

APPROVED MINUTES
Professional Studies Faculty Council

Friday, March 21, 2014
10:00 a.m., Room D115, Abbotsford Campus

Chair: Cyrus Chaichian

Present:

Jan Lashbrook Green	Frank Ulbrich	Les Stagg
Amir Hajbaba	George Melzer	Leah Douglas
Margaret Coombes	Awneet Sivia	Mark Breedveld
Ron Wilen*	Kevin deWolde	Rosetta Khalideen
Cyrus Chaichian	Glen Paddock	Colleen Bell*
Gerry Palmer	Heather Compeau*	Gillian Bubb
Darrell Fox	Seonaigh MacPherson	Kim Milnes
Elizabeth Dow	Kenneth Gariepy	Sandy Hill

Regrets:

Raymond Leung	Fiona McQuarrie	John Hogg	Doris Ball
Andrea Hughes*	Mark Lee	Kirsten Robertson	Mary Higgins
Mike Ivanof	Melanie Scott	Rod Hayward	David Dobson
Christina Neigel	Gwen Point	Christine Slavik	Don Miskiman
Cindy Rammage	D.J. Sandhu	Sheryl MacMath	Christine Nehring*
Cindy Stewart	Curtis Magnuson	Robert Harding	Maple Melder-Crozier
Lisa Moy	Keith Lownie	Barbara Salingré	Karen Power*
Lucki Kang	Lorne Mackenzie	Ron Zitron	Janice Johnson
Joe Ilsever	Lou Schroeder	Kathryn Ricketts	Laura Chomiak*

Recorder: Mark Breedveld

* Indicates Non-Voting Member

1. ITEMS FOR APPROVAL

1.1 Approval of Agenda March 21, 2014

<p><u>MOTION</u> THAT the agenda of March 21, 2014 be approved as presented with the addition of 4.6 New Standing Committee on Indigenization and 7.6 Update on Chris Hadfield Event</p>	<p>Frank Ulbrich / Kenneth Gariepy <u>CARRIED</u></p>
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1.2 Approval of Minutes February 21, 2014

MOTION

Leah Douglas / Awneet Sivia

THAT the minutes of February 21, 2014 be approved as presented.

CARRIED

2. CONTINUING BUSINESS

2.1 Indigenization: Reflection on the Bus Tour – Elizabeth Dow

Two suggestions following the March 14th Indigenization bus tour were to take a future river trip, and to continue the reconciliation dialogue.

2.2 Discussion on Faculty Standards and Criteria for Rank and Tenure Document – Awneet Sivia

Awneet Sivia reported that the Faculty Standards Committee is meeting on March 26 to finalize the ranking table. Once the table is completed, the finalized Professional Studies Faculty Standards and Criteria for Rank and Tenure will be brought forward for approval.

The committee is still seeking information on Mount Royal University's approach to rank and tenure. Faculty were asked to send comments and/or suggestions to their department heads and directors in time for the next Faculty Standards Committee meeting.

Rosetta confirmed that each Faculty will be able to have their own criteria document.

3. GUEST SPEAKER – MAUREEN WIDEMAN – DIRECTOR TEACHING & LEARNING

Maureen Wideman gave an overview of the services the Teaching & Learning Centre provides to departments and schools. These services include Blackboard support and training, teaching workshops, distribution of student surveys, and Supported Learning Groups (SLG).

The Centre's upcoming and new programs include Teaching Squares (4 faculty members visit each other's classes looking for ideas for their own classes), Teaching Book Discussions, and UFV PD Day on May 5. A joint forum on May 7th is scheduled between UFV and the school districts to look at outcomes and assessments in order to create a stronger connection between high schools and UFV. This fall, the Teaching & Learning Centre will be distributing a survey asking for feedback to create a Strategic Plan.

4. NEW BUSINESS

4.1 EDUC 300 – Minor Course Revision – Awneet Sivia

<p><u>MOTION</u> THAT the Teacher Education program - Minor course change to EDUC 300, Introduction to Best Practices of Teaching and Learning be approved as presented.</p>	<p>Awneet Sivia/Sandy Hill <u>CARRIED</u></p>
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4.2 Reminder: Use New Course Outline Forms – Rosetta Khalideen

Rosetta reminded faculty to use the new Course Outline Form for any course changes.

4.3 ECE Certificate and Diploma Program Changes – Les Stagg

<p><u>MOTION</u> THAT the Early Childhood Education Certificate and Diploma changes be approved as presented.</p>	<p>Les Stagg/Leah Douglas <u>CARRIED</u></p>
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4.4 BA CYC Wording/Prerequisite Changes - Les Stagg

<p><u>MOTION</u> THAT the Bachelor of Arts, Child and Youth Care proposed changes be approved as presented.</p>	<p>Les Stagg/Kenneth Gariepy <u>CARRIED</u></p>
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4.5 Proposal for a new course: BUS 478 “Work Spaces, Build Places”– Frank Ulbrich

<p><u>MOTION</u> THAT the new course from the School of Business - BUS 478 Work Spaces. Build Places be approved as presented.</p>	<p>Frank Ulbrich/Gerry Palmer <u>CARRIED</u></p>
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4.6 New Standing Committee on Indigenization – Rosetta Khalideen

MOTION

THAT Faculty Council create a Faculty Standing Committee on Indigenization at its May meeting.

Gerry Palmer/Les Stagg

CARRIED
2 Abstained

5. **STANDING COMMITTEE REPORTS**

5.1 **Nominations and Elections Committee** - Glen Paddock

Glen reported that Doris Ball has put her name forward to serve a second term as a staff representative on Faculty Council. Elections to fill the two student vacancies will take place in September. Glen is still seeking representation from the Faculty of Trades & Technology and the Faculty of Health Sciences to attend the Professional Studies Faculty Council meetings. Glen reminded faculty that there is still one vacancy on the Nominations and Elections Committee.

5.2 **Field Education and Practicum Committee** - Lucki Kang

No report

5.3 **Retention Committee** - Kim Milnes

No report

5.4 **Learning Exchange Committee** - David Dobson/Raymond Leung

There are three presentations for the Learning Exchange Sharing Initiative taking place on May 23, 2014 from 9:00-9:45 AM in room D217.

5.5 **Faculty Newsletter Committee** - Christine Slavik

Christine Slavik reported that the committee is working on the next issue of PScene.

6 **OTHER REPORTS**

6.1 **Dean's Report**

- Rosetta is working with Department Heads and Directors on the Ed Plan update.
- The budget will be presented to the Board on April 3.
- The Teacher Education Program and the Library & Information Technology Departments are working on their program reviews and self-study documents.
- Social Work is working on their MSW accreditation.

- The new Dean arrives July 1.
- There is no Faculty Council meeting in April.

6.2 Reports from Other Faculty Councils

Ron Wilen reported that the Science Faculty Council is having issues with prerequisites in calculus and computer science as components of the BSc.

6.3 Senate Report – Gerry Palmer

Gerry reported that Senate received a substantial amount of feedback from Faculties and Departments regarding the Program Discontinuance Policy.

7 INFORMATION ITEMS

7.1 Revisions to Terms of Reference RE: Senate approval – review at least every ~~two~~ **three years**

7.2 Motions and Actions – February 21, 2014

7.3 The next Faculty Council Meeting is **May 23, 2014** in room **D217** - Rosetta Khalideen

7.4 The Winter/Fall 2015 calendar deadlines are:

- **June UEC meeting:** Major program changes deadline (requires concurrent recommendation by SBC and subsequent approval by APPC and Senate)
- **September UEC meeting:** Minor program changes and minor and major course changes deadline

7.5 Vacant Positions on Senate – Rosetta Khalideen

Rosetta reminded faculty that there are open positions on Senate. She asked faculty to put their names forward to ensure Professional Studies representation.

7.6 Update on Chris Hadfield Event – Elizabeth Dow

- Elizabeth reported that 2/3's of the tickets for the April 4 event are sold.
- Mark Evered and Eric Davis will be attending.
- CBC and the North Shore News will be providing media coverage.
- The focus is on Global peace and conflict resolution.
- Tickets are \$65 to \$100 and can be purchased online.