressions of Interest to Katherine MacLaren. The deadline is February 3rd, 2012 at 4:00.

**Power was restored but there were few left in attendance and the meeting officially adjourned at 11:15.

5. INFORMATION ITEMS

5.1. The Next Faculty Council meeting is scheduled for February 24 at 10:00 room A421.