

APPROVED MINUTES
Professional Studies Faculty Council

Friday, April 7, 2017
9:00 a.m., Room A305, Abbotsford Campus

Chair: Tracy Ryder Glass

Present:

Amir Hajbaba	Daniel Harris	John Hogg	Mark Breedveld
Awneet Sivia	David Dobson	Karen Power*	Monique Goerzen
Barbara Salingré	Diane Cruickshank*	Kenneth Gariepy	Nancy Norman
Christine Nehring*	Elizabeth Manning*	Kim Milnes	Quan Cheng
Cindy Rammage	Frank Ulbrich	Linda Pardy	Rod Hayward
Colleen Gingerich	Glen Paddock	Lisa Moy	Ron Zitron
Curtis Magnuson	Janice Johnson	Maple Melder-Crozier	Sha Liao
Cyrus Chaichian	Jelena Brcic	Margaret Coombes	Vandy Britton

Regrets:

Anita Vaillancourt	George Melzer	Liz Wiebe*	Robert Harding
Carl Janzen*	Gerry Palmer	Lorne MacKenzie	Robert McAuliffe
Christina Neigel	Heather Compeau*	Luciana Hakak	Sandy Hill
Christine Slavik	Janet Carroll	Lucki Kang	Seonaigh MacPherson
Chuck Charles*	Karen Cooper	Martin Warkentin*	Shaun Sun*
Cindy Stewart	Karin Jager*	Maryam Siahbani	Shelley Drysdale
Darrell Fox	Keith Lownie	Melanie Scott	Sheryl MacMath
Don Miskiman	Kevin deWolde	Mike Ivanof	Suki Grewal
Edward Lo	Kirsten Robertson	Paul Franklin	Tillie Parmar*
Elaine Newman*	Leah Douglas	Paul Kroeker	
Fiona McQuarrie	Leon Pan	Raymond Leung	
Gabriel Murray	Les Stagg	Rilla Apostolakis	

Recorder: Angie Reid*

* Indicates Non-Voting Member

Presentation by Craig Toews, Executive Director, Campus Planning and Resource Development and Eric Davis, Provost & Vice President, Academic

ITEMS FOR APPROVAL

1.1. Approval of Agenda April 7, 2017

MOTION

THAT the agenda of April 7, 2017 be approved with the addition of item 6.7 Library Report.

Vandy Britton / Frank Ulbrich

CARRIED

1.2. Approval of Minutes March 10, 2017

MOTION

Amir Hajbaba / Frank Ulbrich

THAT the minutes of March 10, 2017 be approved as presented.

CARRIED

2. FPS News

2.1. Adult Education – Seonaigh MacPherson

- No report.

2.2. Child, Youth and Family Studies – Maple Melder-Crozier

- CYFS is participating in Bowling for Big Brothers Big Sisters this month. Faculty have agreed to form a team and raise needed funds for this organization.

2.3. Computer Information Systems – Dan Harris

- No report.

2.4. Library and Information Technology – Kenneth Gariepy

- No report.

2.5. School of Business – Frank Ulbrich

- Five Business students presented at the Student Micro Lectures and six presented their research posters at Student Research Day.
- The [5th Annual School of Business Research Day](#) was held on April 4, 2017. Six groups of students presented their research findings.
- Many experiential learning class-projects were concluded with presentations to community partners, including the Abbotsford Chamber of Commerce and the Mission Chamber of Commerce.

2.6. School of Social Work and Human Services – Margaret Coombes

- The School of Social Work and Human Services along with the BCASW-Fraser River Branch hosted the 'Preparing for Practice' lunch for our soon-to-be BSW graduates on April 7, 2017. The lunch was held with a structured 'mix and mingle' of students and social workers from the community. The professionals from various backgrounds shared their experiences with the students in small roundtable discussions. This informal event helped mark the important transition from 'student social worker' to 'professional social worker'. Following the lunch, the 4th year students were provided a preparation session of the RSW licensure exam. The School purchased a practice version of the exam and Curtis Magnuson gave an overview of the licensure process and reviewed practice exam questions. As a group, the students discussed the questions and answers and the guidelines for preparation of the exam.
- A Community Forum is scheduled for April 20, 2017. The School of Social Work and Human Services and its Advisory Council invited stakeholders from the community to participate in roundtable discussions. The agencies, schools, and various organizations will have an opportunity to discuss community employment needs, challenges in the workforce, and provide input on current and future SWHS programs. In addition, this collaborative event will provide an opportunity for professionals to network, enjoy lunch, and listen to guest speaker from Ottawa, Gordon Phaneuf, MSW, RSW, and CEO of CWLC.

2.7. Teacher Education – Vandy Britton

- The 10th Anniversary Alumni Gala takes place this evening. Approximately 20% of alumni will be in attendance, including representation from every cohort of students.
- Applicants for the September intake have received their decision notifications and Barbara Salingré is fielding questions from the disappointed applicants who received rejection letters.
- The Master of Education in Educational Leadership and Mentorship successfully moved through GSC and SBC. It is on the April 12, 2017 APPC agenda.

3. CONTINUING BUSINESS

3.1. Rank and Tenure

- Applications are closed for this year. Faculty that have indicated their intent to apply will receive further communications on the process and required documentation soon.
- As previously indicated, the Rank and Tenure application process will require official evaluations. Faculty ready to begin collecting these evaluations should alert the Dean's Office noting the evaluations are for R&T Promotion.

3.2. Education Plan

- The Dean's Office is working with the Department Heads and Directors to update the Education Plan.

4. NEW BUSINESS

4.1. LIBT 310 Publishing and the Book Trade in Canada – Discontinuance – Kenneth Gariepy

<u>MOTION</u> THAT LIBT 310 Publishing and the Book Trade in Canada be discontinued.	Kenneth Gariepy / Maple Melder-Crozier <u>CARRIED</u>
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4.2. CIS 496 Advanced Topics in Computer Applications – Major Revisions – Dan Harris

<u>MOTION</u> THAT the CIS 496 Advanced Topics in Computer Applications major revisions be approved with the following amendment: <ul style="list-style-type: none">• The Official Course Outline should state "Faculty of Professional Studies" in place of "Faculty of Science."	Dan Harris / Frank Ulbrich <u>CARRIED</u>
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4.3. COMP 360 Computer Graphics – Minor Revisions – Dan Harris

<u>MOTION</u> THAT the COMP 360 Computer Graphics minor revisions be approved as presented.	Dan Harris / Frank Ulbrich <u>CARRIED</u>
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4.4. BUS 320 Business Research Methods – Minor Revisions – Frank Ulbrich

<u>MOTION</u> THAT the BUS 320 Business Research Methods minor revisions be approved as presented.	Frank Ulbrich / Cyrus Chaichian <u>CARRIED</u>
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4.5. BUS 345 Income Tax I – Major Revisions – Frank Ulbrich

<u>MOTION</u> THAT the BUS 345 Income Tax I major revisions be approved as presented.	Frank Ulbrich / Amir Hajbaba <u>CARRIED</u>
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4.6. BUS 346 Income Tax II – Minor Revisions – Frank Ulbrich

<u>MOTION</u> THAT the BUS 346 Income Tax II minor revisions be approved as presented.	Frank Ulbrich / Amir Hajbaba <u>CARRIED</u>
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4.7. BUS 347 Auditing Principles – Minor Revisions – Frank Ulbrich

<u>MOTION</u> THAT the BUS 347 Auditing Principles minor revisions be approved as presented.	Frank Ulbrich / Amir Hajbaba <u>CARRIED</u>
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4.8. BUS 350 Operations Management – Major Revisions – Frank Ulbrich

<u>MOTION</u> THAT the BUS 350 Operations Management major revisions be approved as presented.	Frank Ulbrich / Ron Zitron <u>CARRIED</u>
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4.9. Integrated Learning Design Certificate Proposal – Linda Pardy

<u>MOTION</u> THAT the Integrated Learning Design Certificate proposal be approved with the following amendments: <ul style="list-style-type: none">• Addition of TESL 410 in the list of elective options.• Minor editorial corrections.	Linda Pardy / Janice Johnson <u>CARRIED</u>
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4.10. SOWK 283 Introduction to Social Work Practice with Families – Major Revisions – Curtis Magnuson

<u>MOTION</u> THAT the SOWK 283 Introduction to Social Work Practice with Families major revisions be approved as presented.	Curtis Magnuson / Margaret Coombes <u>CARRIED</u>
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5. STANDING COMMITTEE REPORTS

5.1. Nominations and Elections Committee – Vandy Britton

- The Nominations and Elections Committee is seeking 1 member.
- The Faculty Newsletter Committee is seeking 1 member.
- The Indigenization Committee is seeking 2 members.

- A representative for the Faculty of Access and Continuing Education is required.
- There is a vacancy for a staff representative.
- There are 2 vacancies for student representatives. Please encourage students to participate and forward names to Vandy Britton

5.2. Learning Exchange Committee – Kirsten Robertson

- No update.

5.3. Faculty Newsletter Committee – Maple Melder-Crozier

- The April newsletter is available [online](#).

5.4. Indigenization Committee – Linda Pardy

- Anita Vaillancourt is attending the Senate's Indigenization Committee meeting as a guest today.
- The Indigenization Committee's workshop proposal for UFV's PD Day on May 2, 2017 was accepted. The two-part workshop is titled [Decolonizing Self: The First Step to Indigenization](#).

5.4.1. "Traditional Territory Acknowledgement"

SOWK 380 Student Video by Chantel Bissoondatt, Kristin Dalen, Josie Dyck, Jamie Gazlay, Kim Grace, Liz Jonas, Chelsea Krahn, Melissa Ly, Taylor Nicholls, Crystal Perry, Katie Pesut, and Chantel Sauve

- Deferred to the May 2017 Faculty Council meeting.

5.5. Terms of Reference Committee – Awaiting Senate Approval

- The revised Terms of Reference are on the agenda for this afternoon's Senate meeting.

6. OTHER REPORTS

6.1. Reports from Other Faculty Councils

a. Faculty of Access and Continuing Education – Takes place at the same time as PS Faculty Council

- No report.

b. Faculty of Applied & Technical Studies – Sandy Hill

- No report.

c. College of Arts – Barbara Salingré

- The program revisions to the Indigenous Peoples Knowledge major and minor were approved.
- Two recommendations from the Reorganization Subcommittee were approved:
 1. To facilitate cooperative group meetings from humanities and social sciences departments commencing Fall 2018 and reviewed in 2020.
 2. To create a School of Creative Arts through a task force developed from among the likely faculty membership of the school.

- Four key speakers were invited to talk about indigenization: Eddie Gardner, Shirley Hardman, Lorna Andrews, and a student. Faculty had the opportunity to discuss challenges and opportunities in relation to indigenization in their classes.

d. Faculty of Health Sciences – Colleen Gingerich

- The Curriculum Committee presented the Kinesiology Active Health proposal.
- There were 24 course outlines to approve and Health Sciences worked with UEC to design a table submission to expedite and make the process more efficient.

e. Faculty of Science – Aweenet Sivia

- The [Fraser Valley Regional Science Fair](#) occurred on April 4 – 7, 2017. The Faculty of Science is now the primary organizer of this annual event.
- Registration is now open for the [Science Rocks](#) summer camps for children in grades 4 – 7.
- The Master of Science in Integrated Science and Technology was approved by Senate.
- The Bachelor of Science subcommittee was revitalized.

6.2. Report from Senate

- No report.

6.3. Teaching and Learning Advisory Committee Report – Maple Melder-Crozier

- MyClass (Blackboard Learn) will be out of service from April 25 – May 2, 2017. Faculty are encouraged to read the circulated e-mail and [online FAQs](#) for more information.
- Teaching and Learning are delivering the Academic Plagiarism workshops formerly offered through Academic Integrity and Appeals.
- There are a number of exciting events and initiatives being put forward by Teaching and Learning, including the Check Under the Hood feedback program. More information is available [on their website](#).
- The Teaching and Learning Advisory Committee had the opportunity to experience one of the 30 virtual reality goggles and camera that have been purchased.

6.4. Race Antiracism Network (RAN) – Vandy Britton

- The Citizens Creating Change event on March 28, 2017 was successful.
- RAN's workshop proposal for UFV's PD Day on May 2, 2017 was accepted. The workshop is titled [What Have We Learned from Activists?](#)

6.5. Field Placement Committee

- No report.

6.6. Dean's Report – Tracy Ryder Glass

- Currently four graduate and four undergraduate programs are going through the approval process.
- Two Chandigarh instructors were scheduled to teach at UFV this Summer, but this had to be postponed due to immigration difficulties.
- The School of Business' viewbook was shared.

6.7. Library Report – Diane Cruickshank

- The Library will experience renovations over the Summer which will affect collection and space use for students and faculty. The group was asked to reference and stay updated using the [Abbotsford Renovation Libguide](#).

7. INFORMATION ITEMS

7.1. Motions and Actions – March 10, 2017

7.2. Policy Revisions

- 7.2.1. Credentials ([64](#)) – Effective Fall 2017

7.3. Upcoming Events/Important Dates

- 7.3.1. Nominations for Student Speakers at Convocation – Due April 24, 2017

- 7.3.2. [Undergraduate Research Excellence Award](#) – Nominations Due April 28, 2017

- 7.3.3. [Sustainable Development Essay Competition](#) – Deadline May 1, 2017

7.4. Next Meeting – May 5, 2017 in Room D217. Agenda deadline is April 20, 2017.