

MINUTES
Professional Studies Faculty Council
Friday, October 13, 2017
9:00 AM, Room D213, Abbotsford Campus

Chair of the Faculty of Professional Studies: Tracy Ryder Glass

Chair of the Faculty Council Meeting: Cyrus Chaichian

Present:

Anita Vaillancourt	Dan Harris	John Hogg	Melanie Scott
Barbara Salingré	Darrell Lim*	Jon Thomas	Nancy Norman*
Carl Janzen	David Dobson	Karen Power*	Paul Franklin
Christina Neigel	Diljot Kaur	Kirsten Robertson	Robert Harding
Christine Nehring*	Don Miskiman	Lisa Moy	Sha Liao
Cindy Rammage	Frank Ulbrich	Maple Melder-Crozier	Suki Grewal
Colleen Bell*	Gabriel Murray	Margaret Coombes	Vandy Britton
Colleen Gingerich	George Melzer	Mark Littlefield	
Curtis Magnuson	Gerry Palmer	Maryam Siahbani	

Absent/Regrets:

Amir Hajbaba	Jeff Wood*	Les Stagg	Quan Cheng
Awneet Sivia	Jelena Brcic	Liz Wiebe*	Raymond Leung
Christine Slavik	Jillene Marlowe*	Lorne MacKenzie	Rilla Apostolakis
Cindy Stewart	Jim Swaffield	Luciana Hakak	Robert McAuliffe
Darrell Fox	Karen Cooper	Lucki Kang	Rod Hayward
DJ Sandhu	Karin Jager*	Mandeep Pannu*	Ron Zitron
Edward Lo	Keith Lownie	Marie Low*	Sandy Hill
Elaine Newman*	Kenneth Gariepy	Mark Breedveld	Seonaigh MacPherson
Fiona McQuarrie	Kevin deWolde	Masud Khawaja	Shaun Sun*
Frank Zhang*	Kim Milnes	Mike Ivanof	Shelley Drysdale
Glen Paddock	Kulwant Gill	Monique Goerzen	Sheryl MacMath
Heather Compeau*	Leah Douglas	Mourad Bouguerra*	Sue Brown
Janet Carroll	Leon Pan	Paul Kroeker	Tillie Parmar*

Recorder: Angie Reid

* Indicates Non-Voting Member

1. Presentations

1.1. [Witness Blanket](#) – Please Assemble at Evered Hall

2. Items for Approval

2.1. Agenda – October 13, 2017

MOTION:

THAT the agenda of October 13, 2017 be approved as presented.
Frank Ulbrich / David Dobson
CARRIED.

2.2. Minutes – September 15, 2017

MOTION:

THAT the minutes of September 15, 2017 be approved with the following amendments:

- Remove Cyrus Chaichian from the Absent list.
- List Jillene Marlowe, Marie Low, and Nancy Norman under Regrets.

Dan Harris / David Dobson
CARRIED.

3. FPS News

3.1. School of Business – *Frank Ulbrich*

- From October 1 - 6, 2017, the School of Business offered its sixth annual seminar on leadership in the context of globalization for Master of Business Administration (MBA) students from the University of Applied Sciences and Arts, Lucerne, Switzerland. In total, 28 students participated, including three Bachelor of Business Administration (BBA) students from UFV.
- On October 6, 2017, the School of Business had its third [Sales Careers Networking Breakfast](#). More than 100 students were in attendance and met with twelve different employers. It was a pleasure to see that some BBA alumni returned to UFV as recruiters.
- The School of Business has conducted a focus group meeting with current BBA students to elicit feedback on the perception, design, delivery, and quality of the BBA program. The results will be used in the continual improvement of the program and for the accreditation report the School is currently working on.
- In September 2017, Dr. Jelena Brcic presented two papers at the 68th International Astronautical Congress, Adelaide, Australia. Dr. Brcic also had a paper published in the *Journal of Human Performance in Extreme Environments*. Dr. Don Miskiman published his manuscript on “*Fusing People with Places. A Mashup of How People Construct Built Environments & How These Environments Influence People.*”

3.2. School of Social Work and Human Services – *Margaret Coombes & Curtis Magnuson*

- Ilm Kassam, a Bachelor of Social Work graduate and current Master of Social Work student, won the 2017 Inspiring Social Worker of the Year Award. On September 6, 2017, Ilm presented at the Paul Cheng Memorial Lecture at the orientation day of the University of British Columbia, School of Social Work. The lecture was recorded and is available for viewing on the [British Columbia Association of Social Workers](#) and [UBC School of Social Work](#) websites.

3.3. Department of Teacher Education – *Vandy Britton*

- Feedback regarding the Master of Education in Educational Leadership and Mentorship has been received and responded to. The Department is now moving forward to the next stage in the approval process, the site review. Thank you to Tracy Ryder Glass for her support and assistance with this.
- The posting for the faculty tenure track position went live on the website yesterday.
- Awneet Sivia successfully defended her dissertation in August 2017 and was granted a Doctorate in Education from SFU on October 6, 2017.

4. Continuing Business

4.1. Rank and Tenure

- An e-mail was circulated to tenured faculty reminding them to declare their intention to apply for promotion.
- A workshop will be offered on November 23, 2017 for promotion applicants regarding process. The Teaching and Learning Center will offer a workshop on Dossier compilation the following day.

4.2. Education Plan

- No report.

5. New Business

5.1. Health & Wellness Event – November 6, 2017 at Five Corners, Chilliwack – *Christina Neigel*

- The next community outreach program at Chilliwack Five Corners, [the Neighbourhood Health and Wellness Fair](#), will occur on November 6, 2017 from 1:00 - 4:00 pm. All are welcome at this free family-friendly event which uses an interdisciplinary approach to teach students how to connect with their communities.
- The organizers are looking for donations of new underwear and feminine hygiene products, and new or gently used clothes and books. Donations can be dropped off at Christina Neigel's office, C2452.

5.2. Bachelor of Science, Major in Computing Science – Program Revision – *Gabriel Murray*

MOTION:

THAT the Bachelor of Science, Major in Computing Science program revisions be approved as presented.

Gabriel Murray / Colleen Gingerich

CARRIED.

5.3. COMP 256 Introduction to Machine Architecture – Major Revisions – Gabriel Murray

MOTION:

THAT the COMP 256 Introduction to Machine Architecture major revisions be approved as presented.

Dan Harris / Gabriel Murray

CARRIED.

5.4. COMP 325 (Formerly CIS 325) Malicious Software and Attack Prevention – Major Revisions – Gabriel Murray

MOTION:

THAT the COMP 325 (formerly CIS 325) Malicious Software and Attack Prevention major revisions be approved with the following amendment:

- Change the credit value to 3.

Dan Harris / Christina Neigel

CARRIED.

5.5. COMP 440 Project in Computing Science – New Course – Gabriel Murray

MOTION:

THAT the new course COMP 440 Project in Computing Science major be approved as presented.

Gabriel Murray / Robert Harding

CARRIED.

6. Standing Committee Reports

6.1. Nominations and Elections Committee – *Curtis Magnuson*

- New Faculty Council representatives were welcomed. Sue Brown is the new Staff Representative. The two new Sessional Representatives are Mark Littlefield, who served two years ago, and Diljot Kaur.
- Sheryl MacMath was thanked for joining the Indigenization Committee.
- There are vacancies on all Faculty Council subcommittees, including the Indigenization Committee, the Learning Exchange Committee, and the Nominations & Elections Committee.
- There are also vacancies for Faculty of Professional Studies representatives to College of Arts Council and Science Faculty Council.
- Please contact Vandy.Britton@ufv.ca or Curtis.Magnuson@ufv.ca to volunteer for a vacancy.

6.2. Learning Exchange Committee – *Kirsten Robertson*

- Attendees and presenters for Spark! 2017 were thanked for their participation.
- The next Learning Exchange is proposed for December 2017. If anyone is interested in presenting, they may contact Kirsten.Robertson@ufv.ca.

6.3. Indigenization Committee – *Anita Vaillancourt*

- The Indigenization Committee is working on an educational workshop opportunity. Further details will be shared when they are finalized.

6.4. Curriculum Committee Development Committee – *Tracy Ryder Glass*

- A final version of the Terms of Reference, containing the revisions actioned from the September 2017 Faculty Council meeting, was included in the agenda package.
- A call for members will be put forward by the Nominations and Elections Committee.

7. Other Reports

7.1. Faculty of Access and Continuing Education – *Takes place at the same time as PS Faculty Council*

- No report.

7.2. Faculty of Applied & Technical Studies – *Sandy Hill*

- No report.

7.3. College of Arts – *Barbara Salingré*

- No report.

7.4. Faculty of Health Sciences – *Colleen Gingerich*

- The Health Sciences Faculty Council met on September 22, 2017. They discussed the Neighbourhood Health and Wellness Fair as well as the speaker series they are planning.

7.5. Faculty of Science – *Awneet Sivia*

- No report.

7.6. Senate Report – *Gerry Palmer*

- The next Senate meeting will potentially set the subcommittee for reviewing the Student Academic Misconduct Policy (70). Due to the importance and complexity of this policy, the review process could take a year to complete.

7.7. Teaching and Learning Advisory Committee Report – *Maple Melder-Crozier*

- PD Day is scheduled for April 26, 2018.
- On October 19, 2017, Teaching and Learning is offering a webinar titled [Don't You Love a Good Discussion? Building a Meaningful Discussion Topic](#).

7.8. Race Antiracism Network Report – *Awneet Sivia & Vandy Britton*

- The Witness Blanket and freedom of speech were discussed at the last RAN meeting.
- The next meeting is October 19, 2017 from 12:00 - 1:30 in A225. All are welcome to attend, even if they cannot stay for the entire meeting.

7.9. Field Placement Committee – *Maple Melder-Crozier*

- Maple Melder-Crozier has stepped down and Christine Nehring is the new Chair of the Field Placement Committee.
- Committee members are organizing a meeting with a panel to discuss when documents such as criminal record checks and immunization records can be requested from students.

7.10. Dean's Report – *Tracy Ryder Glass*

- Tracy Ryder Glass attended a number of events including the annual Diwali celebration in Vancouver, the Rotary Club Fundraiser, the Alumni Golf Tournament, and the Walk for Reconciliation.
- Tracy Ryder Glass has participated in a number of meetings. In addition to regular business, the purposes of these meetings have included the English language admission requirements and Children of Parents with Mental Illness (COPMI) for children of parents with mental health problems.
- Faculty and staff are encouraged to use [UFV Announce](#) when planning events or sharing other news. This will bring greater visibility to the exciting opportunities and initiatives from the Faculty of Professional Studies.

8. Information Items

8.1. Motions and Actions – September 15, 2017

8.2. Upcoming Events/Important Dates

- October 15, 2017 – Textbook Adoptions Due
- October 17 - 20, 2017 – [E-Learn 2017 – World Conference on E-Learning](#)
- October 19, 2017 – [ShakeOut BC Day – Earthquake Preparedness](#)
- October 24 - November 10, 2017 – [Facilitating Learning Online \(FLO\) Synchronous](#)
- October 25, 2017 – [Scholarly Sharing Initiative](#)

- October 25, 2017 – [The Witness Blanket: President's Leadership Lecture Series– Chief Robert Joseph, Hereditary Chief of the Gwawaenuk First Nation and an Ambassador for Reconciliation Canada](#)
- November 6, 2017 – [Symposium 2017: Scholarly Teaching & Learning in Post-Secondary Education](#) – Registration Open Until October 31, 2017 or Sold Out
- November 15, 2017 – Coursepack Requests Due

8.3. [UFV Announce](#)– Submit Your News

8.4. [Stó:lō Territorial Acknowledgement Video](#) by Students Chantel Bissoondatt, Kristin Dalen, Josie Dyck, Jamie Gazlay, Kim Grace, Liz Jonas, Chelsea Krahn, Melissa Ly, Taylor Nicholls, Crystal Perry, Katie Pesut, and Chantel Sauve

8.5. The next Faculty Council Meeting is November 3, 2017 in Room D213. Agenda deadline is October 19, 2017