

**MINUTES**  
**Professional Studies Faculty Council**  
Friday, November 3, 2017  
9:00 AM, Room D213, Abbotsford Campus

---

**Chair of the Faculty of Professional Studies:** Tracy Ryder Glass

**Chair of the Faculty Council Meeting:** Cyrus Chaichian

**Present:**

Barbara Salingeré	Darrell Lim*	Karen Power*	Melanie Scott
Carl Janzen	Diljot Kaur	Kirsten Robertson	Nancy Norman*
Christine Nehring*	Don Miskiman	Lucki Kang	Rilla Apostolakis
Curtis Magnuson	Frank Ulbrich	Maple Melder-Crozier	Ron Zitron
Dan Harris	George Melzer	Margaret Coombes	Suki Grewal
Darrell Fox	Glen Paddock	Mark Littlefield	

**Absent/Regrets:**

Amir Hajbaba	Gerry Palmer	Leah Douglas	Paul Kroeker
Anita Vaillancourt	Heather Compeau*	Leon Pan	Quan Cheng
Awneet Sivia	Janet Carroll	Les Stagg	Raymond Leung
Christina Neigel	Jeff Wood*	Lisa Moy	Robert Harding
Christine Slavik	Jelena Brcic	Liz Wiebe*	Robert McAuliffe
Cindy Rammage	Jillene Marlowe*	Lorne MacKenzie	Rod Hayward
Cindy Stewart	Jim Swaffield	Luciana Hakak	Sandy Hill
Colleen Bell*	John Hogg	Mandeep Pannu*	Seonaigh MacPherson
Colleen Gingerich	Jon Thomas	Marie Low*	Sha Liao
David Dobson	Karen Cooper	Mark Breedveld	Shaun Sun*
DJ Sandhu	Karin Jager*	Maryam Siahbani	Shelley Drysdale
Edward Lo	Keith Lownie	Masud Khawaja	Sheryl MacMath
Elaine Newman*	Kenneth Gariepy	Mike Ivanof	Sue Brown
Fiona McQuarrie	Kevin deWolde	Monique Goerzen	Tillie Parmar*
Frank Zhang*	Kim Milnes	Mourad Bouguerra*	Vandy Britton
Gabriel Murray	Kulwant Gill	Paul Franklin	

**Recorder:** Angie Reid

\* Indicates Non-Voting Member

**1. Presentations**

**1.1. Kristi Mansley, Bookstore**

**1.2. Eric Davis, Provost & Vice President, Academic – City Studio**

**2. Items for Approval**

**2.1. Agenda – November 3, 2017**

**MOTION:**

THAT the agenda of November 3, 2017 be approved as presented.  
Frank Ulbrich / Don Miskiman  
CARRIED.

## 2.2. Minutes – October 13, 2017

### **MOTION:**

THAT the minutes of October 13, 2017 be approved as presented.  
Barbara Salingré / Margaret Coombes  
CARRIED.

## 3. FPS News

### 3.1. School of Business –*Frank Ulbrich*

- Bachelor of Business Administration student Keenan Beavis has been selected to participate in the 2017-2018 Ch'nook Scholars cohort. The Ch'nook Scholars program gives Aboriginal post-secondary business students the tools and connections they need to succeed in their studies and careers, as well as a range of other benefits.
- The School of Business has two faculty openings in accounting. These are posted and it is hoped to fill them for an August 2018 start.
- The School of Business held its first alumni event on October 25, 2017. About 30 participants gathered at the Reach Gallery in Abbotsford. It is planned to make this an annual event and to attract more alumni in the future.

### 3.2. Department of Child, Youth and Family Studies – *Maple Melder-Crozier*

- The Department of Child, Youth and Family Studies has been approved and accepted to begin the Child and Youth Care Accreditation process with the National Accrediting body. This will work with the data collection for the Program Review.
- The Graduate Certificate in Child Life and Community Health was approved at GSC and SBC. The next step is APPC approval.
- The Department of Child, Youth and Family Studies are in discussions regarding a CityStudio project identified by the City of Abbotsford attached to a CYC course.
- Many community organizations and agencies are requesting partnerships. The department appreciates the involvement, but it also shows the multiple complex needs of the community.

### 3.3. School of Social Work and Human Services – *Margaret Coombes*

- The School of Social Work and Human Services intends to re-post the Assistant Professor position with revisions.
- The School of Social Work and Human Services is committed to developing a Human Services plan for student field coordination.

**3.4. Department of Teacher Education – *Angie Reid, on behalf of Vandy Britton***

- Vandy Britton and Awneet Sivia just returned from a week-long trip to New Zealand in support of the Language/Literacy/Learning Education in New Zealand (LENZ) opportunity they have developed. LENZ is an alternative two-week learning experience for teacher candidates in the Bachelor of Education program.
- All teacher candidates are currently in schools taking part in their five-week School Experience.
- The Teacher Education Department are having record numbers of prospective students attending the Teacher Education Program Information Sessions with Barbara Salingré. Given this high level of interest, the department anticipates a large number of applications for the 2018-2019 cohort.

**4. Continuing Business**

**4.1. Rank and Tenure – *Tracy Ryder Glass***

- A workshop will be offered on November 23, 2017 for promotion applicants regarding process. The Teaching and Learning Center will offer a workshop on Dossier compilation the following day.
- Please contact the Dean's Office if you are planning on arranging official student course evaluations to be used for the Tenure and Promotion process.

**4.2. Education Plan – *Tracy Ryder Glass***

- Updating the Education Plan with stories was discussed at the Professional Studies Heads and Directors meeting. These discussions will continue at the department/school level.
- Compiling stories into a visual format, for example using Capture Space, is also being explored.

**5. New Business**

**5.1. Bachelor of Social Work Child Welfare Specialization – New Declaration Requirements – *John Hogg***

**MOTION:**

THAT the Bachelor of Social Work – Child Welfare Specialization declaration requirements be approved as presented.

Melanie Scott / Curtis Magnuson

CARRIED.

**5.2. SOWK 380 Social Work and Community Development – Major Revisions – *John Hogg***

**MOTION:**

THAT the SOWK 380 Social Work and Community Development major revisions be approved as presented.

Melanie Scott / Glen Paddock  
CARRIED.

**5.3. BUS 353 Business Process Management – New Course – *Frank Ulbrich***

**MOTION:**

THAT the new course BUS 353 Business Process Management be approved as presented.

Frank Ulbrich / Don Miskiman  
CARRIED.

**5.4. Bachelor of Business Administration Minor in Operations Management/Management Information Systems – Program Revision – *Frank Ulbrich***

**MOTION:**

THAT the Bachelor of Business Administration Minor in Operations Management/Management Information Systems program revision be approved as presented.

Frank Ulbrich / Ron Zitron  
CARRIED.

**5.5. BUS 403 Strategic Management – Minor Revisions – *Frank Ulbrich***

**MOTION:**

THAT the BUS 403 Strategic Management minor revisions be approved as presented.

Frank Ulbrich / Don Miskiman  
CARRIED.

**5.6. BUS 457 Project Management – Major Revision – *Frank Ulbrich***

**MOTION:**

THAT the BUS 457 Project Management major revisions be approved as presented.

Frank Ulbrich / Ron Zitron  
CARRIED.

**5.7. Business Administration (Aviation) Diploma – Program Revision – *Frank Ulbrich***

**MOTION:**

THAT the Business Administration (Aviation) Diploma program revisions be approved as presented.

Frank Ulbrich / Don Miskiman  
CARRIED.

**5.8. Bachelor of Business Administration (Aviation) – Program Revision –  
*Frank Ulbrich***

**MOTION:**

THAT the Bachelor of Business Administration (Aviation) program revisions be approved as presented.

Frank Ulbrich / Ron Zitron

CARRIED.

**6. Standing Committee Reports**

**6.1. Nominations and Elections Committee – *Curtis Magnuson***

- As per the information sent via e-mail on November 2, 2017, we are seeking nominations for the newly formed Curriculum Committee. Please submit your nominations by November 24, 2017.
- We continue to have vacancies on all Professional Studies Faculty Council committees including the Indigenization Committee, the Learning Exchange Committee and the Nominations & Elections Committee.
- We are also in need of FPS representatives to attend College of Arts Council and Science Faculty Council.
- Please e-mail either [Curtis.Magnuson@ufv.ca](mailto:Curtis.Magnuson@ufv.ca) or [Vandy.Britton@ufv.ca](mailto:Vandy.Britton@ufv.ca) if you are able to fill a vacancy.

**6.2. Learning Exchange Committee – *Kirsten Robertson***

- Two presenters are needed for the December 2017 Learning Exchange. Interested faculty may contact [Kirsten.Robertson@ufv.ca](mailto:Kirsten.Robertson@ufv.ca).

**6.3. Indigenization Committee – *Melanie Scott***

- An experiential learning professional development event for faculty is being planned for December 1, 2017. More information will be circulated soon.
- The Indigenization Committee is also working on a list of resources for Blackboard.

**6.4. Curriculum Committee**

- No report.

**7. Other Reports**

**7.1. Faculty of Access and Continuing Education – *Takes place at the same time as PS Faculty Council***

- No report.

**7.2. Faculty of Applied & Technical Studies –*Sandy Hill***

- No report.

**7.3. College of Arts**

- No report.

**7.4. Faculty of Health Sciences – *Colleen Gingerich***

- No report.

**7.5. Faculty of Science**

- No report.

**7.6. Senate Report – *Tracy Ryder Glass***

- The last Senate meeting included a presentation by John English, the Dean of Faculty of Applied and Technical Studies, and the approval of guidelines surrounding dual-listed courses.

**7.7. Teaching and Learning Advisory Committee Report – *Maple Melder-Crozier***

- No report.

**7.8. Race Antiracism Network Report – *Awneet Sivia & Vandy Britton***

- No report.

**7.9. Field Placement Committee**

- No report.

**7.10. Dean's Report – *Tracy Ryder Glass***

- The Dean's Office has been busy with the budget and hiring processes.
- A number of new programs are at various stages of the approval process.
- Representatives from UFV's governance are currently in Chandigarh attending UFV India's awards ceremony.
- Mike Ivanof is teaching at UFV India for the Fall 2017 semester.
- The Witness Blanket closes on November 8, 2017. Faculty and staff are encouraged to visit the blanket and attend the closing ceremony, if possible.
- Faculty and staff are encouraged to attend the National Day of Remembrance and Action on Violence Against Women event on December 6, 2017. Tracy Ryder Glass will be the Master of Ceremonies for the event.

## 8. Information Items

### 8.1. Motions and Actions – October 13, 2017

### 8.2. Policy Revisions

- Board Policy on Academic Freedom (BRP 201.01) – Documentation Attached – Feedback Due December 1, 2017
- [Safe Student Learning Community \(204\)](#) – Former Title Student Non-Academic Conduct Policy. Procedures Available [Online](#).

### 8.3. Upcoming Events/Important Dates

- November 6, 2017 – [Neighbourhood Health & Wellness Fair at Chilliwack Five Corners](#)
- November 6-8, 2017 – [Last Days to View the Witness Blanket](#)
- November 7, 2017 – [Long Night Against Procrastination](#)
- November 8, 2017 – [Facilitate Deep Learning and Student Engagement through Socratic Questioning – Webinar](#)
- November 8, 2017 – [Gender and Society Network Event](#)
- November 10, 2017 – UFV Closed in Observance of Remembrance Day
- November 15, 2017 – Coursepack Requests Due
- November 15, 2017 – [Town & Gown](#)
- November 20, 2017 – [2017 Retirement Dinner](#)
- December 6, 2017 – [National Day of Remembrance and Action on Violence Against Women](#)

### 8.4. [Honorary Degree Nominations](#)

### 8.5. The next Faculty Council Meeting is December 8, 2017 in Room TBA. Agenda deadline is November 23, 2017.