

APPROVED MINUTES
Professional Studies Faculty Council

Friday, May 13, 2016
9:00 a.m., Room D217, Abbotsford Campus

Chair: Tracy Ryder Glass

Present:

Awneet Sivia	Gerry Palmer	Kim Milnes	Rilla Apostolakis
Christine Slavik	Glen Paddock	Kirsten Robertson	Robert Harding
Colleen Bell*	Greg Schmaltz*	Lisa Moy	Ron Zitron
Colleen Gingerich	Jelena Brcic	Luciana Hakak	Seonaigh MacPherson
David Dobson	John Hogg	Maple Melder-Crozier	Suki Grewal
Don Miskiman	Karen Power*	Margaret Coombes	Tara Gibb*
Frank Ulbrich	Kenneth Gariepy	Mark Breedveld	
George Melzer	Kevin deWolde	Mark Littlefield	

Regrets:

Amir Hajbaba	DJ Sandhu	Karen Cooper	Melanie Scott*
Anand Kishore*	Don Dixon*	Karin Jager*	Mike Ivanof
Barbara Salingré	Edward Lo	Kathryn Garcia	Monique Goerzen*
Bob McAuliffe	Elizabeth Dow	Keith Lownie	Paul Franklin
Cindy Rammage	Fiona McQuarrie	Leah Douglas	Raymond Leung
Cindy Stewart	Gabriel Murray	Leon Pan	Rod Hayward
Christina Neigel	Gillian Bubb	Les Stagg	Rosetta Khalideen
Christine Nehring*	Harp Shergill	Liz Wiebe*	Sandy Hill
Curtis Magnuson	Heather Comepeau	Lorne Mackenzie	Sha Liao
Cyrus Chaichian	Janet Carroll	Lou Schroeder	Shelley Drysdale
Dan Harris	Janice Johnson	Lucki Kang	Sheryl MacMath
Darrell Fox	Joe Ilsever	Marie Low*	Vandy Britton

Recorder: Angie Reid*

* Indicates Non-Voting Member

Presentation by Students:

- **Raymon Hothi, Kayla Webster, and Alexandra Woolley – Understanding the Abbotsford Tourist: Research Analysis on Visitor Behaviour**

Presentations by Faculty of PS Learning Exchange:

- **Christine Slavik – Intention, Method and Evaluation of Mindfulness-Based Practice in Child Youth Care Education**
Handout: Suggested Readings from the Association for Contemplative Mind in Higher Education
- **Seonaigh MacPherson – Promoting Mind-Based Wellbeing in Adult Education.**

1. ITEMS FOR APPROVAL

1.1. Approval of Agenda May 13, 2016

MOTION

Robert Harding / Margaret Coombes

THAT the agenda of May 13, 2016 be approved as presented.

CARRIED

1.2. Approval of Minutes April 22, 2016

MOTION

Mark Breedveld / David Dobson

THAT the minutes of April 22, 2016 be approved with the following amendments:

- Change 2.2 to "VYPER".
- Change 6.1 c to read "Karin Jager presented a concept paper for a proposed new major in Graphic and Digital Design within the BFA."
- The addition of Cindy Stewart's name under the Employee Service Recognition Dinner in item 6.5.

CARRIED

2. FPS News

2.1. Retirements and Changes – Tracy Ryder Glass

- The following retirements were acknowledged and the people thanked for their service: Joe Ilsever, Gillian Gubb, Lou Schroeder, Rosetta Khalideen, Elizabeth Dow, and Ian Hunt.
- Sheryl MacMath was thanked for her service as Department Head for the Teacher Education Department. Vandy Britton was welcomed as the new Department Head.
- John Hogg was thanked for his service as interim Director for the School of Social Work and Human Services.

2.2. Adult Education – Seonaigh MacPherson

- Tara Gibb and Seonaigh MacPherson are presenting papers in Calgary.
- APPC approved the concept papers for the Undergraduate Certificate in Instructional Design and Graduate Certificate in Mindfulness-Based Teaching and Learning.
- Chilliwack Healthier Communities is presenting a talk by Gillian Summers May 26, 2016 at the Rotary Hall.
- Seonaigh MacPherson recently completed a 16-hour training on indigenous curriculum with the Stó:lō Nation. She recommends this informative training.

2.3. Computer Information Systems – Dan Harris

- Two guests from Hunan University of Arts and Science are attending courses at UFV to gain experience as our students. Edward Lo is visiting their institution in Changde, Hunan, China.

2.4. School of Business – Frank Ulbrich & Kevin deWolde

- The students who opened the Faculty Council meeting today were awarded the Industry Liaison Award.
- Currently hiring for nine postings.
- A faculty member from Rotterdam University of Applied Sciences is currently visiting UFV and two more are expected.

2.5. School of Social Work and Human Services – John Hogg

- Robert Harding's book was accepted by Oxford University Press.
- The "Master of Social Work Student Research Symposium was held on April 8, 2016. Information can be found at <http://www.ufv.ca/ps/whats-happening/2016/may-2016/>.

3. CONTINUING BUSINESS

- Nothing to report.

4. NEW BUSINESS

4.1. Divisional Review Committee

- Tracy Ryder Glass explained the challenges the Faculty of Professional Studies has regarding a low number of faculty eligible for membership on these committees. Tracy proposed the following model:

MOTION

Seonaigh MacPherson / Awneet Sivia

THAT Faculty Council approve the composition of two Divisional Review Committees for the Faculty of Professional Studies to be reviewed annually as follows:

1. Adult Education Department, Child Youth & Family Studies Department, School of Social Work and Human Services, Teacher Education Department
2. School of Business, Computer Information Systems Department, Library & Information Technology Department

CARRIED

- Once the committees are formed, members will receive training.

4.2. Program Proposal – Business

MOTION

Frank Ulbrich / Mark Breedveld

THAT the Business Program Proposal be approved as presented.

CARRIED

4.3. BUS 223 – Discontinuance

MOTION

Frank Ulbrich / Kim Milnes

THAT BUS 223 Advertising Course be discontinued as presented.

CARRIED

4.4. Business Administration Diploma – Changes to Admission Requirements

MOTION

Frank Ulbrich / Kim Milnes

THAT the changes to the admission requirements for the Business Administration Diploma be approved as presented.

CARRIED

4.5. BBA Program – Addition of Internationalization Business Minor

MOTION

Frank Ulbrich / Kim Milnes

THAT the addition of an International Business Minor to the Bachelor of Business Administration Program be approved as presented.

CARRIED

5. STANDING COMMITTEE REPORTS

5.1. Nominations and Elections Committee – Vandy Britton

- No report.

5.2. Learning Exchange Committee – Kirsten Robertson

- Planning has started for the December 2016 Learning Exchange. Interested faculty contact Kirsten Robertson.

5.3. Faculty Newsletter Committee – Maple Melder-Crozier

- The May 2016 newsletter is available online at <http://www.ufv.ca/ps/whats-happening/2016/may-2016/>.

5.4. Indigenization Committee – Robert Harding

- The Committee met last month. Currently drafting guidelines to infuse indigenization into courses.

6. OTHER REPORTS

6.1. Reports from Other Faculty Councils

a. Faculty of Access and Continuing Education

- No report.

b. Faculty of Applied & Technical Studies – Sandy Hill

- No report.

c. College of Arts – Barbara Salingré

- No report.

d. Faculty of Health Sciences – Colleen Gingerich

- No report.

e. Faculty of Science – Awneet Sivia

- There was an interesting session on open learning.

6.2. Report from Senate – Christine Slavik

- The revised Grading Policy (101) was approved with an implementation date of September 2016.

6.3. Teaching and Learning Advisory Committee Report – Colleen Gingerich

- UFV's PD Day was very successful with over 300 attendees.

6.4. RAN – Maple Melder-Crozier and Aweenet Sivia

- No report.

6.5. Dean's Report – Tracy Ryder Glass

- Faculty were thanked for submitting Winter grades on time.
- Professional Studies convocation ceremonies will occur on June 3, 2016.
- Every area currently has active SACs.
- Barbara Salingré was thanked for joining the Student Awards Operations Committee.
- Faculty should expect a communication asking for feedback for the SPARK 2016 Event.

7. INFORMATION ITEMS

7.1. Approved Faculty Council Terms of Reference

7.2. Motions and Actions – April 22, 2016

7.3. Next Meeting – September 16, 2016 in Room TBA