

**APPROVED MINUTES**  
**Professional Studies Faculty Council**

Friday, March 18, 2016  
9:00 a.m., Room D217, Abbotsford Campus

**Chair:** Tracy Ryder Glass

**Present:**

Awneet Sivia	Darrell Fox	Jelena Brcic	Seonaigh MacPherson
Barbara Salingré	David Dobson	Karen Power*	Sha Liao
Christine Nehring*	Edward Lo	Luciana Hakak	Sheryl MacMath
Christine Slavik	Frank Ulbrich	Maple Melder-Crozier	Suki Grewal
Cindy Rammage	George Melzer	Mark Breedveld	Tara Gibb*
Colleen Gingerich	Gerry Palmer	Mark Littlefield	Vandy Britton
Curtis Magnuson	Greg Schmaltz*	Robert Harding	
Cyrus Chaichian	Heather Compeau	Sandy Hill	

**Regrets:**

Amir Hajbaba	Gabriel Murray	Kenneth Gariepy	Margaret Coombes
Anand Kishore*	Gillian Bubb	Kevin deWolde	Marie Low*
Bob McAuliffe	Glen Paddock	Kim Milnes	Melanie Scott*
Christina Neigel	Harp Shergill	Kirsten Robertson	Mike Ivanof
Cindy Stewart	Janet Carroll	Leah Douglas	Monique Goerzen*
Colleen Bell*	Janice Johnson	Leon Pan	Paul Franklin
Dan Harris	Joe Ilsever	Les Stagg	Raymond Leung
DJ Sandhu	John Hogg	Lisa Moy	Rilla Apostolakis
Don Dixon*	Karen Cooper	Liz Wiebe*	Rod Hayward
Don Miskiman	Karin Jager*	Lorne Mackenzie	Ron Zitron
Elizabeth Dow	Kathryn Garcia	Lou Schroeder	Rosetta Khalideen
Fiona McQuarrie	Keith Lownie	Lucki Kang	Shelley Drysdale

**Recorder:** Angie Reid\*

\* Indicates Non-Voting Member

**GUEST SPEAKER – Kyle Baillie – Director of Student Life and Development**

**Attachment:** Student Life and Development Update

**GUEST SPEAKER – Maureen Wideman – Teaching and Learning Centre**

**1. ITEMS FOR APPROVAL**

**1.1. Approval of Agenda March 18, 2016**

**MOTION**

THAT the agenda of March 18, 2016 be approved as presented.

**Vandy Britton / Sheryl MacMath**

**CARRIED**

**1.2. Approval of Minutes February 19, 2016**

<b><u>MOTION</u></b> THAT the minutes of February 19, 2016 be approved as presented.	<b>Christine Slavik / Frank Ulbrich</b>  <b><u>CARRIED</u></b>
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**2. FPS News**

**2.1. School of Business – Frank Ulbrich**

- On March 11, 2016, the School of Business won third place at the Chartered Financial Analysts Research Challenge. It was a very tough competition and the top two places were won by graduate teams.
- The Principles of Responsible Management Education (PRME) essay competition is accepting entries. For information, visit [www.ufv.ca/prme](http://www.ufv.ca/prme).
- Women in Business, a networking event for students and the community, will take place on March 31, 2016.

**2.2. Teacher Education Department – Sheryl MacMath**

- The department recently finished over 100 applicant interviews. Acceptance letters will be sent to 33 students for the secondary program and 36 for the elementary program. Both programs are quite competitive.

**2.3. School of Social Work and Human Services – Curtis Magnuson**

- MSW students will present their research on April 8, 2016. All are welcome to attend.
- Most programs are full with long waitlists.
- An event was held on March 4, 2016 to help prepare students for the licensure exam and network.
- The search for a new director is underway.

**2.4. Child, Youth & Family Studies – Maple Melder-Crozier**

- The second annual Sleep Out will take place on April 18, 2016. All are encouraged to participate or donate to raise awareness about homelessness in our community.

**2.5. Library and Information Technology – Tracy Ryder Glass**

- There will be an Easter Egg Hunt on March 24, 2016 in the Student Union Building at 1:00 pm.

**3. CONTINUING BUSINESS**

**3.1. Bachelor of Computer Information Systems, Systems and Networking Concentration – Adding CIS 395 Course**

<b><u>MOTION</u></b> THAT the addition of CIS 395 to the Bachelor of Computer Information Systems, Systems and Networking Concentration be approved with amendment to #5.	<b>Edward Lo / Sheryl MacMath</b>  <b><u>CARRIED</u></b>
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**3.2. CYC 125 – New Course**

<b><u>MOTION</u></b> THAT new course CYC 125 be approved as presented.	<b>Maple Melder-Crozier / Sheryl MacMath</b>  <b><u>CARRIED</u></b>
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**3.3. CYC 270 – New Course**

<b><u>MOTION</u></b>	<b>Maple Melder-Crozier / Awneet Sivia</b>
THAT new course CYC 270 be approved as presented.	
<b><u>CARRIED</u></b>	

**3.4. CYC 275 – New Course**

<b><u>MOTION</u></b>	<b>Maple Melder-Crozier / Seonaigh MacPherson</b>
THAT new course CYC 275 be approved as presented.	
<b><u>CARRIED</u></b>	

**3.5. CYC 280 – New Course**

<b><u>MOTION</u></b>	<b>Maple Melder-Crozier / Vandy Britton</b>
THAT new course CYC 280 be approved as presented.	
<b><u>CARRIED</u></b> <b><u>1 Abstained</u></b>	

**3.6. CYC 296 – New Course**

<b><u>MOTION</u></b>	<b>Maple Melder-Crozier / Sheryl MacMath</b>
THAT new course CYC 296 be approved as presented.	
<b><u>CARRIED</u></b>	

**3.7. CYC 330 – New Course**

<b><u>MOTION</u></b>	<b>Maple Melder-Crozier / Sheryl MacMath</b>
THAT new course CYC 330 be approved as presented.	
<b><u>CARRIED</u></b>	

**3.8. CYC 395 – New Course**

<b><u>MOTION</u></b>	<b>Maple Melder-Crozier / Vandy Britton</b>
THAT new course CYC 395 be approved with amendment to the Learning Outcomes box on the course outline.	
<b><u>CARRIED</u></b>	

**3.9. CYC 485 – New Course**

<b><u>MOTION</u></b>	<b>Maple Melder-Crozier / Awneet Sivia</b>
THAT new course CYC 485 be approved as presented.	
<b><u>CARRIED</u></b>	

**3.10. CYC 499 – New Course**

- The department was encouraged to consider e-portfolio use in their course planning.

<b><u>MOTION</u></b>	<b>Maple Melder-Crozier / Robert Harding</b>
THAT new course CYC 499 be approved with amendment to the percentages in the Typical Evaluation Methods and Weighting box on the course outline.	
<b><u>CARRIED</u></b>	

**3.11. Bachelor of Arts in Child and Youth Care Degree – Major Calendar Changes**

<b><u>MOTION</u></b>	<b>Maple Melder-Crozier / Sheryl MacMath</b>
THAT the major calendar changes to the Bachelor of Arts in Child and Youth Care Degree be approved with amendment to #5.	
<b><u>CARRIED</u></b>	

#### 4. **NEW BUSINESS**

##### 4.1. **CIS 100 – Six-Year Review**

**MOTION**

**Colleen Gingerich / Sheryl MacMath**

THAT the revisions to CIS 100 be approved as presented.

**CARRIED**

##### 4.2. **Discussion of Concept Paper for Undergraduate Certificate in Instructional Design**

- An editorial error was noted on the second bullet.

##### 4.3. **Discussion of Concept Paper for Graduate Certificate in Mindfulness-Based Teaching and Learning**

- Recommendation to add self-regularization to the Program Learning Outcomes on page 93.
- Although the Program Working Group is established, they are open to welcoming additional interested members.

##### 4.4. **Discussion of Concept Paper for Graduate Certificate in Child Life and Community Health**

- No feedback.

##### 4.5. **University-Wide Adoption of Turnitin – Frank Ulbrich**

- In addition to detecting academic misconduct, Turnitin can be used as an informative learning tool for students,
- Tracy received a report stating that the two areas with the most academic misconduct cases in the university are the School of Business and the Department of Computer Information Systems.

**MOTION**

**Frank Ulbrich / Cyrus Chaichian**

THAT the Faculty of Professional Studies initiates the adoption of an unlimited, university-wide Turnitin license, fully integrated with Blackboard.

**CARRIED**

##### 4.6. **BUS 203 – Pre-requisite Changes**

**MOTION**

**Cyrus Chaichian / Mark Breedveld**

THAT the prerequisite changes to BUS 203 be approved as presented.

**CARRIED**

##### 4.7. **BUS 206 – Discontinuance**

**MOTION**

**Frank Ulbrich / Sheryl MacMath**

THAT BUS 206 be discontinued.

**CARRIED**

##### 4.8. **BUS/ECON 226 – Review to Align with Program**

- It was noted that UEC may question the use of double Learning Outcomes and the School will take it under advisement.

**MOTION**

**David Dobson / Seonaigh MacPherson**

THAT the revisions to BUS/ECON 226 be approved as presented.

**CARRIED**

##### 4.9. **BUS 227 – Update to Learning Outcomes**

<b><u>MOTION</u></b>	<b>Frank Ulbrich / Sheryl MacMath</b>
THAT the revisions to BUS 227 be approved as presented.	
<b><u>CARRIED</u></b>	

**4.10. Cross-listed Education Courses**

<b><u>MOTION</u></b>	<b>Sheryl MacMath / Barbara Salingre</b>
THAT the prefix of EDUC be removed from cross-listed courses.	
<b><u>CARRIED</u></b>	

<b><u>MOTION</u></b>	<b>Sheryl MacMath / Barbara Salingre</b>
THAT the EDUC prefix be used at the discretion of the Teacher Education Department.	
<b><u>CARRIED</u></b>	

**5. STANDING COMMITTEE REPORTS**

**5.1. Nominations and Elections Committee – Vandy Britton**

- Colleen Gingerich is our new representative on the Faculty of Health Sciences' Faculty Council.
- Vacancies
  - The Nominations and Elections Subcommittee – one member
  - Newsletter Subcommittee – two members

**5.2. Learning Exchange Committee – Kirsten Robertson**

- Two exciting presentations are planned for the next Learning Exchange on May 13, 2016 at the Faculty Council meeting.

**5.3. Faculty Newsletter Committee – Maple Melder-Crozier**

- The first article has been posted to the Faculty of Professional Studies website. The articles can be found at <http://www.ufv.ca/ps/whats-happening/>.

**5.4. Indigenization Committee – Robert Harding**

- No report.

**6. OTHER REPORTS**

**6.1. Reports from Other Faculty Councils**

**a. Faculty of Access and Continuing Education**

- No report.

**b. Faculty of Applied & Technical Studies – Sandy Hill**

- Difficulties finding goals, especially since some departments consist of only one person.
- They will have a surprise safety audit in the Fall.

**c. College of Arts – Barbara Salingré**

- Mark Evered provided information about the search for the next president. The faculty had many questions.
- Akhtar Malik presented an update from the Registration and Scheduling Taskforce. Faculty expressed dissatisfaction with the e-lite rooms and allocation of space for hybrid classes.
- An activity was held regarding the five goals of the Strategic Education Plan.
- The CAC's Restructuring Subcommittee presented suggested models.

**d. Faculty of Health Sciences – Colleen Gingerich**

- An excellent starting point for the five goals of the Strategic Education Plan was conducted.

**e. Faculty of Science – Awneet Sivia**

- Garry Fehr presented and encouraged inclusion of agricultural content in course work.
- A minor in Applied Statistics was approved at Faculty Council.
- Judges are required for the 2016 Fraser Valley Regional Science Fair. Judges can be from other faculties, so please consider joining the event.

**6.2. Report from Senate – Christine Slavik**

- Revisions to Policy 80 Admission to Undergraduate were approved. Policy available at [http://www.ufv.ca/media/assets/secretariat/policies/Admission-\(80\).pdf](http://www.ufv.ca/media/assets/secretariat/policies/Admission-(80).pdf)
- Revisions to Policy 101 Grading System were approved. Policy available at [http://www.ufv.ca/media/assets/secretariat/policies/Grading-System-\(101\).pdf](http://www.ufv.ca/media/assets/secretariat/policies/Grading-System-(101).pdf)
- For a list of policies under review, visit [http://www.ufv.ca/secretariat/policies/policies\\_review/](http://www.ufv.ca/secretariat/policies/policies_review/).

**6.3. Teaching and Learning Advisory Committee Report – Maple Melder-Crozier**

- No report.

**6.4. RAN – Maple Melder-Crozier**

- The RAN International Day for the Elimination of Racial Discrimination: Perspectives on the Residential School Era will take place on March 21, 2016.

**6.5. Dean's Report – Tracy Ryder Glass**

- URC acclaimed two new representatives: Lisa Moy and Curtis Magnuson.

**7. INFORMATION ITEMS**

**7.1. Talk Today Video – Maple Melder-Crozier**

<https://www.youtube.com/watch?v=4CxQZmXM25Y&feature=youtu.be>

**7.2. Motions and Actions – February 19, 2016**

**7.3. Next Meeting – April 22, 2016, Room D217**