

APPROVED MINUTES
Professional Studies Faculty Council

Friday, December 9, 2016
9:00 a.m., Room D219, Abbotsford Campus

Chair: Tracy Ryder Glass

Present:

Barbara Salingré	Darrell Fox	Linda Pardy	Sandy Hill
Chuck Charles*	Edward Lo	Lucki Kang	Seonaigh MacPherson
Cindy Stewart	George Melzer	Maple Melder-Crozier	Sha Liao
Colleen Bell*	Gerry Palmer	Margaret Coombes	Suki Grewal
Corinne Richardson*	Janice Johnson	Mike Ivanof	
Cyrus Chaichian	Karen Power*	Quan Cheng	
Daniel Harris	Kenneth Gariepy	Rod Hayward	

Regrets:

Amir Hajbaba	Elaine Newman*	Kevin deWolde	Monique Goerzen
Anita Vaillancourt	Elizabeth Manning*	Kim Milnes	Mostafa Purmehdi*
Awneet Sivia	Fiona McQuarrie	Kirsten Robertson	Nancy Norman
Carl Janzen*	Frank Ulbrich	Leah Douglas	Paul Franklin
Christina Neigel	Gabriel Murray	Leon Pan	Raymond Leung
Christine Nehring*	Glen Paddock	Les Stagg	Rilla Apostolakis
Christine Slavik	Heather Compeau*	Lisa Moy	Robert Harding
Cindy Rammage	Janet Carroll	Liz Wiebe*	Robert McAuliffe
Colleen Gingerich	Jelena Brcic	Lorne MacKenzie	Ron Zitron
Curtis Magnuson	John Hogg	Luciana Hakak	Shaun Sun*
D.J. Sandhu	Karen Cooper	Mark Breedveld	Sheryl MacMath
David Dobson	Karin Jager*	Maryam Siahbani	Tillie Parmar*
Don Miskiman	Keith Lownie	Melanie Scott	Vandy Britton

Recorder: Angie Reid*

* Indicates Non-Voting Member

1. ITEMS FOR APPROVAL

1.1. Approval of Agenda December 9, 2016

MOTION

Gerry Palmer / Cyrus Chaichian

THAT the agenda of December 9, 2016 be approved with the following amendment:

- Table 3.7 Master of Science in Integrated Technology – COMP 755, 781, 782
- Add 5.5 Terms of Reference Subcommittee

CARRIED

1.2. Approval of Minutes November 4, 2016

MOTION

Barbara Salingré / Dan Harris

THAT the minutes of November 4, 2016 be approved as presented.

CARRIED

2. FPS News

2.1. Adult Education – Seonaigh MacPherson

- Linda Pardy is facilitating a 3-day workshop through Teaching and Learning in the new year. [Indigenizing the Curriculum](#) will take place January 18-20, 2017.
- Linda Pardy took part in a program review for Royal Roads University in November 2016.
- The ADED department has applied for 3 Fund for Innovative Teaching (FIT) grants: 1 individual grant and 2 with CYFS.

2.2. Child, Youth and Family Studies – Maple Melder-Crozier

- No report.

2.3. Computer Information Systems – Dan Harris

- Enrolments are extremely high, resulting in a new position being posted.

2.4. Library and Information Technology – Kenneth Gariepy

- No report.

2.5. School of Business – Frank Ulbrich

- No report.

2.6. School of Social Work and Human Services – Margaret Coombes

- A new posting is being advertised.

2.7. Teacher Education – Tracy Ryder Glass on behalf of Vandy Britton

- Currently accepting applications for the next cohort of teacher candidates. Application deadline is January 31, 2017.
- SITE 2017 instructor applications are closed.
- Dr. Jan Hare's talk on Truth and Reconciliation was well received. Thank you to those from the Faculty of Professional Studies who attended.
- Melanie Scott and Anita Vaillancourt were thanked for being part of the guest panel organized by the TESA students for the film viewing of "Trick or Treaty". Robert Harding was thanked for bring his students to the presentation.

3. CONTINUING BUSINESS

3.1. Rank and Tenure – Division Review Committees

- No update.

3.2. Education Plan

- No update.

3.3. CYC 100 (formerly ECE 100) Human Development I for Child and Youth Care – Major Revisions

MOTION

Maple Melder Crozier / Sandy Hill

THAT the new course CYC 100 Human Development I for Child and Youth Care be approved as presented.

CARRIED

3.4. CYC 120 (formerly ECE 120) Human Development II for Child and Youth Care – Major Revisions

MOTION

Maple Melder Crozier / Lucki Kang

THAT the new course CYC 120 Human Development II for Child and Youth Care be approved as presented.

CARRIED

3.5. CYC 202 Indigenous Perspective in Child and Youth Care Practice – Major Revisions

MOTION

Maple Melder Crozier / Sandy Hill

THAT the CYC 202 Indigenous Perspective in Child and Youth Care major revisions be approved as presented.

CARRIED

3.6. CYC 203 (formerly 302) Child and Youth Care Perspectives on Mental Health and Substance Misuse – Major Revisions

MOTION

Maple Melder Crozier / Lucki Kang

THAT the CYC 203 (formerly 302) Child and Youth Care Perspectives on Mental Health and Substance Misuse major revisions be approved as presented.

CARRIED

4. NEW BUSINESS

4.1. TESL Program – Calendar Changes

MOTION

Seonaigh MacPherson / Dan Harris

THAT the TESL program calendar changes be approved with the following amendment:

- Changes to the Entrance Requirements surrounding English language proficiency, as outlined in the circulated handouts

CARRIED

4.2. TESL 302, 303, 304, 305, 311 – Discontinuance

- All of these courses were electives.

MOTION

Seonaigh MacPherson / Sandy Hill

THAT TESL 302, 303, 304, 305, and 311 be discontinued.

CARRIED

4.3. TESL 400 Foundations of Second Language Education – Major Revisions

MOTION

Seonaigh MacPherson / Cyrus Chaichian

THAT the TESL 400 Foundations of Second Language Education major revisions be approved as presented

CARRIED

4.4. TESL 408 Applied Linguistics in Second Language Education – New Course

<p><u>MOTION</u> Seonaigh MacPherson / Edward Lo THAT the new course TESL 408 Applied Linguistics in Second Language Education be approved as presented.</p> <p style="text-align: right;"><u>CARRIED</u></p>
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4.5. TESL 410 Principles and Methods of Teaching a Second Language – Major Revisions

<p><u>MOTION</u> Seonaigh MacPherson / Margaret Coombes THAT the TESL 410 Principles and Methods of Teaching a Second Language major revisions be approved as presented.</p> <p style="text-align: right;"><u>CARRIED</u></p>
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4.6. TESL 420 Curriculum and Assessment in Second Language Education – New Course

<p><u>MOTION</u> Seonaigh MacPherson / Maple Melder Crozier THAT the new course TESL 420 Curriculum and Assessment in Second Language Education be approved as presented.</p> <p style="text-align: right;"><u>CARRIED</u></p>

4.7. TESL 433 Second Language Education Practicum – Major Revisions

<p><u>MOTION</u> Seonaigh MacPherson / Dan Harris THAT the TESL 433 Second Language Education Practicum major revisions be approved as presented.</p> <p style="text-align: right;"><u>CARRIED</u></p>

4.8. TESL 700 Foundations of Second Language Education – New Course

<p><u>MOTION</u> Seonaigh MacPherson / Maple Melder Crozier THAT the new course TESL 700 Foundations of Second Language Education be approved with the following amendment:</p> <ul style="list-style-type: none">• TESL course code, not ADED <p style="text-align: right;"><u>CARRIED</u></p>
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4.9. TESL 708 Applied Linguistics in Second Language Education – New Course

<p><u>MOTION</u> Seonaigh MacPherson / Dan Harris THAT the new course TESL 708 Applied Linguistics in Second Language Education be approved with the following amendment:</p> <ul style="list-style-type: none">• TESL course code, not ADED <p style="text-align: right;"><u>CARRIED</u></p>
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4.10. TESL 710 Principles and Methods of Teaching a Second Language – New Course

<p><u>MOTION</u> Seonaigh MacPherson / Margaret Coombes THAT the new course TESL 710 Principles and Methods of Teaching a Second Language be approved with the following amendment:</p> <ul style="list-style-type: none">• TESL course code, not ADED <p style="text-align: right;"><u>CARRIED</u></p>
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4.11. TESL 720 Curriculum and Assessment in Second Language Education – New Course

<u>MOTION</u>	Seonaigh MacPherson / Sandy Hill
THAT the new course TESL 720 Curriculum and Assessment in Second Language Education be approved with the following amendment:	
<ul style="list-style-type: none">• TESL course code, not ADED	
	<u>CARRIED</u>

4.12. TESL 733 Second Language Education Practicum – New Course

<u>MOTION</u>	Seonaigh MacPherson / Margaret Coombes
THAT the new course TESL 733 Second Language Education Practicum be approved with the following amendment:	
<ul style="list-style-type: none">• TESL course code, not ADED	
	<u>CARRIED</u>

4.13. Teacher Education Graduate Certificate – Discontinuance

<u>MOTION</u>	Barbara Salingré / Cyrus Chaichian
THAT the Teacher Education Graduate Certificate be discontinued.	
	<u>CARRIED</u>

4.14. Business Administration Diploma – Calendar Changes

<u>MOTION</u>	Cyrus Chaichian / Mike Ivanof
THAT the Business Administration Diploma calendar changes be approved as presented.	
	<u>CARRIED</u>

4.15. Bachelor of Business Administration – Calendar Changes

<u>MOTION</u>	Cyrus Chaichian / Gerry Palmer
THAT the Bachelor of Business Administration calendar changes be approved as presented.	
	<u>CARRIED</u>

4.16. BUS 304 Organization Theory and Design – Major Revisions

<u>MOTION</u>	Cyrus Chaichian / Seonaigh MacPherson
THAT the BUS 304 Organization Theory and Design major revisions be approved as presented.	
	<u>CARRIED</u>

4.17. BUS 305 Industrial Relations – Major Revisions

<u>MOTION</u>	Cyrus Chaichian / Margaret Coombes
THAT the BUS 305 Industrial Relations major revisions be approved as presented.	
	<u>CARRIED</u>

4.18. BUS 307 Selected Topics in Organizational Behaviour – Major Revisions

<u>MOTION</u>	Cyrus Chaichian / Barbara Salingré
THAT the BUS 307 Selected Topics in Organizational Behaviour major revisions be approved as presented.	
	<u>CARRIED</u>

4.19. BUS 308 Selected Topics in Applied Organizational Theory – Major Revisions

<p><u>MOTION</u> THAT the BUS 308 Selected Topics in Applied Organizational Theory major revisions be approved as presented.</p>	<p>Cyrus Chaichian / Mike Ivanof</p> <p><u>CARRIED</u></p>
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4.20. BUS 309 Selected Topics in Human Resource Management – Major Revisions

<p><u>MOTION</u> THAT the BUS 309 Selected Topics in Human Resource Management major revisions be approved as presented.</p>	<p>Cyrus Chaichian / Gerry Palmer</p> <p><u>CARRIED</u></p>
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4.21. BUS 314 Recruitment and Selection – Major Revisions

<p><u>MOTION</u> THAT the BUS 314 Recruitment and Selection major revisions be approved as presented.</p>	<p>Cyrus Chaichian / Linda Pardy</p> <p><u>CARRIED</u></p>
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4.22. BUS 321 Business Marketing – Major Revisions

<p><u>MOTION</u> THAT the BUS 321 Business Marketing major revisions be approved as presented.</p>	<p>Cyrus Chaichian / Mike Ivanof</p> <p><u>CARRIED</u></p>
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4.23. BUS 322 Advanced Selling – Major Revisions

<p><u>MOTION</u> THAT the BUS 322 Advanced Selling major revisions be approved as presented.</p>	<p>Cyrus Chaichian / Margaret Coombes</p> <p><u>CARRIED</u></p>
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4.24. BUS 323 Introduction to Advertising – Major Revisions

<p><u>MOTION</u> THAT the BUS 323 Introduction to Advertising major revisions be approved as presented.</p>	<p>Cyrus Chaichian / Sandy Hill</p> <p><u>CARRIED</u></p>
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4.25. BUS 324 Customer Relationship Management – Major Revisions

<p><u>MOTION</u> THAT the BUS 324 Customer Relationship Management major revisions be approved as presented.</p>	<p>Cyrus Chaichian / Cindy Stewart</p> <p><u>CARRIED</u></p>
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4.26. BUS 325 Digital Marketing – Major Revisions

<p><u>MOTION</u> THAT the BUS 325 Digital Marketing major revisions be approved as presented.</p>	<p>Cyrus Chaichian / Cindy Stewart</p> <p><u>CARRIED</u></p>
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4.27. BUS 326 Measuring Marketing Effectiveness – Minor Revisions

MOTION

Cyrus Chaichian / Cindy Stewart

THAT the BUS 326 Measuring Marketing Effectiveness minor revisions be approved as presented.

CARRIED

4.28. BUS 327 Consumer Behaviour – Major Revisions

MOTION

Cyrus Chaichian / Cindy Stewart

THAT the BUS 327 Consumer Behaviour major revisions be approved as presented.

CARRIED

4.29. BUS 328 Retail Management – Major Revisions

MOTION

Cyrus Chaichian / Cindy Stewart

THAT the BUS 328 Retail Management major revisions be approved as presented.

CARRIED

4.30. BUS 329 Brand Image Management – Minor Revisions

MOTION

Cyrus Chaichian / Cindy Stewart

THAT the BUS 329 Brand Image Management minor revisions be approved as presented.

CARRIED

4.31. BUS 338 Accounting Information Systems – Minor Revisions

MOTION

Cyrus Chaichian / Margaret Coombes

THAT the BUS 338 Accounting Information Systems minor revisions be approved as presented.

CARRIED

4.32. BUS 348 Intermediate Management Accounting – Minor Revisions

MOTION

Cyrus Chaichian / Mike Ivanof

THAT the BUS 348 Intermediate Management Accounting minor revisions be approved as presented.

CARRIED

4.33. BUS 349 Financial Management I – Minor Revisions

MOTION

Cyrus Chaichian / Linda Pardy

THAT the BUS 349 Financial Management I minor revisions be approved as presented.

CARRIED

4.34. BUS 360 International Air Transportation – Major Revisions

MOTION

Cyrus Chaichian / Rod Hayward

THAT the BUS 360 International Air Transportation major revisions be approved as presented.

CARRIED

4.35. BUS 425 Marketing Strategy – Major Revisions

<u>MOTION</u> THAT the BUS 425 Marketing Strategy major revisions be approved as presented.	Cyrus Chaichian / Cindy Stewart
	<u>CARRIED</u>

4.36. BUS/ECON 433 Investments – Minor Revisions

<u>MOTION</u> THAT the BUS/ECON 433 Investments minor revisions be approved as presented.	Cyrus Chaichian / Linda Pardy
	<u>CARRIED</u>

4.37. BUS/ECON 435 International Financial Management – Minor Revisions

<u>MOTION</u> THAT the BUS/ECON 435 International Financial Management minor revisions be approved as presented.	Cyrus Chaichian / Margaret Coombes
	<u>CARRIED</u>

4.38. BUS/ECON 449 Financial Management II – Minor Revisions

<u>MOTION</u> THAT the BUS/ECON 449 Financial Management II minor revisions be approved as presented.	Cyrus Chaichian / Quan Cheng
	<u>CARRIED</u>

4.39. BUS 493 Case Competition – New Course

<u>MOTION</u> THAT the new course BUS 493 Case Competition be approved as presented.	Cyrus Chaichian / Margaret Coombes
	<u>CARRIED</u>

4.40. HSER 129 Pre-Placement Seminar – Major Revisions

<u>MOTION</u> THAT the HSER 129 Pre-Placement Seminar major revisions be approved as presented.	Margaret Coombes / Edward Lo
	<u>CARRIED</u>

4.41. HSER 130 Practicum I – Major Revisions

<u>MOTION</u> THAT the HSER 130 Practicum I major revisions be approved as presented.	Margaret Coombes / Lucki Kang
	<u>CARRIED</u>

4.42. HSER 229 Pre-Placement Seminar – Major Revisions

<u>MOTION</u> THAT the HSER 229 Pre-Placement Seminar major revisions be approved as presented.	Margaret Coombes / Cyrus Chaichian
	<u>CARRIED</u>

4.43. HSER 230 Practicum II – Major Revisions

MOTION

Margaret Coombes / Seonaigh MacPherson

THAT the HSER 230 Practicum II major revisions be approved as presented.

CARRIED

5. STANDING COMMITTEE REPORTS

5.1. Nominations and Elections Committee – Tracy Ryder Class on behalf of Vandy Britton

- The Nominations and Elections Committee is seeking 1 member.
- The Faculty Newsletter Committee is seeking 1 member.
- The Indigenization Committee is seeking 2 members.
- A representative for the Faculty of Access and Continuing Education is required.
- There is a vacancy for a staff representative.
- There are 2 vacancies for student representatives. Please encourage students to participate and forward names to Vandy Britton.

5.2. Learning Exchange Committee – Angie Reid on behalf of Kirsten Robertson

- It was disappointing that the weather impacted plans for the December Learning Exchange. The Learning Exchange Committee is working to reschedule for 2017.

5.3. Faculty Newsletter Committee – Maple Melder-Crozier

- The newest article was sent to Angie Reid for posting yesterday.
- There is 1 vacancy on the committee.

5.4. Indigenization Committee

- 2017 meetings have been scheduled.
- Discussions have continued around the definition and incorporation of indigenization
- “Reconciliation Through Indigenous Education,” the updated UBCV Faculty of Education MOOC begins January 24, 2017. [Registration is open.](#)

5.5. Terms of Reference Subcommittee – Kenneth Gariepy

- Kenneth Gariepy, Gerry Palmer, and John Hogg have met. Discussions will continue.

6. OTHER REPORTS

6.1. Reports from Other Faculty Councils

a. Faculty of Access and Continuing Education

- No representative.

b. Faculty of Applied & Technical Studies – Sandy Hill

- Continue to discuss Rank and Tenure.

c. College of Arts – Barbara Salingré

- Discussed the budget plan.
- Restructuring discussions have moved online.

d. Faculty of Health Sciences – Colleen Gingerich

- No report.

e. Faculty of Science – Awneet Sivia

- No report.

6.2. Report from Senate

- No report.

6.3. Teaching and Learning Advisory Committee Report – Maple Melder-Crozier

- Continuing discussions on PD Day 2017 and classroom environments.
- Teaching and Learning's new hire, Nicolle Bourges, is investigating options for the physical classroom space, Tracy Ryder Glass has asked that she crosscheck department space planning requests.

6.4. Race Antiracism Network (RAN) – Vandy Britton

- Next meeting is December 15, 2016.
- The TRC Reading Circles will start again on January 16, 2017.

6.5. Dean's Report – Tracy Ryder Glass

- Colleen Bell will be going on sabbatical in the new year, Diane Cruickshank and Martin Warkentin will be attending Faculty Council during her absence.
- Tracy Ryder Glass has been asked to be part of the Digital Hub initiative. An external advisor has been hired.
- Discussions surrounding changes to the K-12 system, especially grades 10-12, are on going.
- Richard Wagamese, the author of Indian Horse, will speak at UFV on February 8, 2017.
- Cindy Stewart will be teaching in Chandigarh during the Winter 2017 semester.
- Visiting faculty and students from Hunan University will be onsite at UFV on December 12, 2016.

6.6. Field Committee

- The Professional Studies Field Committee has transformed to a UFV-wide committee housed in under the Vice Provost's Office. The change in focus and direction is of concern to Professional Studies faculty on the committee.

7. INFORMATION ITEMS

7.1. Motions and Actions – November 4, 2016

7.2. Policy Revisions

7.2.1. Selling, Serving, and Advertising Liquor ([15](#))

7.2.2. For Consultation – Credentials Policy (64)

7.3. Upcoming Events/Important Dates

7.3.1. Donate to the [Angel Tree Program](#) – December 1 – 14, 2016

7.3.2. Course Cancellation Deadline – December 14, 2016

7.3.3. University Closes 4:30 pm December 23, 2016. Reopens January 3, 2017

7.3.4. Research Excellence Award Nominations Due January 6, 2017

7.3.5. Research Services – Save the Dates

7.4. The next Faculty Council Meeting is January 13, 2017 in Room A305. Agenda deadline is January 2, 2017.