

APPROVED MINUTES
Professional Studies Faculty Council

Friday, January 24, 2014
10:00 a.m., Room D115, Abbotsford Campus

Chair: Cyrus Chaichian

Present:

Christine Nehring*	Frank Ulbrich	Christina Neigel	Elizabeth Dow
Amir Hajbaba	George Melzer	Leah Douglas	Kevin deWolde
Christine Slavik	Gerry Palmer	Lisa Moy	Robert Harding
Colleen Bell*	Gillian Bubb	Mark Breedveld	Ron Zitron
Cyrus Chaichian	Glen Paddock	Rosetta Khalideen	
D.J. Sandhu	John Hogg	Curtis Magnuson	
David Dobson	Karen Power*	Les Stagg	
Don Miskiman	Kenneth Gariepy	Seonaigh MacPherson	
Doris Ball	Kim Milnes	Keith Lownie	

Regrets:

Raymond Leung	Fiona McQuarrie	Margaret Coombes
Andrea Hughes*	Mark Lee	Kirsten Robertson
Mike Ivanof	Melanie Scott	Rod Hayward
Sandy Hill	Gwen Point	Ron Wilen*
Cindy Rammage	Heather Compeau*	Sheryl MacMath
Cindy Stewart	Jan Lashbrook Green	Awneet Sivia
Darrell Fox	Mary Higgins	Barbara Salingré
Lucki Kang	Lorne Mackenzie	Maple Melder-Crozier
Joe Ilsever	Lou Schroeder	Kathryn Ricketts

Recorder: Laura Chomiak*

* Indicates Non-Voting Member

1. GUEST SPEAKER – Dr. Eric Davis, Provost & Vice-President Academic

Guest Dr. Eric Davis, Provost & Vice-President Academic, thanked the Faculty for the invitation.

Dr. Davis spoke about Strategic Enrollment Management, the future and challenges of UFV's Graduate Programs, the Digital Hub, and the hire of the new Dean, Professional Studies.

Some faculty expressed interest in being involved in the Digital Hub discussions. Dr. Davis noted that the Dean of Arts was organizing the discussions and ensured that the Faculty of Professional Studies could participate.

Rosetta thanked Dr. Davis for taking the time to meet with the Professional Studies Faculty Council.

2. ITEMS FOR APPROVAL

2.1 Approval of Agenda January 24, 2014

MOTION

David Dobson/Leah Douglas

THAT the agenda of January 24, 2014 be approved as presented.

CARRIED

2.2 Approval of Minutes December 13, 2013

MOTION

Gerry Palmer/Robert Harding

THAT the minutes of December 13, 2013 be approved as presented.

CARRIED

3 CONTINUING BUSINESS

3.1 Update - Faculty Council Terms of Reference

The Professional Studies Faculty Council Terms of Reference were reviewed at the December 2013 Senate Governance Committee meeting. There were no comments or suggested revisions and the document has been forwarded to Senate as an information item. Confirmation will be sent to the Dean's Office once Senate adopts the document.

4 NEW BUSINESS

4.1. Major changes to the Bachelor of Social Work

MOTION

Elizabeth Dow/Curtis Magnuson

THAT the Bachelor of Social Work program - major Calendar changes be accepted as submitted with all Campus-Wide Consultation comments and revisions.

CARRIED

4.2. Discussion Item: New Policy for Consultation – Program Discontinuance Policy

Faculty Council identified the following as feedback to bring forward to the Academic Planning and Principles Committee (APPC) regarding the Program Discontinuance Policy:

- For the Policy, **Regulations** should read: The Academic Planning and Priorities Committee of Senate will be responsible for developing and publishing Guidelines for the discontinuance of programs **in consultation with Faculty and College Councils**.
- The Guidelines for Program Discontinuance is very much related to the Policy on Discontinuance and as such should be appended to the Policy.
- Faculty and College Councils were asked to review only the Discontinuance Policy, not the Guidelines. They should have been given the opportunity to provide feedback on both.

<p><u>MOTION</u> Frank Ulbrich/Curtis Magnusson THAT the minutes of January 24, 2014 be approved as presented with the revision of the following Action item being identified as a Motion with reference to 4.2.</p> <p><u>MOTION:</u> THAT the Professional Studies Faculty Council strongly feels that the current guidelines for the DRAFT program Discontinuance Policy be appended in the policy.</p> <p style="text-align: right;"><u>CARRIED</u></p>

4.3 Discussion Item: Draft Faculty Standards and Criteria for Rank and Tenure

Elizabeth Dow presented the Draft Faculty Standards and Criteria for Rank and Tenure document prepared by the Faculty Standards Committee. The committee has focused on the relationship between the Principles, Domains, Activities, Sample Criteria, and Sample Evidence.

Faculty Council was asked to review the document and direct any comments and/or suggestions to Elizabeth for the next Faculty Standards Committee meeting.

A new draft will be brought forward to the next Faculty Council meeting.

4.4 Discussion Item: Indigenization Activity - Elizabeth Dow

Elizabeth reported that the Indigenization bus tour would take place sometime in March. She will send out a calendar with suggested dates and times for faculty to see which day will work best.

ACTION – Elizabeth Dow

4.5 Election of Chair & Vice-Chair

<p><u>MOTION</u> David Dobson/Elizabeth Dow THAT Faculty Council approve the nomination of Curtis Magnuson as Vice-Chair of the Professional Studies Faculty Council for the term February 2014 – February 2016.</p> <p style="text-align: right;"><u>CARRIED</u></p>
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<p><u>MOTION</u> David Dobson/Don Milkman THAT Faculty Council approve the nomination of Cyrus Chaichian to continue as Chair of the Professional Studies Faculty Council for an additional one-year term of February 2014 – February 2015.</p> <p style="text-align: right;"><u>CARRIED</u></p>

5 STANDING COMMITTEE REPORTS

5.1 Nominations and Elections Committee - Glen Paddock

No report

Rosetta noted that the College of Arts Faculty Council and the Access and Open Studies Faculty Council still need representation from the Faculty of Professional Studies. Seonaigh MacPherson put her name forward for the Faculty of Access and Open Studies.

5.2 Field Education and Practicum Committee

No report

5.3 Retention Committee

No report

5.4 Learning Exchange Committee

David Dobson asked faculty for submissions for a Learning Exchange Sharing Initiative at a date to be announced. Interested faculty were asked to email David or Raymond Leung with an abstract.

David invited Faculty Council to attend a School of Business Seminar on February 25 at 2:30 PM to hear Raymond Leung talk about his doctoral thesis.

5.5 Faculty Newsletter Committee

Christine Slavik reported that the next draft of PScene will be out in the next few days for the Dean to review.

6 OTHER REPORTS

6.1 Dean's Report

Rosetta congratulated all faculty who were awarded rank and tenure. Rosetta highlighted important issues which the Faculty will have to address before the end of the academic year. These include: creating an enrollment plan, reviewing prerequisites for various programs, exploring partnership arrangements within our Faculty and beyond, and developing Faculty criteria and standards for rank and tenure.

The 2014 Convocation dates are June 12th and 13th. The day for Professional Studies students is still to be confirmed.

6.2 Reports from Other Faculty Councils

No reports

6.3 Senate Report – Gerry Palmer

Gerry reported there was no Senate meeting in January. The budget may come forward in the February meeting.

7 INFORMATION ITEMS

7.1 Motions and Actions – December 13, 2013

7.2 The next Faculty Council Meeting is **February 21, 2014** in room **D115**.

7.3 Elizabeth Dow announced that Canadian astronaut Chris Hadfield is coming to a fundraiser in North Vancouver on April 4. The theme of the fundraiser is Peace and Conflict Resolution and is being presented by UFV and the Summit Negotiations Society. Elizabeth encouraged everyone to attend.

7.4 Rosetta shared that Elizabeth Dow is stepping aside as the Director of Social Work and Human Services as of April 1. Rosetta extended her thanks and gratitude to Elizabeth for her commitment to her job, her initiatives and her valuable contributions to the School of Social Work and Human Services, the faculty and UFV. Elizabeth will be returning to teaching, and an internal search is being initiated for a new director.