

**APPROVED MINUTES**  
**Professional Studies Faculty Council**

Friday, September 16, 2016  
9:00 a.m., Room A259, Abbotsford Campus

**Chair:** Tracy Ryder Glass

**Present:**

Anita Vaillancourt	Curtis Magnuson	Linda Pardy	Quan Cheng
Barbara Salingré	Darrell Fox	Lisa Moy	Seonaigh MacPherson
Christina Neigel	David Dobson	Luciana Hakak	Shaun Sun*
Christine Nehring*	Frank Ulbrich	Maple Melder-Crozier	Suki Grewal
Christine Slavik	George Melzer	Margaret Coombes	Tillie Parmar*
Cindy Rammage	Karen Power*	Mark Breedveld	Vandy Britton
Cindy Stewart	Kenneth Gariepy	Melanie Scott	
Colleen Bell*	Kevin deWolde	Monique Goerzen	
Colleen Gingerich	Kirsten Robertson	Nancy Norman*	

**Regrets:**

Amir Hajbaba	Gabriel Murray	Leah Douglas	Rilla Apostolakis
Awneet Sivia	Gerry Palmer	Leon Pan	Robert Harding
Carl Janzen*	Glen Paddock	Les Stagg	Robert McAuliffe
Chuck Charles*	Heather Compeau*	Liz Wiebe*	Rod Hayward
Cyrus Chaichian	Janet Carroll	Lorne MacKenzie	Ron Zitron
D.J. Sandhu	Jelena Brcic	Lucki Kang	Sandy Hill
Daniel Harris	John Hogg	Maryam Siahbani	Sha Liao
Don Miskiman	Karen Cooper	Mike Ivanof	Sheryl MacMath
Edward Lo	Karin Jager*	Mostafa Purmehdi*	
Elizabeth Manning*	Keith Lownie	Paul Franklin	
Fiona McQuarrie	Kim Milnes	Raymond Leung	

**Recorder:** Angie Reid\*

\* Indicates Non-Voting Member

**1. ITEMS FOR APPROVAL**

**1.1. Approval of Agenda September 16, 2016**

**MOTION**

THAT the agenda of September 16, 2016 be approved as presented.

**Frank Ulbrich / Lisa Moy**

**CARRIED**

**1.2. Approval of Minutes May 13, 2016**

**MOTION**

**Vandy Britton / Curtis Magnuson**

THAT the minutes of May 13, 2016 be approved with the following amendment:

Page 3, Item 2.5, 1<sup>st</sup> Bullet – remove second sentence, “Margaret Coombes is contributing.”

**CARRIED**

**2. FPS News**

**2.1. Dean’s Welcome – Tracy Ryder Glass**

- Welcomed Margaret Coombes, the new Director of the School of Social Work and Human Services.
- Welcomed Vandy Britton, the new Department Head for the Teacher Education Department.
- Welcomed Shaun Sun, the new representative from the Faculty of Science.

**2.2. Adult Education – Seonaigh MacPherson**

- Welcomed Linda Parady, new faculty member to ADED. Linda moved from the Communications Department.
- The department had two professors from UBC join their department retreat held on August 2, 2016. The professors are assisting with the Graduate Certificate in Mindfulness-Based Teaching and Learning.
- The ADED department is undergoing a program review this year.
- It has been proposed that TESL will be moving from Continuing Education to the ADED department.
- Enrolment has increased as a result of pre-requisite barriers being removed. Many students from other programs are taking ADED courses as electives, which adds diversity to the classroom.
- Seonaigh MacPherson completed Mindfulness-Based Stress Reduction training in August and is working towards being certified to deliver this training.

**2.3. Child, Youth, and Family Studies – Maple Melder Crozier**

- Welcomed Monique Goerzen, new faculty member.
- Welcomed Vanessa David, Acting Department Assistant replacement for Doris Ball, whom is on leave.
- There will be a screening of Screenagers: Growing Up in the Digital Age on October 17, 2016 at 6 pm in B101.

**2.4. Computer Information Systems – Tracy Ryder Glass**

- Welcomed Maryam Siahbani, new faculty member.
- Welcomed Carl Janzen, new Limited Term Appointment.
- Congratulations to Nipuni Jayetileke, who gave birth to a baby girl.
- Welcomed Alana McGinn, Acting Department Assistant during Nipuni’s maternity leave.

**2.5. Library and Information Technology – Kenneth Gariepy**

- No new hire due to a failed SAC.
- LIBIT is establishing new student awards.
- Due to a national change implemented five years ago, the department is reviewing the cataloguing course. It may be split into two courses.
- 37 students were admitted for the Fall 2016 semester.
- The department relies heavily on list serves. Revisions have been made to make this communication more efficient.

**2.6. School of Business – Frank Ulbrich**

- Welcomed Quan Cheng, new faculty member.
- Welcomed Mostafa Purmehdi, Tillie Parmar, and Liz Wiebe as new Limited Term Appointments.
- During Summer 2016, there was a faculty exchange with Erasmus University Rotterdam. Mark Breedveld, Kevin deWolde, and Don Miskiman visited Rotterdam.
- The School Retreat in August 2016 focused on quality assurance for the Bachelor of Business Administration.
- Faculty have been busy with 9 journal publications, 12 conference presentations, and 3 scholarly activities.
- The School of Business hosted their first Welcome Back BBQ.
- The Entrepreneurship and Process Innovation/Incubation Centre (EPIIC) has been granted a permanent physical space. It will be located in BH105, the area behind B121.
- October 2, 2016 is the 5<sup>th</sup> annual Leadership in Global Environment event. Our Lucerne partner from Switzerland is bringing 20 participants.

**2.7. School of Social Work and Human Services – Margaret Coombes**

- Welcomed Melanie Scott and Anita Vaillancourt, new faculty members.
- Welcomed Eli Manning, a new Limited Term Appointment.
- New Program Chairs were announced: John Hogg – MSW Chair, Lisa Moy – BSW Chair, and Curtis Magnuson – HSER Chair.
- Glen Paddock is in China teaching at XFU for the Fall 2016 semester.
- Self-Care Wellness Day is September 29, 2016. The event will bridge yoga with social work practices. The evening session is open to all.

## 2.8. Teacher Education – Vandy Britton

- Welcomed Barbara Salingré, new faculty member.
- Welcomed Chuck Charles and Nancy Norman, new Limited Term Appointments.
- The Summer Institute in Teacher Education was held in July 2016 and offered three courses for certified elementary and secondary teachers interested in professional development. Feedback was very positive.
- A new cohort of 66 students was welcomed on August 29, 2016.
- 65 students graduated in June 2016 and all have been hired; some were hired into permanent teaching positions. While most have stayed local, one moved to Calgary and two moved to Cairo, Egypt.
- A number of events are being planned to celebrate the 10<sup>th</sup> anniversary of Teacher Education Training at UFV. On November 22, 2016 from 5 – 7 pm in B101, guest speaker Dr. Jan Hare, Associate Dean, Indigenous Studies for the Faculty of Education, UBC will speak on Education and Reconciliation.

## 3. CONTINUING BUSINESS

### 3.1. Rank and Tenure – Division Review Committees

- The Division Review Committees (DRCs) are being finalized. Four more members are required for DRC #1 and three more are needed for DRC #2.

### 3.2. Education Plan

- Our strategies document is to be continually reviewed and revised. It will remain as a standing Faculty Council agenda item.

## 4. NEW BUSINESS

### 4.1. Library Advisory Committee (LAC) Designate

- Christina Neigel volunteered to be the LAC designate.

### 4.2. Bachelor of Social Work – Calendar Revisions

<b><u>MOTION</u></b> THAT the Bachelor of Social Work calendar revisions be approved as presented.	<b>Margaret Coombes / Seonaigh MacPherson</b>
	<b><u>CARRIED</u></b>

### 4.3. BUS 370 – Discontinuance

<b><u>MOTION</u></b> THAT the BUS 370, Managerial Controls course be discontinued as presented.	<b>Frank Ulbrich / Kevin deWolde</b>
	<b><u>CARRIED</u></b>

### 4.4. BUS 410 – Discontinuance

<b><u>MOTION</u></b> THAT the BUS 410, Government and Enterprise course be discontinued as presented.	<b>Frank Ulbrich / David Dobson</b>
	<b><u>CARRIED</u></b>

**4.5. BUS 417 – Discontinuance**

**MOTION**

THAT the BUS 417, Performance Evaluation and Management course be discontinued as presented.

**Frank Ulbrich / Barbara Salingré**

**CARRIED**

**4.6. BUS 419 – Discontinuance**

**MOTION**

THAT the BUS 419, Strategic Human Resources Planning course be discontinued as presented.

**Frank Ulbrich / Kirsten Robertson**

**CARRIED**

**4.7. BUS 443 – Discontinuance**

**MOTION**

THAT the BUS 443, Finance Accounting Theory course be discontinued as presented.

**Frank Ulbrich / Kevin deWolde**

**CARRIED**

**4.8. BUS 446 – Discontinuance**

**MOTION**

THAT the BUS 446, Advanced Financial Statement Analysis course be discontinued as presented.

**Frank Ulbrich / Mark Breedveld**

**CARRIED**

**5. STANDING COMMITTEE REPORTS**

**5.1. Nominations and Elections Committee – Vandy Britton**

- Faculty Council has 5 representative vacancies: 1 staff, 2 students, and 2 LTAs.
- The Indigenization Subcommittee has 4 vacancies. Linda Pardy, Melanie Scott, and Anita Vaillancourt volunteered.
- The Newsletter Subcommittee has 3 vacancies. Maple Melder Crozier will continue. Mark Breedveld volunteered.
- The Learning Exchange Committee has 1 vacancy. Cindy Stewart volunteered.
- The Nominations and Election Subcommittee has 2 vacancies. Vandy Britton will continue. Curtis Magnuson volunteered.

**5.2. Learning Exchange Committee – Kirsten Robertson**

- Planning has started for the December 2016 and May 2017 Learning Exchanges. Those interested in presenting – contact Kirsten Robertson.

**5.3. Faculty Newsletter Committee – Maple Melder-Crozier**

- A schedule for 2016-17 will be distributed shortly.

**5.4. Indigenization Committee**

- The subcommittee will meet after Faculty Council.
- Heads/Directors are asked to send regular updates on indigenization initiatives to the subcommittee.
- The subcommittee is hoping to have the Infusing Indigenous Awareness Across the Post-Secondary Education Curriculum document finalized for the next Faculty Council meeting.

**6. OTHER REPORTS**

**6.1. Reports from Other Faculty Councils**

**a. Faculty of Access and Continuing Education**

- No representative.

**b. Faculty of Applied & Technical Studies – Sandy Hill**

- No report.

**c. College of Arts – Barbara Salingré**

- No report.

**d. Faculty of Health Sciences – Colleen Gingerich**

- No report.

**e. Faculty of Science – Awneet Sivia**

- No report.

**6.2. Report from Senate**

- No report.

**6.3. Teaching and Learning Advisory Committee Report – Maple Melder Crozier**

- There are renovations underway to accommodate the two new faculty hires and a faculty resource room.
- Teaching and Learning is encouraging Heads/Directors to ask faculty what types of workshops they would find helpful and pass the information along.
- A233 has a new touchscreen computer mounted on the wall. This is a trial, which may be implemented in place of e-room lites. Feedback is required by the end of September 2016 and faculty are encouraged to test it.

**6.4. Race Antiracism Network (RAN) – Vandy Britton**

- Starting September 19, 2016, RAN is hosting a reading of the Truth and Reconciliation report every Monday from 11:30 – 12:45 in B140.

#### **6.5. Dean's Report – Tracy Ryder Glass**

- SPARK! presenters and attendees were thanked for their participation. Angie Reid will circulate the materials.
- A record number of visas from India are being approved, which could mean a growing enrolment from international students from India.
- There are declining enrolment numbers of graduates from high schools in UFV's catchment area.
- Major renovations to the CIS computer labs were completed in Summer 2016. A grant for expanding coding training was also announced last week.
- Campus Planning is discussing expanding C Building and the initiative of a Digital Hub.
- Al Wiseman has returned as Secretariat. David Johnson has been hired as Registrar.
- Diane Griffiths retired. Her position is currently split between Dianne Hicks and Ken Brealey for a two-year period. Sylvie Murray is filling Ken's role for a year and Fiona McQuarrie is filling a portion of Sylvie's role as Program Development and Quality Assurance Coordinator.
- Our international partner, XFU, is looking to expand the partnership beyond the Bachelor of Social Work program.
- On behalf of UFV India Global Education, Dr. Harold (Skip) Bassford, UFV President Emeritus, will be assuming the position of Interim Principal (Honourary) for UFV Chandigarh. Dr. Bassford will be on-site for the Fall 2016 term (August 22, 2016 to November 30, 2016).
- The deadline for the Fund for Innovative Teaching (FIT) has been extended to November 30, 2016. Details available at <http://www.ufv.ca/provost/fit/>.

### **7. INFORMATION ITEMS**

#### **7.1. Motions and Actions – May 13, 2016**

#### **7.2. Policy Revisions**

- 7.2.1. External Program Advisory Committee ([60](#))
- 7.2.2. Instructional Responsibilities ([46](#))
- 7.2.3. Accommodation of Students with Disabilities ([93](#))
- 7.2.4. Credentials ([64](#)) and Subsequent and Concurrent Bachelor Degree ([98](#))

#### **7.3. Next Meeting – October 14, 2016 in Room A259**