UNIVERSITY OF THE FRASER VALLEY
FACULTY OF PROFESSIONAL STUDIES

DRAFT AGENDA
Professional Studies Faculty Council

Friday, December 12, 2014
10:00 am – 12:00-noon
Room B140, Abbotsford Campus

Package Pages

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	2. Learning Exchange Initiative Speakers: Robert Harding, David Dobson
Pg. 9-14	**3. New Business** 3.1. Bachelor of ADED: Changes to Entrance Requirements
Pg. 15-17	**4. Standing Committee Reports** 4.1. Nominations and Elections Committee – *Glen Paddock* *Revised Procedures* 4.2. Field Education and Practicum Committee – *Lucki Kang* 4.3. Retention Committee – TBA 4.4. Learning Exchange Committee – *David Dobson* 4.5. Faculty Newsletter Committee – *Maple Melder-Crozier* 4.6. Indigenization Committee - *Robert Harding*
	5. Other Reports 5.1. Reports from other Faculty Councils 5.2. Report from Senate 5.3. Dean's Report

6.   Information Items

    6.1.   Motions and Actions – November 21, 2014

    6.2.   The next Faculty Council Meeting is **January 23, 2014** in Room **TBA**

A holiday lunch will be served at 12:00 pm

DRAFT MINUTES
Professional Studies Faculty Council

Friday, November 21, 2014
10:00 a.m., Room B140, Abbotsford Campus

Chairs: Tracy Ryder Glass**,** Cyrus Chaichian

Present:

Amir Hajbaba	Cindy Rammage	Gillian Bubb	Maple Melder-Crozier
Awneet Sivia	Curtis Magnuson	Glen Paddock	Mark Breedveld
Barbara Salingre	Doris Ball	Ian Hunt	Liz Wiebe*
Christina Neigel	D.J. Sandhu	Jan Lashbrook Green	Lucki Kang
Christine Nehring*	Elizabeth Dow	Karen Power*	Rod Hayward
Christine Slavik	Frank Ulbrich	Kenneth Gariepy	Ron Wilen*
Chuck Charles*	Gerry Palmer	Kirsten Robertson	

Regrets:

Anand Kishore*	Gwen Point	Leah Douglas	Raymond Leung
Andrea Hughes*	Fiona McQuarrie	Lisa Moy	Sandy Hill
Cindy Stewart	Heather Compeau*	Lorne MacKenzie	Seonaigh MacPherson
Colleen Bell*	Janet Carroll	Lou Schroeder	Sheryl MacMath
Darrell Fox	Joe Ilsever	Luciana Hakak	Vandy Britton
Don Dixon	John Hogg	Margaret Coombes	
Don Miskiman	Kevin deWolde	Melanie Scott*	
George Melzer	Kim Milnes	Mike Ivanof	

Recorder: Abimbola (Abi) Eke*

* Indicates Non-Voting Member

GUEST: MARK EVERED, PRESIDENT, UNIVERSITY OF THE FRASER VALLEY

- Mark acknowledged the growth of the UFV program in India, which was started by Faculty D.J. Sandhu, ten years ago.

- Mark described the challenges that UFV faces with on-going budgetary cuts from provincial government for post-secondary funding.

- Mark shared there is a plan to revise the Education Plan to address issues regarding globalization and competition, as well as strategizing at an institutional level.

1. **ITEMS FOR APPROVAL**

   1.1. **Approval of Agenda November 21, 2014**

MOTION	**Gerry Palmer/Gillian Bubb**
THAT the agenda of November 21, 2014 be approved as presented.	
	CARRIED

   1.2. **Approval of Minutes October 17, 2014**

MOTION	**Gerry Palmer/Barbara Salingre**
THAT the minutes of October 17, 2014 be approved as presented.	
	CARRIED

2. **NEW BUSINESS**

   2.1. **Teacher Education Program changes to the prerequisite for all 34 courses from "Admission to TEP", to "Admission to BEd" – Barbara Salingre**

MOTION	**Barbara Salingre/Awneet Sivia**
THAT the Teacher Education Program course outline <u>prerequisite</u> change from "Admission to TEP" to "Admission to the BEd" for: EDUC 410, 412, 413, 420, 421, 422, 423, 424, 425, 431, 432, 434A, 434B, 435, 436, 437A, 437B, 440, 441, 442, 444, 445, 446, 447, 448, 450, 452, 453, 454, 460, 490, 492, 495A-D, and 498 be approved as presented.	
	CARRIED

   2.2. **Teacher Education Program course outline revisions to course descriptions for all 34 courses – Barbara Salingre**

MOTION	**Barbara Salingre/Christine Slavik**
THAT the Teacher Education Program course outline <u>course descriptions</u> updated to a 40 word maximum for: EDUC 410, 412, 413, 420, 421, 422, 423, 424, 425, 431, 432, 434A, 434B, 435, 436, 437A, 437B, 440, 441, 442, 444, 445, 446, 447, 448, 450, 452, 453, 454, 460, 490, 492, 495A-D, and 498 be approved as presented.	
	CARRIED

   2.3. **Teacher Education Program course outline revisions to learning outcomes which were updated as a result of approved recommendations from the TEP Program Policy Review for all 34 courses – Barbara Salingre**

MOTION	**Barbara Salingre/Awneet Sivia**
THAT the Teacher Education Program course outline <u>learning outcomes</u> include updates resulting from approved recommendations from the TEP Program Review for: EDUC 410, 412, 413, 420, 421, 422, 423, 424, 425, 431, 432, 434A, 434B, 435, 436, 437A, 437B, 440, 441, 442, 444, 445, 446, 447, 448, 450, 452, 453, 454, 460, 490, 492, 495A-D, and 498 be approved as presented.	
	CARRIED

2.4. **Teacher Education Program course outline revisions to reflect new department name for all 34 courses – Barbara Salingre**

MOTION **Barbara Salingre/Maple Melder-Crozier**
THAT the Teacher Education Program course outline include the new department name "Teacher Education Department" for: EDUC 410, 412, 413, 420, 421, 422, 423, 424, 425, 431, 432, 434A, 434B, 435, 436, 437A, 437B, 440, 441, 442, 444, 445, 446, 447, 448, 450, 452, 453, 454, 460, 490, 492, 495A-D, and 498 be approved as presented.
CARRIED

2.5. **Teacher Education Program course outline revision to resource list for all 34 courses – Barbara Salingre**

MOTION **Awneet Sivia/Christina Neigel**
THAT the Teacher Education Program course outline resource lists include updated Integrated Resource Packages from the Ministry of Education and updated course texts for: EDUC 410, 412, 413, 420, 421, 422, 423, 424, 425, 431, 432, 434A, 434B, 435, 436, 437A, 437B, 440, 441, 442, 444, 445, 446, 447, 448, 450, 452, 453, 454, 460, 490, 492, 495A-D, and 498 be approved as presented.
CARRIED

2.6. **Social Services Diploma, practicum-related course outline revisions to name, number of hours, learning outcomes, course descriptions, and PLAR for: HSER 130 and HSER 230**

MOTION **Lucki Kang/Elizabeth Dow**
THAT the Social Services Diploma, practicum-related course outline revisions to name, number of hours, learning outcomes, course descriptions, and PLAR for: HSER 130 and HSER 230 be approved as presented.
CARRIED

2.7. **Social Services Diploma, practicum-related course outline revisions to name, number of hours, learning outcomes, and course descriptions for: HSER 129 and HSER 229**

MOTION **Glen Paddock/Cindy Rammage**
THAT the Social Services Diploma, practicum-related course outline revisions to name, number of hours, learning outcomes, and course descriptions for: HSER 129 and HSER 229 be approved as presented.
CARRIED

3. **CONTINUING BUSINESS**

3.1. Feedback requested for the following two Faculty Standards documents:

a) Faculty Standards Committee of Senate – Feedback requested by December 12th, 2014 to carol.dickson@ufv.ca on the guidelines and minimum requirements for academic units in developing standards and criteria for the ranks of Assistant Professor, Associate Professor, and Full Professor document.

b) Faculty Standards Committee of Professional Studies – Feedback requested by November 28th, 2014 to abimbola.eke@ufv.ca on the Rank & Tenure Criteria document.

4. STANDING COMMITTEE REPORTS

4.1. Nominations and Elections Committee – Glen Paddock

- Kathryn Garcia is the new staff representative on Faculty Council
- Deadline for nominations for sessionals and students is today, November 21, 2014

Standing Committees Vacancies:

Committees	Members	Vacancy
Student Retention Committee	Kirsten Robertson, Barbara Salingre, Kim Milnes, Cindy Rammage	1 member
Learning Exchange Committee	David Dobson, Luciana Hakak, Seonaigh MacPherson	1 member
Newsletter Committee	Maple Melder-Crozier, Seonaigh MacPherson, Colleen Bell	1 member

UFV Committee Representation Vacancy:

Councils/Committees	Representative	Vacancy
Library Advisory Council	Lou Schroeder, Chuck Charles	1 member

4.2. Field Education and Practicum Committee – Lucki Kang

No Report

4.3. Retention Committee – Cindy Rammage

- The committee submits a recommendation for a name change to "Student Retention and Engagement Committee"
- The committee submits a revised terms of reference for Faculty Council approval

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MOTION   **Cindy Rammage/Christine Slavik**
THAT the Professional Studies Faculty Council, Retention Committee revised: Terms of Reference and New Name "Student Retention & Engagement Committee be approved as presented.
                                                                              CARRIED

4.4. Learning Exchange Committee - David Dobson

See appendix A

4.5.   Faculty Newsletter Committee

The committee is working on moving to an electronic newsletter that could be published more often.

4.6.   Indigenization Committee – Robert Harding

No Report

5.   INFORMATION ITEMS

5.1.   Research & Scholarly Database http://www.ufv.ca/research/rsadb/
5.2.   Elizabeth Dow has been elected to sit on the Senate Budget Committee
5.3.   Motions and Actions – October 17, 2014
5.4.   Next Faculty Council Meeting - December 12, 2014, Room B140

APPENDIX A

The Learning Exchange Committee is pleased to inform you that we will be holding the 2nd Learning Exchange Sharing Initiative at our December 12th Faculty Council meeting, with two faculty members presenting their research/scholarly work. Each person will be given 15-20 minutes to present, with 5-10 minutes to follow for Q&A. A total of 1 hour is assigned for this activity (10:00 AM - 11:00 AM). Thus far, we have one confirmed presenter and a spot still available for a second presenter. If you are interested in presenting, please contact either Luciana Hakak or David Dobson by submitting an abstract to them. We look forward to seeing you all on December 12th.

Thank you,

David Dobson
Learning Exchange Committee to Faculty Council

To: Amanda Grimson, UEC assistant, Tracy Ryder Glass, Dean of Professional Studies, and Professional Studies Faculty Council
From: Seonaigh MacPherson, Adult Education Department Head, and Corinne Richardson, Program Advisor
Date: December 3rd, 2014

Subject: Program change – Entrance Requirements changes and Academic Calendar changes

1. Summary of changes (select all which apply):

   ☒ Change in requirements for admission

2. Rationale for change(s):

   Rational for the change of Admission requirement:

   The Adult Education department is proposing to simplify the entrance requirements and provide applicants with clear options and to give application directions. In addition, broadening the options gives more people access to the program. We are currently expecting applicants to provide the following required documents: a completed Questionnaire, a resume, and letters of reference. But in reality since the department is not reviewing these items, they are not required. There will be unusual cases, such as under the Discretionary Option, in which the resume and letters of references may be requested. In these particular cases the information is to be sent to the program advisor.

3. If program outcomes are new or substantially changed, explain how they align with the Institutional Learning Outcomes:

   These proposed changes are administrative without a connection to learning outcomes.

4. What consideration has been given to indigenizing the curriculum? N/A

5. Will additional resources be required? If so, how will these costs be covered? N/A

6. How will students be impacted? (Indicate the projected number of students impacted.) Is the change expected to increase/decrease enrolment in the program?

   By making the entrance requirements less complicated the department believes the application process will be less complicated and will encourage more applicants. Furthermore, reducing unnecessary requirements will make it more efficient for applicants, the department and admissions. The current complexity of the requirements is causing some applicants to miss key documents, thereby delaying their acceptance. Moreover, the current requirements are causing some applicants to withdraw their application.

   By offering applicants additional areas of specialization will have a positive impact on our enrolment and retention numbers.

7. Does the number of required core or elective credits from the program-specific discipline change? If so, will this change the total number of courses to be offered within the discipline?

   <mark>NO</mark>

8. Identify any available resources that will be used to accommodate the program changes. (Eg. seats in existing classes, conversion of sections, timetabling changes, deletion of courses, etc.)

   Adult Education does not anticipate any need for additional resources because of this change.

9. Is the number of required or elective courses from other disciplines in the program changing? If so, what is the estimated impact to enrolments in these courses? Provide a memo from the respective dean(s) of the impacted faculty to confirm if budgetary implications have been considered and addressed.

   <mark>No</mark>

10. Provide a memo from the program's dean to confirm that budgetary implications of the proposed changes have been considered and will be addressed within the faculty budget.

Adult Education
ufv.ca/adult-education

Bachelor of Arts (Adult Education) degree

The Bachelor of Arts (Adult Education) degree is a unique mid-career professional development program for people who are instructing, administering, developing programs for, or providing educational support to adult learners. The program consists of 120 credits, which may be achieved through a combination of coursework, credit for prior experience, and transfer credit. Most students are part-time students, taking one or two courses per semester. The program offers students the opportunity to link practical and theoretical course work to the challenges they meet in their work setting, while enhancing their knowledge, skills, and appreciation of the field of adult education.

Entrance requirements

Requirements for all applicants

1. All applicants must have one of the following:

- a minimum grade of C+ over English 12 (see Note) plus two Approved Grade 12 courses; or
- the prerequisites for ENGL 105, and a minimum of C+ over three Approved Grade 12 courses; or
- a minimum of 9 post-secondary credits, with a cumulative grade point average (CGPA) of at least 2.0 on all university credits attempted.

Note: English 12 equivalent courses include English 12 First Peoples, English Literature 12, AP English, and IB English A (standard level or higher level).

2. Applicants must satisfy the English language proficiency requirement. For details on how this requirement may be met, see English language proficiency requirement in the Admissions section of the calendar.

3. Applicants must provide high school transcripts, and transcripts from all post-secondary institutions they have attended.

Applicants meeting these standards may then apply for admission to the BA (AdEd) under Option 1 or Option 2.

Option 1

1. Applicants must have three or more years of demonstrable experience and development within the field of adult education. This may include experience and/or development in any of the following areas:

- ~~Teaching adults~~
- ~~Development of educational programs for adults~~
- ~~Administration of educational programs for adults~~
- ~~Counselling/advising adults~~
- ~~Providing educational support services to adult learners~~
- ~~Any other area related to the practice of adult education~~

~~2. Applicants applying under this option must submit a resume, and arrange for at least two letters of reference from workplaces or employers, addressing the applicant's experience related to adult education. The letters of reference must be submitted in a sealed envelope directly to UFV Office of the Registrar.~~

~~Admissibility will be assessed based on the information provided in the applicant's resume, questionnaire, and the letters of reference.~~

~~Option 2~~

~~1. Applicants must have completed a diploma, 30-credit certificate, or associate degree from a recognized post-secondary educational institution.~~

~~2. Applicants must have a demonstrated interest in the field of adult education, ideally with a developing field of practice.~~

~~Admissibility will be assessed based on transcripts of previous educational experience and on the information provided in the applicant's resume and questionnaire.~~

Option 1: Post-Secondary Credentials

1. Applicants must have a minimum of 30 credits with a minimum 2.0 GPA from a recognized post-secondary educational institution.
2. Applicants must satisfy the English language proficiency requirement. For details on how this requirement may be met, see English language proficiency requirement in the Admissions section of the calendar.

Option 2: Current University Students

1. Adult Education certificate students may ladder directly into the degree upon request.
2. UFV students from other UFV programs must have a minimum of 9 post-secondary credits with a minimum of a cumulative grade of 2.0.
3. Applicants must satisfy the English language proficiency requirement. For details on how this requirement may be met, see English language proficiency requirement in the Admissions section of the calendar

Option 3: Departmental discretionary admission

The BA-ADED degree department will also consider applications from working professionals with at least three years of significant and relevant Adult Education or related experience, even though they may not possess the required GPA, course grades, or course currency necessary for entry into the degree program. The department will exercise its discretion in such cases and, where warranted, accept students on a conditional basis.

Students accepted to the program under this applicant category may be required by the department to support their application by submitting a resume and/or letters of reference to the program advisor, as determined by the department.

Students who do not meet these requirements might consider Open Studies.

When to apply

Applications are accepted for entrance to the Fall, Winter, and Summer semesters. For application deadlines, see Specific intake application process.

How to apply

1. Apply online at ufv.ca/admissions/admissions/apply.

Additional documents required for a complete application:
• Completed questionnaire outlining work experience, prior training and education, and learning goals (available at ufv.ca/admissions/forms).
• Resume.

• Official transcripts of all post-secondary institutions attended (other than UFV) showing grade/course achievement as per program entrance requirements. To be considered official, transcripts must be sent directly to UFV from the originating institution; see the Transfer Credit section for details.

The following must be included:

a. Official transcript from high school
b. B.C. English 12 or equivalent with a minimum C+ (see Note)
c. B.C. secondary school graduation or equivalent

Note: English 12 equivalent courses include English 12 First Peoples, English Literature 12, AP English, and IB English A (standard level or higher level).

2. Upon admission, you will be provided with registration information. A deposit is required prior to registration (see the Fees and Other Costs section). This money will be applied toward your tuition fees. Final payment of all course fees is due the end of the second week of classes.

3. You will be advised of an admission decision. Following notification of admission to the program, students must contact the program advisor in order to create a program plan for their studies.

Basis for admission decision

Applicants who meet the entrance requirements will be admitted in order of their application date. This date is set when an application, all required documentation, and the application fee have been submitted.

Program planning

Applicants seeking credit in the program for previous credentials or educational experience must obtain official transcripts from every post-secondary institution attended, and proof of any previously earned trades qualifications, certificates, or diplomas. To be considered official, transcripts must be sent directly to UFV from the originating institution; see the Transfer Credit section for details. Submit all other official documents directly to the UFV Admission and Records office. These documents are required to assist in planning the program of study.

Program length and locations

The length of time required for program completion depends on the number of courses taken per semester, and the number of credits awarded through transfer credit or Prior Learning Assessment and Recognition (PLAR).

The majority of courses are offered on the Abbotsford campus. Courses may be offered online, in a face-to-face format, or with a combination of online and face-to-face components. Some face-to-face courses may require students to have Internet access to use online full-text materials.

All courses are offered online with some face-to-face sessions located on the Abbotsford campus or through internet access.

UNIVERSITY OF THE FRASER VALLEY
Professional Studies Faculty Council
Nominations and Elections Committee- Procedures

Approved by Senate - February 11, 2011
Reviewed, with no revisions – November 21, 2012
Reviewed and revised – November 21, 2014

1. *ELECTION GROUPS*

1.1   Students
- Eligible Students
  - Students enrolled in a minimum of 3 courses within the previous 12 months within the Faculty of Professional Studies.
- Voting
  - The Registrar will maintain the voters list.
  - Voting will be done online.

1.2   Staff
- Eligible Staff
  - Any permanent staff member who has at least a 50% position in a department or collection of departments within the Faculty of Professional Studies.
- Voting
  - The office of the Dean of Professional Studies will maintain the voters list.
  - Voting will be done online.

1.3   Sessional Instructors
- Eligible Sessional Instructors
  - Any sessional instructor who has taught at least 2 sections in the previous academic year for a school/department or a collection of school/department within the Faculty of Professional Studies and is/will be teaching a minimum of 2 sections in the current academic year.
- Voting
  - The office of the Dean of Professional Studies will maintain the voters list.
  - Voting will be done online.

1.4   Faculty
- Eligible Faculty
  - Any permanent type B (teaching) faculty member from the Faculty of Professional Studies.

- Voting
  - Voting will be done either in person at Professional Studies Faculty Council meetings or online.

1.5   Determination of Eligibiliy
    The eligibility of nominees will be determined and confirmed by the Office of the Dean.

2. *WHEN TO RUN ELECTIONS*
  2.1   Elections for Standing Committees
- Elections will be run as needed

  2.2   Elections for Ad Hoc Committees
- Elections will be run as needed

3. *NOTIFICATION OF VACANCIES*
  3.1   Committee Notification of Vacancies
- The Nominations and Elections committee will be notified of any vacancies by Faculty Council Members and/or the Dean's Office

  3.2   Vacancy Details
- The Nominations and Elections committee will be advised of vacancy details such as duration of position, meeting schedule, position responsibilities and any other relevant information

4. *VACANCY ANNOUNCEMENTS*
  4.1   Student, Staff, and Sessional Instructor vacancies
- Vacancies will be announced via email using voter lists and/or posted on line through MyUFV (or other appropriate web pages)

  4.2   Faculty vacancies
- Vacancies will be announced at Faculty Council meetings and/or via email using voter lists and/or posted online through MyUFV (or other appropriate web pages)

5. *NOMINATIONS*
  5.1   Nominations to the Faculty Council
- When required, nominations will be submitted to the Nominations and Elections Committee. Nominations require agreement from the nominee in the form of an email to the Nominations and Elections Committee Chair

  5.2   Nominations from the Faculty Council

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- When required, nominations are accepted any time after a position is posted until 48 hours prior to the date that the vote takes place. When necessary, nominations can be accepted at Faculty Council meeting

6. *FACULTY COUNCIL IN PERSON ELECTIONS*
In the case where there is more than one nominee for a vacancy, voting will take place by ballot.

7. *ANNOUNCMENTS AND ADMINISTRATION*
The process of online voting and the announcements of vacancies and voting results will be administered by the Office of the Dean.

Faculty Council Motions/Actions
November 21st, 2014

	Motions/Action		Follow Up
	MOTION **Gerry Palmer/Gillian Bubb** THAT the agenda of November 21st, 2014 be approved as presented. **CARRIED**		
	MOTION **Gerry Palmer/Barbara Salingre** THAT the minutes of October 17th, 2014 be approved as presented. **CARRIED**		
	MOTION **Barbara Salingre/Awneet Sivia** THAT the Teacher Education Program course outline <u>prerequisite</u> change from "Admission to TEP" to "Admission to the BEd" for: EDUC 410, 412, 413, 420, 421, 422, 423, 424, 425, 431, 432, 434A, 434B, 435, 436, 437A, 437B, 440, 441, 442, 444, 445, 446, 447, 448, 450, 452, 453, 454, 460, 490, 492, 495A-D, and 498 be approved as presented. **CARRIED**		
	MOTION **Barbara Salingre/Christine Slavik** THAT the Teacher Education Program course outline <u>course descriptions</u> updated to a 40 word maximum for: EDUC 410, 412, 413, 420, 421, 422, 423, 424, 425, 431, 432, 434A, 434B, 435, 436, 437A, 437B, 440, 441, 442, 444, 445, 446, 447, 448, 450, 452, 453, 454, 460, 490, 492, 495A-D, and 498 be approved as presented. **CARRIED**		
	MOTION **Barbara Salingre/Awneet Sivia** THAT the Teacher Education Program course outline <u>learning outcomes</u> include updates resulting from approved recommendations from the TEP Program Review for: EDUC 410, 412, 413, 420, 421, 422, 423, 424, 425, 431, 432, 434A, 434B, 435, 436, 437A, 437B, 440, 441, 442, 444, 445, 446, 447, 448, 450, 452, 453, 454, 460, 490, 492, 495A-D, and 498 be approved as presented. **CARRIED**		
	MOTION **Barbara Salingre/Maple Melder-Crozier** THAT the Teacher Education Program course outline include the <u>new department name</u> "Teacher Education Department" for: EDUC 410, 412, 413, 420, 421, 422, 423, 424, 425, 431, 432, 434A, 434B, 435, 436, 437A, 437B, 440, 441, 442, 444, 445, 446, 447, 448, 450, 452, 453, 454, 460, 490, 492, 495A-D, and 498 be approved as presented. **CARRIED**		

MOTION **Awneet Sivia/Christina Neigel** THAT the Teacher Education Program course outline <u>resource lists</u> include updated Integrated Resource Packages from the Ministry of Education and updated course texts for: EDUC 410, 412, 413, 420, 421, 422, 423, 424, 425, 431, 432, 434A, 434B, 435, 436, 437A, 437B, 440, 441, 442, 444, 445, 446, 447, 448, 450, 452, 453, 454, 460, 490, 492, 495A-D, and 498 be approved as presented. **CARRIED**		
MOTION **Lucki Kang/Elizabeth Dow** THAT the Social Services Diploma, practicum-related course outline revisions to <u>name, number of hours, learning outcomes, course descriptions, and PLAR</u> for: HSER 130 and HSER 230 be approved as presented. **CARRIED**		
MOTION **Glen Paddock/Cindy Rammage** THAT the Social Services Diploma, practicum-related course outline revisions to <u>name, number of hours, learning outcomes, and course descriptions</u> for: HSER 129 and HSER 229 be approved as presented. **CARRIED**		
MOTION **Cindy Rammage/Christine Slavik** THAT the Professional Studies Faculty Council, Retention Committee revised: Terms of Reference and New Name "Student Retention & Engagement Committee be approved as presented. **CARRIED**		