

**APPROVED MINUTES**  
**Professional Studies Faculty Council**

Friday, May 5, 2017  
9:00 a.m., Room A305, Abbotsford Campus

**Chair of the Faculty of Professional Studies:** Tracy Ryder Glass

**Chair of the Faculty Council Meeting:** Cyrus Chaichian

**Present:**

Anita Vaillancourt	Frank Ulbrich	Kevin deWolde	Quan Cheng
Awneet Sivia	George Melzer	Lisa Moy	Rilla Apostolakis
Barbara Salingré	Gerry Palmer	Luciana Hakak	Suki Grewal
Christina Neigel	Glen Paddock	Maple Melder-Crozier	Vandy Britton
Cindy Stewart	Heather Compeau*	Margaret Coombes	
Colleen Bell*	John Hogg	Maryam Siahbani	
David Dobson	Karen Power*	Monique Goerzen	

**Regrets:**

Christine Slavik	Don Miskiman	Kirsten Robertson	Paul Kroeker
Cindy Rammage	Fiona McQuarrie	Leah Douglas	Robert Harding
Colleen Gingerich	Janice Johnson	Linda Pardy	Seonaigh MacPherson
Darrell Fox	Jelena Brcic	Mike Ivanof	Sha Liao
Diane Cruickshank*	Kim Milnes	Paul Franklin	Sheryl MacMath

**Absent:**

Amir Hajbaba	Elizabeth Manning*	Les Stagg	Raymond Leung
Carl Janzen*	Gabriel Murray	Liz Wiebe*	Robert McAuliffe
Christine Nehring*	Janet Carroll	Lorne MacKenzie	Rod Hayward
Chuck Charles*	Karen Cooper	Lucki Kang	Ron Zitron
Curtis Magnuson	Karin Jager*	Mark Breedveld	Sandy Hill
Daniel Harris	Keith Lownie	Martin Warkentin*	Shaun Sun*
Edward Lo	Kenneth Gariepy	Melanie Scott	Shelley Drysdale
Elaine Newman*	Leon Pan	Nancy Norman	Tillie Parmar*

**Recorder:** Angie Reid\*

\* Indicates Non-Voting Member

**PS Learning Exchange – Presentations by Monique Goerzen & Quan Cheng**

**Presentation of “Traditional Territory Acknowledgement” by SOWK 380 Students**  
Chantel Bissoondatt, Kristin Dalen, Josie Dyck, Jamie Gazlay, Kim Grace, Liz Jonas,  
Chelsea Krahn, Melissa Ly, Taylor Nicholls, Crystal Perry, Katie Pesut, and Chantel Sauve

## **ITEMS FOR APPROVAL**

### **1.1. Approval of Agenda May 5, 2017**

**MOTION**

**Vandy Britton / David Dobson**

THAT the agenda of May 5, 2017 be approved as presented.

**CARRIED**

### **1.2. Approval of Minutes April 7, 2017**

**MOTION**

**Gerry Palmer / Frank Ulbrich**

THAT the minutes of April 7, 2017 be approved as presented.

**CARRIED**

## **2. FPS News**

### **2.1. Adult Education – Seonaigh MacPherson**

- No report.

### **2.2. Child, Youth and Family Studies – Maple Melder-Crozier**

- On April 12, 2017, department members participated in Bowling for Big Brothers Big Sisters. The event raised over \$6500. The CYFS team consisted of Cindy Rammage, Maple Melder-Crozier, Monique Goerzen, and Vanessa David.

### **2.3. Computer Information Systems – Dan Harris**

- No report.

### **2.4. Library and Information Technology – Kenneth Gariepy**

- On March 29, 2017 the LIBIT program students participated in an interdisciplinary community outreach event at the Chilliwack Five Corners Campus with students from Health Science, Continuing Studies, and the School of Social Work and Human Services. LIBIT students provided information services and handed out free books to at-risk youth as part of this Health and Wellness Event for Youth.
- LIBIT just completed a second, but failed, search for a permanent faculty member.

### **2.5. School of Business – Frank Ulbrich**

- On April 7, 2017, the School of Business organized a Principles for Responsible Management Education (PRME) faculty workshop to discuss opportunities to integrate the PRME Initiative into curricular and extracurricular activities. An example from some North-American universities was reviewed and its applicability at UFV was discussed.
- The School of Business was an exhibitor at the Fraser Valley Chambers of Commerce Business Showcase on April 19, 2017. They met with members of the local business community and discussed issues surrounding sustainable business development.
- As part of their experiential learning with a real client, Mark Breedveld's BUS 322 (Advanced Selling) class sold \$4,935 in memberships for the Abbotsford Chamber of Commerce. This was an increase of 34% over last year.

**2.6. School of Social Work and Human Services – Margaret Coombes**

- The School of Social Work and Human Services and the SWHS Advisory Council hosted a Community Forum on April 20, 2017 at UFV in the Great Hall. There were over 60 representatives from community agencies, schools, and various organizations, as well as UFV alumni. During the morning, attendees participated in a facilitated discussion about each of the programs and the participants had an opportunity to share community employment needs, challenges in the workforce, and provide input on future SWHS programs. Guest speakers included Mark Evered, Tracy Ryder Glass, Rene Inkster, and Eddie Gardner (Elder in Residence). The keynote speaker was Gordon Phaneuf, MSW, RSW, and CEO of Child Welfare League of Canada. The information compiled will be reviewed at the SWHS Advisory Council meeting on June 13, 2017.
- The School of Social Work and Human Services is presently undergoing a search for an Assistant Professor and an LTA position.

**2.7. Teacher Education – Vandy Britton**

- Due to the teacher shortage, a large number of our current students have already received job offers. It is extremely early in the process for this to occur since these students have almost a month more of practicum and more coursework to complete after this. Given the current job climate, we anticipate that virtually all students will have positions in the district of their choice by the end of the program.
- The Department of Teacher Education is undergoing a search for an Assistant Professor.
- The Master of Education in Educational Leadership and Mentorship is being presented at Senate today.
- Student Nikita Griffioen, has been selected as Convocation Speaker. She will represent the Faculty of Professional Studies very well.

**3. CONTINUING BUSINESS**

**3.1. Rank and Tenure**

- There is a session on May 9, 2017 for those who declared their intent to apply for promotion.

**3.2. Education Plan**

- The updated Education Plan, based on feedback from the Department Heads and Directors, is included in the meeting's agenda package.

**4. NEW BUSINESS**

**4.1. BUS 202 Contemporary Management – Major Revisions – Frank Ulbrich**

**MOTION**

THAT the BUS 202 Contemporary Management major revisions be approved as presented.

**Frank Ulbrich / Kevin deWolde**

**CARRIED**

**4.2. BUS 204 Management of Non-profit Organizations – Major Revisions – Frank Ulbrich**

**MOTION**

**Frank Ulbrich / Gerry Palmer**

THAT the BUS 204 Management of Non-profit Organizations major revisions be approved as presented.

**CARRIED**

**4.3. BUS 261 Business Law – Minor Revisions – Frank Ulbrich**

**MOTION**

**Frank Ulbrich / Gerry Palmer**

THAT the BUS 261 Business Law minor revisions be approved as presented.

**CARRIED**

**4.4. SOWK 496 Disability Issues – Major Revisions – Margaret Coombes**

**MOTION**

**Lisa Moy / Margaret Coombes**

THAT the SOWK 496 Disability Issues major revisions be approved as presented.

**CARRIED**

**4.5. Support for the Creation of a University Archives – Christina Neigel**

**MOTION**

**Christina Neigel / David Dobson**

THAT the Faculty of Professional Studies supports the University Librarian's endeavor to develop a functional University Archives at UFV.

**CARRIED**

**5. STANDING COMMITTEE REPORTS**

**5.1. Nominations and Elections Committee – Vandy Britton**

- The Nominations and Elections Committee is seeking 1 member.
- The Faculty Newsletter Committee is seeking 1 member.
- The Indigenization Committee is seeking 2 members.
- A representative for the Faculty of Access and Continuing Education is required.
- There is a vacancy for a staff representative.
- There are 2 vacancies for student representatives. Please encourage students to participate and forward names to Vandy Britton

**5.2. Learning Exchange Committee – Cindy Stewart**

- Gurneet Anand has been invited to present at Spark! on September 1, 2017.

**5.3. Faculty Newsletter Committee – Maple Melder-Crozier**

- The May newsletter from Teacher Education is [available online](#).
- The June edition will be from Library and Information Technology. This will be the last newsletter of the academic year.

**5.4. Indigenization Committee – Tracy Ryder Glass**

- The Indigenization Committee facilitated a workshop at UFV's PD Day on May 2, 2017. The two-part workshop was titled [Decolonizing Self: The First Step to Indigenization](#).
- Faculty and staff are encouraged to register for [Indigenizing the Curriculum](#), which will take place on May 15-16, 2017.

## **6. OTHER REPORTS**

### **6.1. Reports from Other Faculty Councils**

#### **a. Faculty of Access and Continuing Education – Takes place at the same time as PS Faculty Council**

- No report.

#### **b. Faculty of Applied & Technical Studies – Sandy Hill**

- No report.

#### **c. College of Arts – Barbara Salingré**

- No report.

#### **d. Faculty of Health Sciences – Colleen Gingerich**

- No report.

#### **e. Faculty of Science – Rilla Apostolakis**

- At the last meeting of the Science Faculty Council they discussed the NSSE Report and announced the Faculty of Science Awesome Achievement Award (AAAward) winners. These awards are given to faculty and staff members within the Faculty of Science.

### **6.2. Report from Senate – Gerry Palmer**

- The Professional Studies Faculty Council Terms of Reference revisions were approved at the last Senate meeting.
- The agenda for the next Senate meeting includes the formation of a subcommittee to review the Academic Misconduct policy as well as a motion regarding territorial acknowledgement.

### **6.3. Teaching and Learning Advisory Committee Report – Maple Melder-Crozier**

- The opening of the new faculty “Thinker Space” takes place today from 11 am to 1 pm. The winning name suggestion for the space was submitted by Maple Melder-Crozier.

### **6.4. Race Antiracism Network (RAN) – Vandy Britton**

- No report.

### **6.5. Field Placement Committee – Christina Neigel**

- David Johnston, Kyle Baillie, and Al Wiseman were guests at the last meeting. The group discussed issues around the crafting of new and revised policies, specifically the Academic Misconduct and Non-Academic Misconduct policies. Members of the Field Placement Committee were able to provide feedback on how these policies require language to address issues arising from field placements and student conduct. The meeting was constructive and there is hope that faculty can be better supported in field placement work with more consultation in future policy development.

**6.6. Dean's Report – Tracy Ryder Glass**

- The NSSE Report has been updated. A copy was included in the agenda package.
- Craig Toews is still accepting feedback on the Digital Hub initiative.
- Gurneet Anand from UFV India is currently visiting UFV. Professional Studies faculty members will again be teaching in Chandigarh in the Fall.
- There are many SAC hiring processes occurring within the Faculty of Professional Studies. There is the potential for 6 new Type B and 11 LTA contracts.
- The Administrative Professionals Conference will take place May 11-12, 2017. Many Professional Studies staff members are participating.
- The Centre for Indo-Canadian Studies has been renamed the South Asian Studies Institute (SASI) and U-House is now referred to as the Conference House.

**7. INFORMATION ITEMS**

**7.1. Motions and Actions – April 7, 2017**

**7.2. Upcoming Events/Important Dates**

- 7.2.1. [Instructor, Portfolio Courses](#) – Application Deadline Extended to May 7, 2017
- 7.2.2. [Indigenizing the Curriculum](#) – May 15-16, 2017
- 7.2.3. Fee Payment Deadline – May 16, 2017
- 7.2.4. [Sustainable Development Symposium](#) – May 18, 2017
- 7.2.5. [Regalia Deadline](#) – May 18, 2017
- 7.2.6. Victoria Day – UFV Closed – May 22, 2017
- 7.2.7. [Internationalization Fund](#) – Deadline May 31, 2017
- 7.2.8. [Sabbatical Planning & Application Workshop](#) – June 1, 2017

**7.3. Updated NSSE Survey Results**

**7.4. Next Meeting – June 2, 2017 in Room D217. Agenda deadline is May 18, 2017.**