

UNIVERSITY OF THE FRASER VALLEY
FACULTY OF PROFESSIONAL STUDIES
FACULTY COUNCIL MEETING
Friday, May 13, 2011 – 10:00 AM TO NOON
Abbotsford Campus Room A421

MINUTES

Faculty:

Colleen Bell, Heather Compeau, Gillian Bubb, Nancy Goad, Kevin deWolde, Lisa Almos, Hannah MacDonald, Sandra Flynn, Barbara Salingré, Diane Reed, Sandy Hill, Adele Phillips, Christine Slavik, Gianina Bocsanu, Cindy Rammage, Les Stagg, Lisa Moy, Adrienne Chan, Sundeep Sandhu, Ian Hunt, Gerry Palmer, Don Miskiman, Kim Milnes, John Hogg, Ron Wilen, Lucki Kang, Awneet Sivia

Regrets:

Mark Breedveld, Shelley Canning, Pam Causton, Cyrus Chaichian, Jane Dean, Samarjit Dhillon, Robert Harding, Lee-Anne Jackson, Noorjahan Jaganath, Debbie Jobb, Maureen Kiner, Shirley Lister, Keith Lownie, Georgina Marsom, Sheryl MacMath, Fiona McQuarrie, Kathie Ramsay, Pieter Steyn, Maggie Theron, Dawna Williams, Leta Zaleski

1. WELCOME/INTRODUCTIONS

The meeting commenced at 10:05 with Rosetta introducing John Hogg as the interim chair person while Cyrus is on sabbatical.

2. ADOPTION OF AGENDA

On a motion duly made and seconded, the agenda was approved with the following additions/amendments:

- Addition of Item 4.6 Submission of Grades (requested by Carol Dickson)
- Change the order of Item 5.1.6 Terms of Reference Review Committee to Item 4.7 (requested by Rosetta Khalideen)
- Addition of Item 4.8 Sessional Faculty (requested by Sundeep Sandhu)
(Moved: Elizabeth Dow, seconded: Ian Hunt). Motion carried unanimously.

3. APPROVAL OF MINUTES – March 18, 2011 and April 15, 2011

March 18, 2011 Minutes

On a motion duly made and seconded, the minutes were approved with following amendments:

- The spelling of Samarjit Dhillon's name to be corrected (under regrets)
- Hannah MacDonald to be listed as an Attendee
(Moved: Les Stagg, seconded: Barbara Salingré). Motion carried unanimously.

April 15, 2011 Minutes

On a motion duly made and seconded the minutes were approved.

(Moved: Diane Reed, seconded: Christine Slavik). Motion carried unanimously.

4. NEW BUSINESS/DISCUSSION

4.1. Course and Program Change Approvals

DHYG 260 has been changed from 13 learning outcomes to 8.

On a motion duly made and seconded, the course change was approved.

(Moved: Diane Reed, seconded: Elizabeth Dow). Motion carried unanimously.

4.2. Models of 'Scholarship'

The council broke up into three groups to discuss the documents distributed at the April FC meeting and submit conclusions that Rosetta will take before the Research Advisory Committee.

The following points were brought forward:

- Support broad definitions of scholarship
- How scholarship is evaluated and demonstrated

- Health Sciences has adopted Boyer's Model
- Inclusion of 'Non-Instructional' Faculty
- How scholarship is defined across different fields
- What is valuable and who contributes
- Consensus vs. multiple definitions
- Teaching vs. Scholarship
- Students as 'Lifelong Learners'
- 'Service Work'- clarify as part of workload or distinct / integration of work?
- Professional Development
- Program & Course Development
- Broad UFV definition; Definitions within each Faculty that draws from the UFV definition of scholarship.
- Broad definition of profession.

Rosetta discussed how conversations and definitions are important. A Dean's Council website would be an advantage where thoughts can be posted and every faculty would be able to create their own criteria document based on the significance of the uniqueness of their Faculty.

4.3. Review of Committee Membership

4.3.1. Field Placement Committee

The current chair is on sabbatical and Les Stagg has agreed to lead the committee for the interim. A new chair will be chosen in September. Membership will be brought forward to September's meeting.

4.3.2. Learning Exchange Committee

Some members have indicated that they will step down at the end of this academic year. The committee will solicit new members in the fall semester.

4.3.3. Nominations and Elections Committee

Cyrus's term expired on May 1 and Lisa will finish her two year term at the end of this year, which leaves only one member on the committee. Lisa will send a reminder note to the Dean's office to solicit additional members in September.

4.3.4. Retention Committee

The committee currently has five members and has plans to meet after this FC meeting. The committee will inform the Dean's office of any membership requirements.

4.3.5. Newsletter Committee

The current members are stepping down and three to four new members will be needed.

Rosetta expressed her gratitude for the hard work done by all the committees and their members.

4.4. Approval of Terms of Reference for Newsletter Standing Committee

On a motion duly made and seconded the committee's Terms of Reference (as circulated) was approved.

(Moved: Don Miskiman, seconded: Heather Compeau). Motion carried unanimously.

4.5. Membership on other Faculty Council

The following are Professional Studies' representations on other Faculty Councils.

Faculty of Arts – Shirley Lister

Faculty of Access – Heather Compeau

Faculty of Trades and Technology – Heather Compeau

Faculty of Science – Awneet Sivia

Faculty of Health – Christine Slavik

4.6. Submission of Grades

Carol read out the details of Policy 350.09, regarding the timelines associated with the posting of final marks. Delays in submission of grades affects students who have conditional acceptance into external institutions. Grades especially need to be posted in advance of the May 18 Senate meeting to ensure students' graduation.

4.7. Terms of Reference Review Committee

The FC Terms of Reference are not ready to be voted on at this time but Rosetta wanted to bring attention to the proposed changes and a handout outlining what is generally contained in a Terms of Reference. Faculty Council noted that the proposed Terms of Reference (with track changes) was not distributed to the council. Gerry has a piece to add (based on a new Senate

policy regarding voting) and the TOR will be distributed immediately afterwards. The proposed TOR with track changes will be distributed so that additional feedback can be sent to the TOR committee.

Rosetta will also present the current TOR draft to the Dean's Council for input. The TOR will be discussed at the September FC meeting. Rosetta thanked the Review Committee for their work on the revisions of the TOR.

4.8. Sessional Faculty

Communicating with sessionals is difficult as they are temporary employees and often their email accounts expire after their contracts. Ideas suggested to facilitate communication with sessionals were: a website or blog forum where sessionals can get to without an email account, group sessional lists, and Blackboard. The Dean's office will look into options to address this problem.

5. REPORTS

5.1. Reports from Committees

5.1.1. Nominations and Election Committee – Nothing further to report

5.1.2. Field Education and Practicum Placement - No report

5.1.3. Retention Committee – Nothing further to report.

5.1.4. Learning Exchange Committee – No report.

5.1.5. Faculty Newsletter Committee

Rosetta thanked the Faculty Newsletter Committee as the newsletter is an important tool to help raise the profile of the Faculty. In the future once the newsletter has been posted to the Faculty Council website; a notice will be put in UFV Today to inform members.

5.1.6. Terms of Reference Review Committee – Nothing to report

5.2. Reports from Other Faculty Councils

5.2.1. Faculty of Science

Ron presented a brief report on scholarships in the Faculty of Science. There was consideration to promote Professional Studies in the Faculty of Science.

5.2.2. Faculty of Trades – no report

5.2.3. Faculty of Access and Continuing Studies

The third draft of the Faculty's first TOR has been drawn up and is under review. Elections are coming up, the council needs a vice-chair and staff members.

5.3. Report from Senate

Standing committees are in place and should be ready to take on new responsibilities. The goal is to simplify and recognize the processes that are related to the function of the Senate.

5.4. Dean's Report

Rosetta highlighted some of the features in the Dean's Report.

- The Department Heads and Director's meeting is now called PSALT (Professional Studies Academic Leadership Team).
- The ECE/CYC program is being reviewed and the external site visit committee will be on campus Wednesday and Thursday of next week
- Health Sciences will become a new Faculty on September 1st; Rosetta recognized the contributions Health Sciences has made to the Faculty of Professional Studies and the University as a whole. With this change we will be losing our Associate Dean, Fiona McQuarrie.
- There will be a SPARK event organized for September, 2011.

6. INFORMATION ITEMS

On a motion duly made and seconded, the June 10th meeting be cancelled.
(Moved: Barbara Salingré, seconded: Nancy Goad) motion carried.

7. ADJOURNMENT

The meeting was adjourned at noon.