

APPROVED MINUTES
Professional Studies Faculty Council

Friday, November 20, 2015
10:00 a.m., Room B132, Abbotsford Campus

Chair: Tracy Ryder Glass

Present:

Amir Hajbaba	Dan Harris	Karen Power*	Mark Littlefield
Barbara Salingré	Elizabeth Dow	Karin Jager*	Paul Franklin
Christine Nehring*	Frank Ulbrich	Kim Milnes	Robert Harding
Christina Neigel	George Melzer	Kirsten Robertson	Seonaigh MacPherson
Christine Slavik	Gerry Palmer	Leah Douglas	Tara Gibb*
Cindy Rammage	Glen Paddock	Lucki Kang	
Colleen Gingerich	Heather Compeau*	Maple Melder-Crozier	
Cyrus Chaichian	John Hogg	Margaret Coombes	

Regrets:

Anand Kishore*	Edward Lo	Leon Pan	Paul Kroeker
Awneet Sivia	Fiona McQuarrie	Les Stagg	Raymond Leung
Bob McAuliffe	Gabriel Murray	Lisa Moy	Rilla Apostolakis
Cecilia Codoceo	Gillian Bubb	Liz Wiebe*	Rod Hayward
Cindy Stewart	Harp Shergill	Lorne Mackenzie	Ron Wilen*
Colleen Bell*	Janet Carroll	Lou Schroeder	Ron Zitron
Curtis Magnuson	Joe Ilsever	Luciana Hakak	Rosetta Khalideen
DJ Sandhu	Karen Cooper	Marie Low*	Sandy Hill
Darrel Fox	Kathryn Garcia	Mark Breedveld	Sha Liao
David Dobson	Keith Lownie	Melanie Goerzen*	Shelley Drysdale
Don Dixon*	Kenneth Gariepy	Mike Ivanof	Sheryl MacMath
Don Miskiman	Kevin deWolde	Monique Goerzen*	Vandy Britton

Recorder: Marla Fralick*

*** Indicates Non-Voting Member**

Tracy welcomed faculty and staff and introduced new Sessional Representatives, Mark Littlefield and Cecilia Codoceo, new Student Representative, Harp Shergill, and welcomed Visiting Scholar, Marlene Atleo.

1. ITEMS FOR APPROVAL

1.1. Approval of Agenda November 20th, 2015

<u>MOTION</u> THAT the agenda of November 20, 2015 be approved as presented.	Gerry Palmer/Christine Slavik <u>CARRIED</u>
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1.2. Approval of Minutes October 16th, 2015

<u>MOTION</u> THAT the minutes of October 16 th , 2015 be approved as presented.	John Hogg/Barbara Salingre <u>CARRIED</u>
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2. FPS News

2.1. Child, Youth & Family Studies (CYFS) – Maple Melder-Crozier

- There is a “Sleep-Out” to raise funds to support Covenant House in Vancouver on November 20, 2015 to raise awareness of the plight of people who are homeless. The CYFS student association plans to hold a similar “Sleep-Out” fundraiser event at UFV in March 2016 as was done in March 2015 which raised over \$3000. All are invited to participate.
- CYFS student, Sue Hunt’s research has been accepted as a presentation for the International Federation of Educative Communities (FICE) conference in Vienna, Austria in Summer 2016.

2.2. Library Information and Technology (LIBIT) – Christina Neigel

- On Friday, November 27, 2015, LIBIT is holding their “35th Year Reunion” reception in the Alumni Hall from 7 – 9 pm.
- Don Miskiman and Christina Neigel are co-teaching a new project-based course: LIBT 399C/BUS 390L “Placemaking and Community Engagement” in Winter 2016.

2.3. Adult Education (ADED) – Seonaigh MacPherson

- Program Advisor, Corinne Richardson, travelled to the Regina, Moose Jaw, and Saskatoon campuses of Saskatchewan Polytechnic University to market UFV’s ADED programs to their faculty and staff.
- Visiting Scholar, Marlene Atleo will be giving a guest lecture in the ADED 390 Course on issues in the research of Indigenous Education on December 2, 2015 at 6:30 pm in D225.
- Visiting Scholar, Marlene Atleo is also preparing a proposal for Teacher Education Department’s Summer Institute.

2.4. School of Social Work and Human Services (SWHS) – John Hogg

- The forum on the Refugee Crisis on October 27, 2015 was well attended. Congratulations to Robert Harding on his social work presentation
- Social Work students are making a difference to the social and emotional learning of children and are building connections and community in schools. Lucki Kang is involved in a pilot project that began with one student placed with the Surrey School District in an inner city school for their field placement. The pilot project has quickly

grown resulting in a request from the School District to host 14 Bachelor of Social Work (BSW) field placements in grades K – 7.

- One of the Master of Social Work (MSW) students is completing her field placement in the Surrey School District and will be developing a proposal on the need for School Based Social Work. British Columbia does not currently employ school-based social workers despite most other provinces in Canada and countries having a vibrant social work presence in schools.
- Lucki is currently engaged in community development with Katzie First Nation and Kwantlen First Nation to explore potential social work field placements guided by our First Nation communities
- Lucki asked faculty and staff to email her if anyone has items to donate to Syrian refugee families who will be arriving in Abbotsford soon.
- Glen Paddock is the new MSW Chair
- In Winter 2016 Margaret Coombes will commence as the new BSW Chair
- In Winter 2016 Curtis Magnuson will be the new Human Services Chair
- Elizabeth Dow is reviewing and updating the SOWK 490 Gerontology course that will be re-developed and delivered online in May/June 2016. As gerontology is often a multidisciplinary area, students from other departments/schools are welcome to enroll.

2.5. **Computer Information Systems – Dan Harris**

- The Computer Science Major was passed at Senate. It is on its way to the Ministry for final approval
- There will be a lot of International students starting in January 2016 who are enrolling in CIS courses.

3. **CONTINUING BUSINESS**

3.1. **Review of Faculty Council Meeting Dates/Times (Attachment)**

MOTION

Frank Ulbrich/Seonaigh MacPherson

THAT the request to change future Faculty Council meeting times from 10 am – 12 pm to 9 am – 11 am be approved as presented.

CARRIED

4. **NEW BUSINESS**

4.1. **Faculty Council Terms of Reference**

Tracy reported that the Professional Studies Faculty Council Terms of Reference is not due for review until 2016 but to bring all Faculty Councils' Terms of Reference into the same review cycle, we will review ours now.

ACTION

Review the “Approved Nov 19, 2013, Faculty of Professional Studies, Terms of Reference” for any changes or additions.

All suggested revisions to be emailed directly to Tracy Ryder Glass.

A draft document of all recommended revisions will be brought forward at the December 11, 2015, Faculty Council meeting.

4.2. SOWK 799 – Minor Change

MOTION

John Hogg/Glen Paddock

THAT the SOWK 799 Course Outline revision to reflect the course as SOWK 799 A and B be approved as presented.

CARRIED

4.3. BUS 434 – Course Outline Changes

MOTION

Frank Ulbrich/Cyrus Chaichian

THAT the BUS 434 Course Outline revisions to calendar description, frequency of course offering, learning outcomes, and typical course content and be approved as presented.

CARRIED

4.4. BUS 440 – Course Outline Changes

MOTION

Frank Ulbrich/Amir Hajbaba

THAT the BUS 440 Course Outline revisions to title, calendar description, and learning outcomes be approved as presented.

CARRIED

Students from other programs are welcome to join this course

4.5. BUS 384 – New Course Proposal

MOTION

Frank Ulbrich/Cyrus Chaichian

THAT the BUS 384 new course proposal be approved as presented.

CARRIED

4.6. BUS 385 – New Course Proposal

MOTION

Frank Ulbrich/Amir Hajbaba

THAT the BUS 385 new course proposal be approved as presented with the removal of Pre/Corequisite CIS 141.

CARRIED

4.7. Bachelor of Business Administration Program – Calendar Copy change to Accept Applications in the Fall Semester Only

INFORMATION ONLY

THAT the Bachelor of Business Administration Program will be changing its application semester to accept applications for the Fall semester only.

4.8. Bachelor of Business Administration Program – Calendar Copy change of Titles of Options and Concentrations to Majors and Minors

Seonaigh mentioned that information on majors and minors is unclear, and she would like more information on what constitutes majors and minors. How much freedom is there in defining them? Tracy will send her the link from the Program Development Office

NOTIFICATION ONLY

THAT the Bachelor of Business Administration Program will be bringing forward changes to titles of Options and Concentrations to Majors and Minors for approval at the December 11, 2015, Faculty Council meeting.

CARRIED

4.9. Bachelor of Business Administration Program – Calendar Copy changes to Length and Location of Course Availability

MOTION

Frank Ulbrich/Kim Milnes

THAT the Bachelor of Business Administration Program Calendar Copy changes to Length and Location of Course Availability be approved as presented.

CARRIED

4.10. Bachelor of Business Administration Program – Calendar Copy change to Residency Requirement to Include Approved Courses Taken Through Study Abroad at Partnering Universities

MOTION

Frank Ulbrich/Cyrus Chaichian

THAT the Bachelor of Business Administration Program Calendar Copy change to Residency Requirement to Include: Approved courses taken through Study Abroad at partnering universities be approved as presented with the removal of commas.

CARRIED

5. STANDING COMMITTEE REPORTS

5.1. Nominations and Elections Committee – Leah Douglas

On behalf of Chair, Vandy Britton listed below are the present vacancies:

- a. Vacancies on three of the four Faculty Council Standing Committees:
 - The Nominations and Elections Committee is seeking one member (Please email Vandy for more information)
 - The Learning Exchange Committee is seeking one member (Note: This committee will need to elect a new chair)
 - The Newsletter Committee is seeking two members
- b. Faculty of Professional Studies also needs representatives for the following Faculty Council meetings:
 - Faculty of Health Sciences
 - Faculty of Access and Continuing Education

- c. Newly Filled Positions:
 - Thank you to Cindy Rammage for filling the vacancy on the Indigenization Committee
 - Thank you to Barbara Salingre for putting her name forward as the College of Arts Council representative

5.2. Learning Exchange Committee – Tracy Ryder Glass

Tracy reported that Kenneth Gariepy, Tara Gibbs, and Raymond Leung will be speaking at the Learning Exchange presentation on December 11, 2015 at 10:00 am during the Faculty Council meeting.

5.3. Faculty Newsletter Committee – Maple Melder-Crozier

The committee is looking at new ideas:

- a. On the Faculty of Professional Studies website, when you click on “What’s Happening” there is a CYFS article posted right now. It was suggested to set up a schedule to feature one department/school each month. It can link to announcements
- b. We should have a blog platform that the Department Heads and Directors can access, update, and maintain. The blog does not need to accept comments
- c. Look at the College of Arts main page: Welcome, News, Events. “This month’s profile” can be added.

5.4. Indigenization Committee – Robert Harding

- Robert welcomed new committee member Cindy Rammage
- The committee submitted its Terms of Reference for Faculty Council approval

MOTION

Robert Harding/Seonaigh MacPherson

THAT the Professional Studies Faculty Council, Indigenization Standing Committee’s Terms of Reference be approved as presented with the amendment of 2e to read:

- e. recommend approaches to the recruitment of First Nations and other Indigenous students, staff, and faculty to facilitate their success within the Faculty and;

CARRIED

6. OTHER REPORTS

6.1. Reports from Other Faculty Councils

a. Faculty of Access and Continuing Education

No report

b. Faculty of Applied & Technical Studies – Sandy Hill

No report

c. College of Arts – Barbara Salingré

The first meeting is next week

d. Faculty of Health Sciences

No report

e. Faculty of Science

No report

6.2. Report from Senate – Gerry Palmer

Gerry reported that Senate is addressing the following:

- Writing Centre
- Recording of meetings
- Sessional instructors on Standing Committees

6.3. Teaching and Learning Advisory Committee Report – Maple Melder-Crozier

- Maureen Wideman, Director of Teaching and Learning, is looking into teaching competencies for the institution
- Maureen Wideman is seeking departments/schools consultation on the following:
 - What are components to effective teaching?
 - What are components to effective learning?
- Any further input should be emailed to Maple Melder-Crozier

6.4. Dean's Report – Tracy Ryder Glass

- As part of the Vision 2025 Committee, there is an Open House on November 20, 2015 in B121 from 9 am – 4 pm for people to drop in and write down their comments regarding UFV's key goals
- Tracy reminded faculty and staff of the two Holiday receptions being held on:
 - ❖ December 8, 2015 on the Abbotsford Campus at U House from 2 – 4 pm
 - ❖ December 9, 2015 on the Chilliwack Campus in the Black-box Theatre from 1 – 2:30 pm

7. INFORMATION ITEMS

- The November 20, 2015 Motions and Actions are attached for your reference
- Next Meeting – **December 11, 2016, Room B140**, followed by a holiday lunch