

APPROVED MINUTES
Professional Studies Faculty Council

Friday, January 23, 2015
10:00 a.m., Room B140, Abbotsford Campus

Chair: Tracy Ryder Glass

Present:

Barbara Salingre	Don Miskiman	Kenneth Gariepy	Margaret Coombes
Christina Neigel	Elizabeth Dow	Kevin deWolde	Mark Breedveld
Christine Slavik	Frank Ulbrich	Kirsten Robertson	Maple Melder-Crozier
Chuck Charles*	Glen Paddock	Leah Douglas	Robert Harding
Cindy Rammage	Gillian Bubb	Les Stagg	Rod Hayward
Colleen Bell*	Heather Compeau*	Lisa Moy	Seonaigh MacPherson
Curtis Magnuson	Ian Hunt	Lorne Mackenzie	Sheryl MacMath
Darrell Fox	Kathryn Garcia	Luciana Hakak	Vandy Britton
David Dobson	Karen Power*	Lucki Kang	

Regrets:

Amir Hajbaba	Don Dixon	Janet Carroll	Lou Schroeder
Anand Kishore*	Doris Ball	Janice Johnson	Melanie Scott*
Andrea Hughes*	D.J. Sandhu	Joe Ilsever	Mike Ivanof
Awneet Sivia	Fiona McQuarrie	John Hogg	Raymond Leung
Christine Nehring*	Gerry Palmer	Keith Lownie	Ron Wilen*
Cindy Stewart	George Melzer	Kim Milnes	Ron Zitron
Cyrus Chaichian	Jan Lashbrook Green	Liz Wiebe*	Sandy Hill

Recorder: Abimbola (Abi) Eke*

* Indicates Non-Voting Member

1. ITEMS FOR APPROVAL

1.1. Approval of Agenda January 23, 2015

<p><u>MOTION</u> Robert Harding/Gillian Bubb THAT the agenda of January 23rd, 2015 be approved as presented. CARRIED</p>

1.2. Approval of Minutes December 12, 2014

<p><u>MOTION</u> Vandy Britton/Christine Slavik THAT the minutes of December 12th, 2014 be approved as presented. CARRIED</p>
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2. **NEW BUSINESS**

2.1. **Bachelor of Social Work Calendar Changes**

Tabled.

2.2. **Curriculum Committee**

Tracy presented the idea of creating a Faculty Council Curriculum Committee. The purpose of this committee would be to review items coming to Faculty Council for quality assessment.

Summary of Discussion:

Pros

- This committee could serve as an extra pair of eyes to review items coming to Faculty Council
- The creation of a checklist system for all UEC items may be more effective than setting up a new committee, and hence prevent items from being sent back by the UEC Screening Subcommittee
- The creation of a committee would also help streamline the volume of items coming to Faculty Council for approval
- It may be helpful to create a Faculty Council Curriculum Committee that would have the power to move items for approval forward to the UEC Screening Subcommittee

Cons

- The creation of a Faculty Council Curriculum Committee could add additional work for members
- The role of this committee is unclear, since Faculty Council is expected to be a pre-approval stage for items undergoing revisions for UEC approval
- Some departments/schools already have well-established and effective curriculum committees. These committees are highly functional and therefore, should not be replaced with a Faculty Council Curriculum Committee
- A Faculty Council Curriculum Committee could further delay the approval process

Lisa Moy, Professional Studies UEC representative, reported that UEC is currently discussing forming a screening quality sub-committee.

Tracy to work on getting more clarity from Maureen Wideman, regarding what should be included in learning outcomes. In addition, Tracy will check that UEC and Teaching & Learning have matching expectations for learning outcomes.

ACTION: Tracy Ryder Glass

Tracy to review all pros and cons with regard to forming a Curriculum Committee, and bring back to the next Faculty Council meeting.

ACTION: Tracy Ryder Glass

2.3. Student Academic Misconduct Policy #70 – Tracy Ryder Glass

Tracy reviewed the policy and shared the following:

- There is a level of “informal process” that should be engaged in prior to going into the “formal process” in the Student Academic Misconduct Policy #70.
 - It is strongly encouraged that faculty have a conversation with their student informing them that the process is moving onto the Director/Department Head.
 - Faculty should then provide their Director/Department Head all details referencing the Student Academic Misconduct Policy; and if the misconduct is plagiarism showing website references.

Faculty Council raised some concerns regarding items 1.1, 3.3, and 3.4 under Regulations in Policy #70.

Tracy to bring these concerns to Dean’s Caucus for further discussion.

ACTION: Tracy Ryder Glass

3. STANDING COMMITTEE REPORTS

3.1. Nominations and Elections Committee – Vandy Britton

No Report

3.2. Field Education and Practicum Committee – Lucki Kang

No Report

3.3. Student Retention & Engagement Committee – Cindy Rammage

Maureen Wideman will be attending the February 2015 Faculty Council meeting to present on inclusive learning environment.

3.4. Learning Exchange Committee - David Dobson

David thanked everyone for attending the December Learning Exchange Initiative.

David announced that Don Miskiman and Luciana Hakak have both signed up to be presenters at the next Learning Exchange Initiative, which is tentative scheduled for May 2015.

3.5. Newsletter Committee – Maple Melder-Crozier

PS Newsletter Committee met and developed an undated protocol for information gathering for the Newsletter.

A response of intention should be sent to the committee by February 15, 2015, with final articles submitted by February 28, 2015.

Suggestions for content would be:

- an article that shares who you are as a department/school, i.e. your implicit values
- some event from your department/school that you would like to spotlight
- unique things that are done in your department/school regularly

The plan is to have the Newsletter completed and available electronically by March 31, 2015.

3.6. Indigenization Committee – Robert Harding

The committee is working on its Terms of Reference.

A campus-wide Indigenous Studies Curriculum Committee has been developed. This is a university-wide committee that allows Faculty to advise collectively on the new Indigenous Studies degree program.

4. OTHER REPORTS

4.1. Reports from Other Faculty Councils

Faculty of Applied and Technical Studies – Sheryl MacMath

Sheryl reported on behalf of Sandy Hill. There are two student representatives to this Faculty Council actively making student concerns known.

The Visual Arts Department submitted a proposal to the Faculty of Applied and Technical Studies. They are seeking support for the possibility of transferring the completion of one of ten Trades programs to a Visual Arts degree. There is some resistance to this proposal from OReg around jargon and software. Anticipated difficulties include fitting all the remaining visual art courses into three years and meeting some English language requirements.

4.2. Report from Senate – Christine Slavik

At the last Senate meeting, the following items were carried:

- Revised Terms of Reference for the Indigenization Committee of Senate
- A new Academic Renewal Policy #224 with an implementation date of March 1, 2015.
- Faculty Standards and Criteria
 - Principles for the Establishment of Faculty Standards and Criteria for Tenure and Promotion
 - The Preamble, Definitions and Academic Ranks
 - The Process for Development and Review of Faculty Standards and Criteria for Tenure and Promotion for an Academic Unit
- A proposal presented by the Faculty of Applied and Technical Studies for a School of Trades

4.3. Dean's Report – Tracy Ryder Glass

- Tracy welcomed Kathryn Garcia to Faculty Council
- Tracy and Sheryl will represent the Faculty of Professional Studies as part of the UFV 2025 Visioning Committee

5. INFORMATION ITEMS

- 5.1.** General Studies Program Committee Report
- 5.2.** The [website](#) for the Social Work and Human Services Conference on April 28 – May 1, 2015 is now live
- 5.3.** Motions and Actions – December 12, 2014
- 5.4.** Next Faculty Council Meeting – February 20, 2015, Room A210