

**MINUTES**

**Professional Studies Faculty Council**

Friday, September 15, 2017 9:00 AM - 11:00 AM  
Room D213, Abbotsford Campus

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**Chair of the Faculty of Professional Studies:** Tracy Ryder Glass

**Chair of the Faculty Council Meeting:** Cyrus Chaichian

**Present:**

Anita Vaillancourt	Dan Harris	Lisa Moy	Robert Harding
Barbara Salingré	Darrell Lim*	Luciana Hakak	Seonaigh MacPherson
Carl Janzen	David Dobson	Maryam Siahbani	Sha Liao
Christina Neigel	Don Miskiman	Masud Khawaja	Suki Grewal
Christine Slavik	Frank Ulbrich	Melanie Scott	Vandy Britton
Cindy Rammage	George Melzer	Monique Goerzen	
Colleen Bell*	John Hogg	Paul Franklin	
Colleen Gingerich	Kenneth Gariepy	Rilla Apostolakis	

**Regrets:**

Awneet Sivia	Jelena Brcic	Liz Wiebe*	Mike Ivanof
Christine Nehring*	Jillene Marlowe*	Lorne MacKenzie	Nancy Norman*
Darrell Fox	Jim Swaffield	Maple Melder-Crozier	Quan Cheng
DJ Sandhu	Kim Milnes	Marie Low*	Shelley Drysdale
Fiona McQuarrie	Kirsten Robertson	Mark Breedveld	

**Absent:**

Amir Hajbaba	Heather Compeau*	Kulwant Gill	Raymond Leung
Cindy Stewart	Janet Carroll	Leah Douglas	Robert McAuliffe
Curtis Magnuson	Jeff Wood*	Leon Pan	Rod Hayward
Edward Lo	Jon Thomas	Les Stagg	Ron Zitron
Elaine Newman*	Karen Cooper	Lucki Kang	Sandy Hill
Frank Zhang*	Karen Power*	Mandeep Pannu*	Shaun Sun*
Gabriel Murray	Karin Jager*	Margaret Coombes	Sheryl MacMath
Gerry Palmer	Keith Lownie	Mourad Bouguerra*	Tillie Parmar*
Glen Paddock	Kevin deWolde	Paul Kroeker	

**Recorder:** Angie Reid

\* Indicates Non-Voting Member

**1. Presentations**

**1.1. Garry Fehr, Director, Agricultural Centre of Excellence**

**1.2. Jena Kruckenbergl and Mia Harries – Resource Navigation Program: Experiential Learning for UFV Students**

## 2. Items for Approval

### 2.1. Agenda – September 15, 2017

**MOTION:**

THAT the agenda of September 15, 2017 be approved as presented.  
Vandy Britton / Frank Ulbrich  
CARRIED.

### 2.2. Minutes – June 2, 2017

**MOTION:**

THAT the minutes of June 2, 2017 be approved with the following amendments:

- List Liz Wiebe and DJ Sandhu under Regrets.
- List Carl Janzen under Present.

Vandy Britton / Frank Ulbrich  
CARRIED.

## 3. FPS News

### 3.1. Adult Education – *Seonaigh MacPherson*

- The TESL program enrollments are high despite having little opportunity to market the program. TESL 400 and TESL 408 have 27/29 enrollments, as compared to approximately 11 last year. We believe this is a credit to the new, streamlined design of the program that was reduced from 10 courses to 5.
- There are 7 new sessional faculty members with a varied and impressive educational and professional background in ADED and TESL .
- Seonaigh MacPherson had an article published in the international comparative education journal COMPARE entitled "Ethno-Cultural Diversity Education in Canada, the USA, and India: The Experience of the Tibetan Diaspora."
- Seonaigh MacPherson is leading a range of community mindfulness learning programs, including:
  - 8-week MBSR class through Continuing Education
  - 2 workshops for Fraser Health mental health and addictions staff at their annual Learning Exchange on September 20, 2017. 180 participants are expected.
  - Workshop for medical residents at the Chilliwack Hospital

### 3.2. Child, Youth and Family Studies – *Maple Melder-Crozier*

- No report.

**3.3. Computer Information Systems – *Dan Harris***

- Carl Janzen was introduced as a new faculty appointment.
- The Bachelor of Science, Major in Computing Science was approved by the Minister of Advanced Education, Melanie Mark. The proposed implementation date is September 2018.

**3.4. Library and Information Technology – *Kenneth Gariepy***

- No report.

**3.5. School of Business – *Frank Ulbrich***

- The following new faculty and limited term appointments were welcomed:
  - Dr. Masud Khawaja (Assistant Professor, HRM/OS)
  - Jim Swaffield (Assistant Professor, Marketing)
  - Dr. Jon Thomas (Assistant Professor, Management, and BC Regional Chair on Canada-India Partnership Development)
  - Darrell Lim (Limited Term Appointment, Management)
  - Dr. Marie Low (Limited Term Appointment, HRM/OS)
  - Jillene Marlowe (Limited Term Appointment, Accounting)
  - Tillie Parmar (Limited Term Appointment, Accounting)
  - Liz Wiebe (Limited Term Appointment, HRM/OS)
- The School of Business had a very productive retreat at the end of August 2017. At this retreat, the School agreed on assessment standards to be implemented in Fall 2017.
- On September 14, 2017 the School of Business held its second annual welcome (back) BBQ. About 300 participants. Students, alumni, and faculty enjoyed food, games, and music outside C building.
- On September 15, 2017 at 11:30 am the School holds a seminar on bringing Enactus to campus in room B121. Enactus is an experiential learning opportunity for students, helping them to unleash their entrepreneurial spirit and develop the talent and perspective essential to leadership in our ever-changing world. Enactus also focuses on shaping generations of entrepreneurial leaders passionate about advancing the economic, social, and environmental health of Canada.
- The School of Business has received funding from the CPA Education Foundation to support our planned IVEY Case Method workshop in April 2018.
- Faculty were attending various conferences over the summer, presenting their research, and had papers accepted for journal publications.

**3.6. School of Social Work and Human Services – *Margaret Coombes***

- No report.

### 3.7. Teacher Education – *Vandy Britton*

- Dr. Nancy Norman has returned as an LTA position and Dr. Sheryl MacMath was welcomed back from sabbatical.
- 64 students received their Bachelor of Education in June 2017. Most of these teacher candidates were hired before they had completed their certifying practica and all were hired by the end of June. The majority were hired into actual teaching positions and many of those are continuing contracts.
- The Master of Education in Educational Leadership and Mentoring K-12 is currently on the DQAB website. TED is awaiting information regarding the Site Review.
- The new cohort of 64 Bachelor of Education students were welcomed on August 21, 2017. This is the first year we have an even distribution between elementary and secondary: 32 in each cohort. There is also an even distribution in the secondary cohort between Humanities and Math/Science specialties.
- The Elementary Faculty position will be posted soon.
- The community partnership with Rick Hansen Secondary, now in its third year, is continuing. This year the focus is on assessment of student learning.

## 4. Continuing Business

### 4.1. Rank and Tenure

- The deadline for those declaring their intention to apply for promotion is March 31, 2018. There will be further communications regarding process and workshops soon.
- Please contact the Dean's Office if you are planning on arranging official student course evaluations to be used for the Tenure and Promotion process.

### 4.2. Education Plan

- The process for updating the Education Plan will begin soon. The deadline will be in February 2018 and further information will be given to Department Heads and Directors when it becomes available.

## 5. New Business

### 5.1. SOWK 330 Practicum III – Major Revisions – *Margaret Coombes*

**MOTION:**

THAT the SOWK 330 Practicum III major revisions be approved with the following amendment:

- Completion of the Typical Evaluation Methods and Weighting box on the course outline.

John Hogg / Vandy Britton

CARRIED.

**5.2. SOWK 430 Practicum IV – Major Revisions – *Margaret Coombes***

**MOTION:**

THAT the SOWK 430 Practicum IV major revisions be approved with the following amendment:

- Completion of the Typical Evaluation Methods and Weighting box on the course outline.

John Hogg / Vandy Britton  
CARRIED.

**5.3. SOWK 431 MSW Foundation Year Practicum – New Course – *John Hogg***

**MOTION:**

THAT the new course SOWK 431 MSW Foundation Year Practicum be approved with the following amendment:

- Completion of the Typical Evaluation Methods and Weighting box on the course outline.

John Hogg / Robert Harding  
CARRIED.

**5.4. Master of Social Work – Program Revision – *John Hogg***

**MOTION:**

THAT the Master of Social Work major program revision to increase the number of required credits for non-Bachelor of Social Work graduates from 30 to 33 be approved as presented.

John Hogg / Barbara Salingré  
CARRIED.

**5.5. CYC 462 Transitions: Working with Grief and Loss – New Course – *Maple Melder-Crozier***

**MOTION:**

THAT the CYC 462 Transitions: Working with Grief and Loss new course be approved as presented.

Christine Slavik / Vandy Britton  
CARRIED.

**6. Standing Committee Reports**

**6.1. Nominations and Elections Committee – *Vandy Britton***

- Two representatives from Professional Studies are required to sit on the Science Faculty Council and the College of Arts Council. Barbara Salingré and Aweet Sivia were thanked for serving multiple terms on these Councils.

- Representatives are required for many of Professional Studies Faculty Council's subcommittees:
  - The Nomination and Elections Committee requires 1 member.
  - The Learning Exchange Committee requires 6 members. According to the Terms of Reference, one member from each department/school is needed. Only the School of Business is represented currently.
  - The Indigenization Committee requires 2 members.
- Calls for Interest have been circulated to fill 1 staff and 2 sessional representative vacancies on our Faculty Council membership. These representatives should be in place for October 2017.
- 2 student representatives are required for our Faculty Council membership. Faculty are asked to canvas their students and direct interested students to [Vandy.Britton@ufv.ca](mailto:Vandy.Britton@ufv.ca).

**6.2. Learning Exchange Committee – Angie Reid, on behalf of Kirsten Robertson**

- Presenters and attendees from Spark! 2017 were thanked for their participation.
- Faculty interested in presenting at the upcoming Learning Exchanges are encouraged to contact [Kirsten.Robertson@ufv.ca](mailto:Kirsten.Robertson@ufv.ca).

**6.3. Faculty Newsletter Committee – Angie Reid, on behalf of the Committee**

- The Faculty Newsletter Committee and Angie Reid met in June to review the What's Happening e-newsletter. Statistics and discussions showed increasingly low engagement with the content as well as other difficulties. The Committee, with Tracy Ryder Class' support, decided to dissolve the Committee and encourage schools/departments to post their events and news through [UFV Announce](#).

**6.4. Indigenization Committee – Anita Vaillancourt**

- The Indigenization Committee met on September 14, 2017. They are focusing on finding professional development options and building a resource list for faculty. They are also seeking new members.
- Faculty and staff are encouraged to visit the visiting Witness Blanket art installation in the Student Union Building with their classes and families. Teaching and Learning has compiled a list of questions for instructors to use with their class. These resources, hours, and lecture series information regarding its stay at UFV is available at [ufv.ca/tlc/witness-blanket](http://ufv.ca/tlc/witness-blanket). Further information regarding the Witness Blanket, including tour dates and artist statement, are available at [witnessblanket.ca](http://witnessblanket.ca). A phone app is also available to download to enhance the experience.
- The Territorial Acknowledgement video that SOWK 380 students presented at the May 2017 Professional Studies Faculty Council meeting has completed revisions and is now posted on UFV's website. There are currently technical difficulties with the embedded video, but it can also be viewed on [YouTube](#).

## 6.5. Curriculum Committee Development Committee

- Barbara Salingré, Cindy Stewart, Kenneth Gariepy, and Rilla Apostolakis were thanked for their work developing the draft Terms of Reference. Tracy Ryder Glass and Angie Reid were thanked for their input and assistance.

### **MOTION:**

THAT the Faculty of Professional Studies Curriculum Committee be established and the Terms of Reference be approved with the following amendments and decisions:

- Section 1.1. – The Development Committee will seek clarification on the role of the Undergraduate Education Committee and amend the wording, if required.
- Section 6. – The Vice-Chair will serve a one year term.
- Section 8. – This section will be rewritten with elected, rather than appointed, designates.

Kenneth Gariepy / Barbara Salingré

CARRIED.

1 Opposed.

6 Abstained.

## 7. Other Reports

### 7.1. Faculty of Access and Continuing Education –*Takes place at the same time as PS Faculty Council*

- No report.

### 7.2. Faculty of Applied & Technical Studies –*Sandy Hill*

- No report.

### 7.3. College of Arts –*Barbara Salingré*

- No report.

### 7.4. Faculty of Health Sciences – *Colleen Gingerich*

- No report.

### 7.5. Faculty of Science – *Awneet Sivia*

- No report.

### 7.6. Senate Report

- No report.

**7.7. Teaching and Learning Advisory Committee Report – *Colleen Gingerich***

- The TLAC September 2017 Quick FAQs were projected and read to members. A copy is attached.

**7.8. Race Antiracism Network Report – *Awneet Sivia & Vandy Britton***

- The next RAN meeting is September 21, 2017 at 12:00 pm in B133. All are welcome to attend.

**7.9. Field Placement Committee**

- No report.

**7.10. Dean's Report**

- Those who organized, presented, and attended Spark! on September 1, 2017 were thanked.
- All those involved in the Bachelor of Science, major in Computing Science, which was approved by the Minister of Advanced Education, Melanie Mark, were congratulated and thanked for their work.
- Mike Ivanof is teaching in Chandigarh, India for the Fall 2017 semester.
- The Awards Ceremony at UFV India was moved to Fall in order for more students to attend.
- UFV's South Asian Studies Institute (SASI) hosted an open house on September 7, 2017. They have an excellent space which areas may want to consider renting for hosting events and receptions.
- The Witness Blanket art installation is visiting UFV as part of its tour. Visiting hours and a speakers series schedule is available [online](#). Faculty Council on October 13, 2017 will begin at the exhibit.

**8. Information Items**

**8.1. Motions and Actions – June 2, 2017**

**8.2. Policy Revisions**

- [Revision to Senate Bylaws](#)
- [Appointment, Promotion, Suspension and Termination \(143\)](#)
- [Adjunct Faculty, Research Associates and Visiting Scholars \(197\)](#)
- [Research Centres and Institutions \(211\)](#)

**8.3. Upcoming Events/Important Dates**

- **September 19, 2017 – Last Day to Withdraw with a Fee Refund or Reduction.**
- **September 25, 2017 – [Presentation by Dr. Gabor Maté – Prisoners of Childhood: Reconciling Justice with Trauma History, Healing and Resilience](#)**
- **September 26, 2017 – [Student Graduate School Scholarship Workshop](#)**
- **October 9, 2017 – Thanksgiving, UFV closed.**



- 8.4. [UFV Waste Collection Revamp Video](#) – Effective September 2017
- 8.5. Senate Standing Committees – Call for Membership
- 8.6. [Generic Instructor Login Account – Phase Out Information](#)
- 8.7. [2017-18 PS Faculty Council Meeting Schedule](#)
- 8.8. The next Faculty Council Meeting is October 13, 2017, starting in Evered Hall of the Student Union Building and moving to Room D213. Agenda deadline is September 28, 2017.