

Faculty of Professional Studies

Faculty Council Minutes

March 18, 2011

Chilliwack Campus Room D239

Attendees: Adrienne Chan, Andrea Hughes, Awneet Sivia, Barbara Salingre, Carol Dickson, Christine Neigel, Christine Slavik, Colleen Bell, Debbie Jobb, Don Miskiman, Elizabeth Dow, Fiona McQuarrie, George Melzer, Gerry Palmer, Ian Hunt, Keith Lownie, Lee-Ann Jackson, Hannah MacDonald, Les Stagg, Lisa Moy, Lucki Kang, Maggie Theron, Pamela Causton, Robert Harding, Ron Wilen, Sheila Edwards, Shirley Lister

Dean: Rosetta Khalideen

Chair: Cyrus Chaichian

Regrets: Lisa Almos, Gianini Bocsanu, Mark Breedveld, Janine Brown, Gillian Bubb, Heather Compeau, Karen Davidson, Kevin Dewolde, Samarjit Dhillon, Renette AubinBoisclair, Rosie Friesen, Sandra Flynn, John Hogg, Noorjahan Jaganath, Stephanie Kelly, Anne Kent, Maureen Kiner, Hannah MacDonald, Sheryl MacMath, Kate McCulloch, Maple Melder Crozier, Kim Milner, Adele Phillips, Cindy Rammage, Diane Reed, Cindy Stewart, Pieter Steyn, Barbara Stirskey, Paula Stubbings, Kathy Ramsey, Janine Roberts, Elvira Warner, Dawna Williams

1. Welcome

2. Approval of Agenda

On a motion duly made and seconded, the agenda was approved with the addition of item 5.4 – Anti Racism Discussion (moved: Christine Slavik, seconded: Awneet Sivia). Motion carried unanimously.

3. Approval of Minutes – February 18, 2011

On a motion duly made and seconded, the minutes of February 18, 2011 were approved with the following changes:

Item 6iii – correct spelling of Wendy Burton's name (moved: Les Stagg, seconded: Sandy Hill). Motion carried unanimously.

4. Presentation

Colleen Bell gave a presentation on the UFV Library.

5. New Business

5.1 Course and Program Change Approvals

- On a motion duly made and seconded, that the revised course outline for SOWK 110 is approved as presented (moved: Sheila Edwards, seconded: Sheryl MacMath). Motion approved.
- On a motion duly made and seconded, that the revised course outline for EDUC 412 is approved with the following changes:
 - Learning outcome #3: change ‘discuss’ to ‘analyze’ and ‘you’ to ‘teachers’
 - Final learning outcome: change ‘describe’ to ‘demonstrate’
 - Change ‘spectrum describe and example’ to ‘spectrum describe and provide examples’
 (moved: Sandy Hill, seconded: Les Stagg). Motion approved.
- On a motion duly made and seconded, that the revised course outline for EDUC 420 is approved with the provision that the references be formatted in APA style (moved: Sandy Hill, seconded: Adrienne Chan). Motion approved.
- On a motion duly made and seconded, that the revised course outline for EDUC 445 is approved with the provision that the references be formatted in APA style (moved: Sandy Hill, seconded: Adrian). Motion approved.
- On a motion duly made and seconded, that the revised course outline for EDUC 452 is approved with the provision that the calendar description be changed from ‘regards to assessment’ to ‘related to assessment’ (moved: Sandy Hill, seconded: Elizabeth Dow). Motion approved.
- On a motion duly made and seconded, that the revised course outline for EDUC 453 is approved with the provision that the references be formatted in APA style (moved: Sandy Hill, seconded: Christine Slavik). Motion approved.
- On a motion duly made and seconded, that the revised course outline for EDUC 454 is approved with the provision that “discuss” in learning be changed to “analyze” (moved: Sandy Hill, seconded: Robert Harding). Motion approved.
- On a motion duly made and seconded, that the revised TEP Elementary Program Course Sequencing be approved as presented (moved: Sandy Hill, seconded: Gerry Palmer). Motion approved.

5.2 Call for Nominations: Senate Representative for Faculty of Health Sciences

Nominations are open for one senate seat (faculty) to represent the new Faculty of Health Sciences. Nominations are due on March 25.

5.3 Anti-Racism Day

- Adrienne invited all to an event on March 21 at uHouse (F125) at 4:00.

6. Reports

6.1 Reports from Established and Ad Hoc Committees:

- i. Nominations and Elections Committee
 - Arts Faculty Council requires a faculty representative from our Faculty. Shirley Lister volunteered to represent the Faculty of Professional Studies.
 - There are vacancies on the Professional Studies Faculty Council for a sessional representative and a student representative.
- ii. Field Education and Practicum Committee
 - Using Blackboard as a vehicle to work with Field Placement Supervisors.
 - Criminal record check - ensure due diligence in assuring checks are completed. There needs to be standardization and education across the institution as to how this is carried out.
 - Health Sciences leaving Professional Studies brings up the discussion of standardization of field placements across the institution. There are other programs outside Professional Studies who also conduct field placements.
 - The institution needs a better understanding of field placements.
 - There is also an issue of giving Field Placement Supervisors some formal status within the institution. One suggestion is to create a category similar to Adjunct Faculty for the supervisors. It was also suggested giving Supervisors access to the library; however, because of licensing arrangements with some vendors, the library can currently only grant access to registered students and to faculty/staff.

A reminder from Rosetta to bring ideas to the faculty as suggestions so motions can be brought to the Senate. Rosetta agrees more recognition of field supervisors is required. In the interest of time the chair recommended the committee bring information to the next meeting.

- iii. Retention Committee –
 - The group would like to invite Donna Alary to a future meeting to discuss the results of the National Survey of Student Engagement that UFV participated in.
 - The group is preparing a submission to the newsletter.
 - Another issue is international students taking first Business courses needing more support.
- iv. Learning Exchange Committee – Two minute energizers will not be supported by the committee due to time constraints during meetings. Rosetta suggested scheduling those presentations directly after the meeting.
- v. Faculty Newsletter Committee – Newsletter under production. Deadline is March 31 for submissions.
- vi. Terms of Reference Review Committee – Recommendation to strike item 7a from the TOR as it also exists under section 5. Clarification – the faculty should have input into the agenda. Rosetta requested a proposed Terms of Reference for the next meeting so that Faculty Council can

discuss and vote on the changes. Carol to send out the TOR under development utilizing 'track changes' for the next meeting.

6.2 Reports from other Faculty Councils:

- i. Faculty of Science – Student research day is March 31. No posters have been received as yet from FPS.
- ii. Faculty of Arts – nothing to report.

6.3 Report from the Senate – Residency requirement is increased from 15% to 20%. UPAC procedure clarification should be available in 9 months.

6.4 Dean's Report

- Many scheduled forums are coming up, please attend. Posted times are available through myUFV.
- President of Westjet will be at the university on March 23rd. Attendance is encouraged. Thanks to Cyrus Chaichian for organizing this event.

7 Next Meeting – Friday, April 15, 2011 in room A421 on the Abbotsford Campus.

8 On a motion duly made and seconded, that the meeting be adjourned at 12:05 (Motion: Gerry Palmer, seconded: Christine Slavik). Motion carried.