

DRAFT AGENDA
Professional Studies Faculty Council

Friday, February 21, 2014
10:00 am – 12:00-noon
Room A212, Abbotsford Campus

<i>Package Pages</i>	
Pg. 1, 2 Pg. 3 - 7	<p>1. Items for Approval</p> <p>1.1. Agenda – February 21, 2014 1.2. Minutes – January 24, 2014</p>
	<p>2. Continuing Business</p> <p>2.1. Indigenization</p> <p style="padding-left: 20px;">1. Update – Indigenization Activity 2. International Indigenous Exchange Agreements</p> <p>2.2 Update - Discussion Item: Draft Faculty Standards and Criteria for Rank and Tenure</p>
Pg. 8 - 17 Pg. 18,19	<p>3. New Business</p> <p>3.1. Undergraduate Course and Program Approval policy (21) consultation 3.2. ECE/CYC Department Proposed Name Change</p>
	<p>4. Standing Committee Reports</p> <p>4.1. Nominations and Elections Committee – <i>Glen Paddock</i> 4.2. Field Education and Practicum Committee – <i>Lucki Kang</i> 4.3. Retention Committee – <i>Barbara Salingré</i> 4.4. Learning Exchange Committee – <i>David Dobson/Raymond Leung</i> 4.5. Faculty Newsletter Committee – <i>Christine Slavik</i></p>

5. Other Reports

- 5.1. Dean's Report
- 5.2. Reports from other Faculty Councils
- 5.3. Report from Senate

6. Information Items

- 6.1. Motions and Actions – January 24, 2014
- 6.2. The next Faculty Council Meeting is **March 21, 2014** in room **D115**

DRAFT MINUTES
Professional Studies Faculty Council

Friday, January 24, 2014
10:00 a.m., Room D115, Abbotsford Campus

Chair: Cyrus Chaichian

Present:

Christine Nehring*	Frank Ulbrich	Christina Neigel	Elizabeth Dow
Amir Hajbaba	George Melzer	Leah Douglas	Kevin deWolde
Christine Slavik	Gerry Palmer	Lisa Moy	Robert Harding
Colleen Bell*	Gillian Bubb	Mark Breedveld	Ron Zitron
Cyrus Chaichian	Glen Paddock	Rosetta Khalideen	
D.J. Sandhu	John Hogg	Curtis Magnuson	
David Dobson	Karen Power*	Les Stagg	
Don Miskiman	Kenneth Gariepy	Seonaigh MacPherson	
Doris Ball	Kim Milnes	Keith Lownie	

Regrets:

Raymond Leung	Fiona McQuarrie	Margaret Coombes
Andrea Hughes*	Mark Lee	Kirsten Robertson
Mike Ivanof	Melanie Scott	Rod Hayward
Sandy Hill	Gwen Point	Ron Wilen*
Cindy Rammage	Heather Compeau*	Sheryl MacMath
Cindy Stewart	Jan Lashbrook Green	Awneet Sivia
Darrell Fox	Mary Higgins	Barbara Salingré
Lucki Kang	Lorne Mackenzie	Maple Melder-Crozier
Joe Ilsever	Lou Schroeder	Kathryn Ricketts

Recorder: Laura Chomiak*

* Indicates Non-Voting Member

1. GUEST SPEAKER – Dr. Eric Davis, Provost & Vice-President Academic

Guest Dr. Eric Davis, Provost & Vice-President Academic, thanked the Faculty for the invitation.

Dr. Davis spoke about Strategic Enrollment Management, the future and challenges of UFV's Graduate Programs, the Digital Hub, and the hire of the new Dean, Professional Studies.

Some faculty expressed interest in being involved in the Digital Hub discussions. Dr. Davis noted that the Dean of Arts was organizing the discussions and ensured that the Faculty of Professional Studies could participate.

Rosetta thanked Dr. Davis for taking the time to meet with the Professional Studies Faculty Council.

2. ITEMS FOR APPROVAL

2.1 Approval of Agenda January 24, 2014

MOTION

David Dobson/Leah Douglas

THAT the agenda of January 24, 2014 be approved as presented.

CARRIED

2.2 Approval of Minutes December 13, 2013

MOTION

Gerry Palmer/Robert Harding

THAT the minutes of December 13, 2013 be approved as presented.

CARRIED

3 CONTINUING BUSINESS

3.1 Update - Faculty Council Terms of Reference

The Professional Studies Faculty Council Terms of Reference were reviewed at the December 2013 Senate Governance Committee meeting. There were no comments or suggested revisions and the document has been forwarded to Senate as an information item. Confirmation will be sent to the Dean's Office once Senate adopts the document.

4 NEW BUSINESS

4.1. Major changes to the Bachelor of Social Work

MOTION

Elizabeth Dow/Curtis Magnuson

THAT the Bachelor of Social Work program - major Calendar changes be accepted as submitted with all Campus-Wide Consultation comments and revisions.

CARRIED

4.2. Discussion Item: New Policy for Consultation – Program Discontinuance Policy

Faculty Council identified the following as feedback to bring forward to the Academic Planning and Principles Committee (APPC) regarding the Program Discontinuance Policy:

- For the Policy, **Regulations** should read: The Academic Planning and Priorities Committee of Senate will be responsible for developing and publishing Guidelines for the discontinuance of programs **in consultation with Faculty and College Councils**.
- The Guidelines for Program Discontinuance is very much related to the Policy on Discontinuance and as such should be appended to the Policy.
- Faculty and College Councils were asked to review only the Discontinuance Policy, not the Guidelines. They should have been given the opportunity to provide feedback on both.

4.3 Discussion Item: Draft Faculty Standards and Criteria for Rank and Tenure

Elizabeth Dow presented the Draft Faculty Standards and Criteria for Rank and Tenure document prepared by the Faculty Standards Committee. The committee has focused on the relationship between the Principles, Domains, Activities, Sample Criteria, and Sample Evidence.

Faculty Council was asked to review the document and direct any comments and/or suggestions to Elizabeth for the next Faculty Standards Committee meeting.

A new draft will be brought forward to the next Faculty Council meeting.

4.4 Discussion Item: Indigenization Activity - Elizabeth Dow

Elizabeth reported that the Indigenization bus tour would take place sometime in March. She will send out a calendar with suggested dates and times for faculty to see which day will work best.

ACTION – Elizabeth Dow

4.5 Election of Chair & Vice-Chair

MOTION

David Dobson/Elizabeth Dow

THAT Faculty Council approve the nomination of Curtis Magnuson as Vice-Chair of the Professional Studies Faculty Council for the term February 2014 – February 2016.

CARRIED

MOTION

David Dobson/Don Milkman

THAT Faculty Council approve the nomination of Cyrus Chaichian to continue as Chair of the Professional Studies Faculty Council for an additional one-year term of February 2014 – February 2015.

CARRIED

5 STANDING COMMITTEE REPORTS

5.1 Nominations and Elections Committee - Glen Paddock

No report

Rosetta noted that the College of Arts Faculty Council and the Access and Open Studies Faculty Council still need representation from the Faculty of Professional Studies. Seonaigh MacPherson put her name forward for the Faculty of Access and Open Studies.

5.2 Field Education and Practicum Committee

No report

5.3 Retention Committee

No report

5.4 Learning Exchange Committee

David Dobson asked faculty for submissions for a Learning Exchange Sharing Initiative at a date to be announced. Interested faculty were asked to email David or Raymond Leung with an abstract.

David invited Faculty Council to attend a School of Business Seminar on February 25 at 2:30 PM to hear Raymond Leung talk about his doctoral thesis.

5.5 Faculty Newsletter Committee

Christine Slavik reported that the next draft of PScene will be out in the next few days for the Dean to review.

6 OTHER REPORTS

6.1 Dean's Report

Rosetta congratulated all faculty who were awarded rank and tenure. Rosetta highlighted important issues which the Faculty will have to address before the end of the academic year. These include: creating an enrollment plan, reviewing prerequisites for various programs, exploring partnership arrangements within our Faculty and beyond, and developing Faculty criteria and standards for rank and tenure.

The 2014 Convocation dates are June 12th and 13th. The day for Professional Studies students is still to be confirmed.

6.2 Reports from Other Faculty Councils

No reports

6.3 Senate Report – Gerry Palmer

Gerry reported there was no Senate meeting in January. The budget may come forward in the February meeting.

7 INFORMATION ITEMS

7.1 Motions and Actions – December 13, 2013

7.2 The next Faculty Council Meeting is **February 21, 2014** in room **D115**.

7.3 Elizabeth Dow announced that Canadian astronaut Chris Hadfield is coming to a fundraiser in North Vancouver on April 4. The theme of the fundraiser is Peace and Conflict Resolution and is being presented by UFV and the Summit Negotiations Society. Elizabeth encouraged everyone to attend.

- 7.4 Rosetta shared that Elizabeth Dow is stepping aside as the Director of Social Work and Human Services as of April 1. Rosetta extended her thanks and gratitude to Elizabeth for her commitment to her job, her initiatives and her valuable contributions to the School of Social Work and Human Services, the faculty and UFV. Elizabeth will be returning to teaching, and an internal search is being initiated for a new director.

UEC MEMORANDUM

UEC Chair: Samantha Pattridge
Phone: 4177

UEC Assistant: Ashley Hoogendoorn
Phone: 4571

TO: UFV community members

FROM: Samantha Pattridge, Undergraduate Education Committee Chair

DATE: February 3, 2014

RE: Consultation for revisions to the Undergraduate Course and Program Approval policy (21)

The Senate Governance Committee has reviewed a request from the Undergraduate Education Committee to make revisions to the Undergraduate Course and Program Approval policy (21) and recommends that the proposed changes go out for consultation.

The following are the proposed changes to the Undergraduate Course and Program Approval policy (21):

- New policy form provision for Expedited Undergraduate Program Approval as recommended by APPC (for more information, please see the September 25, 2013 [APPC agenda package](#)).
- Separate Procedures (as detailed in Appendices A, B, and C) from the policy itself.
- Identify responsibility for various program and course approval templates and guidelines.

As part of the consultation process, members of the UFV community are invited to submit collaborative or individual feedback. Please send your feedback to Ashley Hoogendoorn, UEC Assistant at Ashley.Hoogendoorn@ufv.ca by 4:00pm on March 7, 2014.

Attachments:

- Undergraduate Course and Program Approval policy (21) proposed changes (track changes)
- Undergraduate Course and Program Approval policy (21) proposed changes

Both attachments are also available on the Secretariat policy webpage at:
http://www.ufv.ca/secretariat/policies_review/

Please forward this information along to faculty and staff who work in your areas.

UNDERGRADUATE COURSE AND PROGRAM APPROVAL

AUTHORITY Senate
PRIMARY CONTACT Provost and Vice-President, Academic
RELATED POLICIES

PURPOSE

~~The policy is to guide the review and approval of UFV employs a process to scrutinize new and existing~~ new and existing courses and programs, ~~and changes to existing courses and programs,~~ to ensure that they meet both UFV and legislated quality assurance standards and requirements.

SCOPE

~~This policy applies to a~~ All new courses and programs and changes to existing courses and programs, ~~will undergo an approval process.~~

~~Approval will be guided by interests as articulated in the Strategic Plan and the Education Plan. The internal process includes various consultations and approvals by academic units, support areas, administrators, the Senate and its committees, and the Board of Governors.~~

~~This policy provides the guidelines and procedures pertaining to UFV's internal program and course approval processes.~~

~~Senate may delegate the authority to approve new courses and course changes to a Senate standing committee.~~

DEFINITIONS

In this policy, the following definitions apply:

~~**Academic Unit:** An academic unit includes but is not limited to faculties, schools, libraries, programs, centres, departments, and institutes.~~

~~**Campus-Wide Consultation:** The Campus-Wide Consultation process provides an opportunity for other academic units and service areas (e.g. Admissions & Records, Library, Student Services) to review and provide feedback about the course or program submission; it precedes consultation with faculty councils.~~

~~**Official Course Outline:** A legal document used for calendar copy, articulation, and other official documentation purposes, the Official Course Outline establishes the parameters for the course syllabus that instructors develop and provide to students.~~

~~**Lower-level Course:** A course that is a first- or second-year course; lower-level courses are generally numbered in the 100s and 200s.~~

~~**Major Course Change:** A modification to a course that affects the nature or focus of a course, options for students, or budget.~~

~~**Minor Course Change:** A modification to a course that has no effect on the nature or focus of a course, options for students, or budget.~~

Program: For the purposes of this policy, “program” refers to a collection of courses and associated requirements offered as a credential or an option within a credential. This includes, but is not limited to, a certificate, diploma, minor, extended minor, major, honours, degree, specialization, option, or concentration.

~~**Major Program Change:** A modification to a program that affects the nature or focus of the program, options for students, or budget.~~

~~**Minor Program Change:** Any change which is not major, as described above.~~

~~**Program Budget Analysis:** A summary of the budget implications of a proposed new program or revisions to an existing program. It is to be attached to all new and revised Program Proposals when the proposal is submitted to Senate and its standing committees for approval. The Budget Analysis Template is available from the Office of the Program Development Coordinator.~~

~~**Program Committee:** A committee created to oversee the implementation and administration of a program and its courses. A Program Committee is approved by the Dean(s).~~

~~**Program Concept Paper:** A brief summary of a proposed new program prepared using a standard template provided by the Program Development Office.~~

~~**Program Development Office (PDO):** Facilitates and assists with the development of academic programs, and in matters related to academic quality assurance, curriculum design, and programming.~~

~~**Program Proposal:** The detailed description for a new program prepared on the standard template provided by the Program Development Office. of Program Proposals.~~

~~**Program Working Group:** A group of people formally approved ~~ed in consultation with the Dean(s) (or the Provost)~~ to proceed in the development of a ~~course or new~~ program proposal for consideration in the approval process. ~~This group may become the Program Committee, which will provide oversight of the program and its courses. The final composition of the group is approved by the Dean. Guidelines for the composition of Program Working Groups are found in the program and course approval resources provided by the Office of the Program Development Coordinator.~~~~

~~**Recommendation:** Providing advice, positive or negative, to inform approval decisions by subsequent committees.~~

Undergraduate Course: Any course numbered below 600, including continuing studies, vocational, and developmental courses.

Undergraduate Education Committee (UEC): A Senate standing committee that provides Senate with advice on all matters related to the undergraduate educational programs of the university, including policies, practices, and criteria for admission, evaluation, and promotion of undergraduate students.

~~**Upper-level Course:** A course that is a third or fourth-year course; upper-level courses are usually numbered in the 300s and 400s.~~

POLICY

The adoption of new and revised curriculum shall include a series of structured consultations, reviews, and approvals that give the UFV community opportunity to examine a program or course in terms of the quality of the curriculum, consistency of standards, alignment with Institutional Learning Outcomes, attention to student needs, demand for a program, and generally, adherence to UFV’s mandate, strategic goals, and priorities.

The internal process includes various consultations, reviews, and approvals by academic units, support areas, administrators, the Senate and its committees, and the Board of Governors. Senate may delegate the authority to approve new courses and course changes to a Senate standing committee.

REGULATIONS

- ~~1. The process to approve programs and courses shall include a series of structured consultations and approvals that give the UFV community opportunity to examine a program or course in terms of the quality of the curriculum, consistency of standards, attention to student needs, and adherence to UFV's Strategic Plan, mandate, and Institutional Learning Outcomes.~~
1. No new or revised program or course shall be implemented unless it has been reviewed and approved according to the provisions of this policy and related procedures.
- ~~2. Changes made to the procedures and guidelines of this policy require the approval of Senate.~~
2. A new course requires the approval of UEC, or Senate upon recommendation by UEC, ~~according to the process outlined in [Appendix A](#).~~
3. Course changes will be classified as either *minor* or *major*. What constitutes a *minor* or *major* course change will be determined and communicated by UEC.
4. A *minor* course change is to be approved by Faculty Council and submitted to UEC ~~as an information item and for review before~~ for inclusion in the Calendar. ~~The process for making *minor* changes to an undergraduate level course and descriptions of *minor* changes are presented in [Appendix A](#).~~
5. A *major* course change requires the approval of UEC, or Senate upon recommendation by UEC, ~~according to the process outlined in [Appendix A](#).~~
6. A new program requires the approval of Senate according to the process outlined in [Appendix B Procedures for Undergraduate Program Approval](#). In exceptional cases, the approval can be obtained through the expedited process outlined in [Procedures for Expedited Undergraduate Program Approval](#). No proposal can be put through the expedited process more than once.
7. The process for *major* and *minor* program changes is ~~determined by UEC outlined in [Appendix B](#)~~. *Major* changes require the approval of Senate. *Minor* changes are approved by UEC, and sent to Senate for information. What constitutes a *minor* or *major* program change will be determined and communicated by UEC, in consultation with the PDO.
8. The criteria for applying the expedited program approval process to a new program are as follows:
 - 1.1 The expedited program approval process may be requested for a new undergraduate program if at least one of the following circumstances applies:
 - a. There is funding available from an external source, with time constraints.
 - b. There is a sudden emergent need in the community for a narrow, focused theme, and there is a funding source.
 - c. There is a request for a partnership with a time constraint, and there is a funding source.
 - d. There is a clearly demonstrable opportunity for revenue generation to meet a specific demand, with time constraints.
 - e. There is an opportunity for capital or infrastructure injection, with time constraints.

In addition,

1.2. The program must be sustainable.

1.3. The program must be consistent with the strategic goals of UFV.

1.4. The program must be consistent with program priorities of UFV.

1.5. There are minimal adverse implications for other faculties, programs, and services.

9. Procedures, guidelines, and templates in support of this policy will be developed, maintained, and communicated as such:

- For new and revised courses: UEC Office, in consultation with UEC.
- For new proposals (including concept papers): PDO, in consultation with the UEC Office.
- For program revision: UEC Office, in consultation with UEC, and PDO as necessary.
- For expedited process: APPC Office, in consultation with UEC and PDO.

~~The Office of the Program Development Coordinator will be responsible for developing and reviewing the program and course approval templates and guidelines in consultation with UEC. UEC will approve the templates and guidelines and any subsequent revisions.~~

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APPENDICES

Supplemental information:

| [Procedures for Undergraduate Course Approval Process](#)

| [Procedures for Undergraduate Program Approval Process](#)

| [Procedures for Expedited Undergraduate Program Approval](#)

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UNDERGRADUATE COURSE AND PROGRAM APPROVAL

AUTHORITY Senate
PRIMARY CONTACT Provost and Vice-President, Academic
RELATED POLICIES

PURPOSE

The policy is to guide the review and approval of new courses and programs, and changes to existing courses and programs, to ensure that they meet both UFV and legislated quality assurance standards and requirements.

SCOPE

This policy applies to all new courses and programs and changes to existing courses and programs.

DEFINITIONS

In this policy, the following definitions apply:

Program: For the purposes of this policy, refers to a collection of courses and associated requirements offered as a credential or an option within a credential. This includes, but is not limited to, a certificate, diploma, minor, extended minor, major, honours, degree, specialization, option, or concentration.

Program Concept Paper: A brief summary of a proposed new program prepared using a standard template provided by the Program Development Office.

Program Development Office (PDO): Facilitates and assists with the development of academic programs, and in matters related to academic quality assurance, curriculum design, and programming.

Program Proposal: The detailed description for a new program prepared on a standard template provided by the Program Development Office.

Program Working Group: A group of people formally approved to proceed in the development of a new program for consideration in the approval process.

Undergraduate Course: Any course numbered below 600, including continuing studies, vocational, and developmental courses.

Undergraduate Education Committee (UEC): A Senate standing committee that provides Senate with advice on all matters related to the undergraduate educational programs of the university, including policies, practices, and criteria for admission, evaluation, and promotion of undergraduate students.

POLICY

The adoption of new and revised curriculum shall include a series of structured consultations, reviews, and approvals that give the UFV community opportunity to examine a program or course in terms of the quality of the curriculum, consistency of standards, alignment with Institutional Learning Outcomes, attention to student needs, demand for a program, and generally, adherence to UFV's mandate, strategic goals, and priorities.

The internal process includes various consultations, reviews, and approvals by academic units, support areas, administrators, the Senate and its committees, and the Board of Governors. Senate may delegate the authority to approve new courses and course changes to a Senate standing committee.

REGULATIONS

1. No new or revised program or course shall be implemented unless it has been reviewed and approved according to the provisions of this policy and related procedures.
2. A *new course* requires the approval of UEC, or Senate upon recommendation by UEC
3. Course changes will be classified as either *minor* or *major*. What constitutes a *minor* or *major* course change will be determined and communicated by UEC.
4. A *minor* course change is to be approved by Faculty Council and submitted to UEC for review before inclusion in the Calendar.
5. A *major* course change requires the approval of UEC, or Senate upon recommendation by UEC.
6. A *new program* requires the approval of Senate according to the process outlined in *Procedures for Undergraduate Program Approval*. In exceptional cases, the approval can be obtained through the expedited process outlined in *Procedures for Expedited Undergraduate Program Approval*. No proposal can be put through the expedited process more than once.
7. The process for *major* and *minor* program changes is determined by UEC. *Major* changes require the approval of Senate. *Minor* changes are approved by UEC, and sent to Senate for information. What constitutes a *minor* or *major* program change will be determined and communicated by UEC, in consultation with the PDO.
8. The criteria for applying the expedited program approval process to a new program are as follows:
 - 1.1 The expedited program approval process may be requested for a new undergraduate program if at least one of the following circumstances applies:
 - a. There is funding available from an external source, with time constraints.
 - b. There is a sudden emergent need in the community for a narrow, focused theme, and there is a funding source.
 - c. There is a request for a partnership with a time constraint, and there is a funding source.
 - d. There is a clearly demonstrable opportunity for revenue generation to meet a specific demand, with time constraints.
 - e. There is an opportunity for capital or infrastructure injection, with time constraints.
 - 1.2. The program must be sustainable.
 - 1.3. The program must be consistent with the strategic goals of UFV.
 - 1.4. The program must be consistent with program priorities of UFV.
 - 1.5. There are minimal adverse implications for other faculties, programs, and services.
9. Procedures, guidelines, and templates in support of this policy will be developed, maintained, and communicated as such:
 - For new and revised courses: UEC Office, in consultation with UEC.
 - For new proposals (including concept papers): PDO, in consultation with the UEC Office.

- For program revision: UEC Office, in consultation with UEC, and PDO as necessary.
- For expedited process: APPC Office, in consultation with UEC and PDO.

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APPENDICES

Supplemental information:

Procedures for Undergraduate Course Approval

Procedures for Undergraduate Program Approval

Procedures for Expedited Undergraduate Program Approval

DRAFT

TO: Dr. Rosetta Khalideen, Dean of Professional Studies
 FROM: Dr. Maple Melder Crozier, Department Head of ECE/CYC
 DATE: 5 February 2014

RE: Department Name Change

At the August 2013 Department Retreat, the ECE/CYC Department voted in favour of changing its name from Early Childhood Education/Child and Youth Care to **Child Youth and Family Studies**. All at the Retreat who constituted all fulltime faculty (minus one fulltime faculty who was on Sabbatical) voted unanimously for the name change. The Sessional Faculty present concurred.

We are now seeking administrative approval to move forward with the change.

Rationale:

The proposed name is descriptive. Children, youth and families are the primary population that our students and graduates serve. This name identifies clearly and concisely our major stakeholders and the activities and context of our department.

The name is inclusive. It is indicative of all the programs housed in our department, without giving preference or profile to any one of them. This is significant for the marketing and branding of our department.

Organizations with which we work that have similar names are:

BC Social Sector Employer Group	Federation of Child and Family Services
Douglas College	Child Family and Community Studies
Provincial Government	Ministry of Children and Family Development
Publication	The International Journal of Child Youth and Family

Cost implications:

- Print promotional materials
- Display materials
- Business cards (but this would be incurred due to recent changes in titles for Faculty due to Rank and Tenure)
- Revision of website

These costs are relatively minimal.

Desired Time Frame for Change:

If approved, the Department would like to begin using the new name as soon as possible. This would allow us to update the website and have all incoming students know us under the new name. Further, we are planning to celebrate the ECE and CYC programs' 40th and 20th respective anniversaries and as such, it would be ideal to have new print material reflect the change of name.

Faculty Council Motions/Actions January 24, 2014

Motions/Action	Follow Up
<p><u>MOTION</u> David Dobson/Leah Douglas THAT the agenda of January 24, 2014 be approved as presented. <u>CARRIED</u></p>	
<p><u>MOTION</u> Gerry Palmer/Robert Harding THAT the minutes of December 13, 2013 be approved as presented. <u>CARRIED</u></p>	
<p><u>MOTION</u> Elizabeth Dow/Curtis Magnuson THAT the Bachelor of Social Work program - major Calendar changes be accepted as submitted with all Campus-Wide Consultation comments and revisions. <u>CARRIED</u></p>	Completed – Motion sent to SWHS (Laura Tryhuk) on Friday, January 24, 2014
<p><u>ACTION</u> THE Professional Studies Faculty Council strongly feels that the current guidelines for the DRAFT Program Discontinuance Policy be appended in the policy.</p>	Completed
<p><u>MOTION</u> David Dobson/Elizabeth Dow THAT Faculty Council approve the nomination of Curtis Magnuson as Vice-Chair of the Professional Studies Faculty Council for the term February 2014 – February 2016. <u>CARRIED</u></p>	Completed
<p><u>MOTION</u> David Dobson/Don Milkman THAT Faculty Council approve the nomination of Cyrus Chaichian to continue as Chair of the Professional Studies Faculty Council for an additional one-year term of February 2014 – February 2015. <u>CARRIED</u></p>	Completed
<p><u>ACTION</u> Elizabeth Dow will send faculty suggested dates and times for the Indigenization bus tour taking place in March</p>	Elizabeth sent action item January 31, 2014.