

MINUTES
Professional Studies Faculty Council
Friday, December 8, 2017
9:00 AM, Room D219, Abbotsford Campus

Chair of the Faculty of Professional Studies: Tracy Ryder Glass

Chair of the Faculty Council Meeting: Cyrus Chaichian

Present:

Anita Vaillancourt	David Dobson	Leah Douglas	Quan Cheng
Awneet Sivia	Diljot Kaur	Leon Pan	Rilla Apostolakis
Barbara Salingré	Edward Lo	Lisa Moy	Sandy Hill
Cindy Rammage	Frank Ulbrich	Luciana Hakak	Seonaigh MacPherson
Cindy Stewart	George Melzer	Maple Melder-Crozier	Sheryl MacMath
Colleen Bell*	Jillene Marlowe*	Margaret Coombes	Sue Brown
Colleen Gingerich	Jon Thomas	Mark Breedveld	Suki Grewal
Curtis Magnuson	Karen Power*	Mark Littlefield	
Dan Harris	Kim Milnes	Melanie Scott	
Darrell Lim*	Kirsten Robertson	Monique Goerzen	

Regrets/Absent:

Amir Hajbaba	Glen Paddock	Les Stagg	Raymond Leung
Carl Janzen	Heather Compeau*	Liz Wiebe*	Robert Harding
Christina Neigel	Janet Carroll	Lorne MacKenzie	Robert McAuliffe
Christine Nehring*	Jeff Wood*	Lucki Kang	Rod Hayward
Christine Slavik	Jelena Brcic	Mandeep Pannu*	Ron Zitron
Darrell Fox	Jim Swaffield	Marie Low*	Sha Liao
DJ Sandhu	John Hogg	Maryam Siahbani	Shaun Sun*
Don Miskiman	Karen Cooper	Masud Khawaja	Shelley Drysdale
Elaine Newman*	Karin Jager*	Mike Ivanof	Tillie Parmar*
Fiona McQuarrie	Keith Lownie	Mourad Bouguerra*	Vandy Britton
Frank Zhang*	Kenneth Gariepy	Nancy Norman*	
Gabriel Murray	Kevin deWolde	Paul Franklin	
Gerry Palmer	Kulwant Gill	Paul Kroeker	

Recorder: Angie Reid

* Indicates Non-Voting Member

1. Items for Approval

1.1. Agenda – December 8, 2017

MOTION:

THAT the agenda of December 8, 2017 be approved as presented.
David Dobson / Frank Ulbrich
CARRIED.

1.2. Minutes – November 3, 2017

MOTION:

THAT the minutes of November 3, 2017 be approved as presented.
Barbara Salingré / Awneet Sivia
CARRIED.

2. FPS News

2.1. School of Business – *Frank Ulbrich*

- Assistant Professor Jim Swaffield successfully defended his PhD thesis.
- In collaboration with the Teaching and Learning Centre, a workshop is being offered on December 8, 2017 on developing and using rubrics. Faculty are invited to participate and learn more about current trends in management education.

2.2. Department of Child, Youth and Family Studies – *Maple Melder-Crozier*

- Currently hiring for August 2018. The posting was established and the Selection Advisory Committee has met to determine criteria and questions for the interviews in the new year.
- Appreciation to the Indigenous Committee of Professional Studies for organizing the KAIROS Blanket Exercise on December 1, 2017. To participate in such a historically based experience was profound and moving. All faculty are recommended to take part when this is next offered.
- With Program Review and National Accreditation in process for the department, some faculty will be attending meetings with their Provincial Consortium partners to streamline and consolidate procedures associated with student learning outcomes for the CYC program.

2.3. Department of Computer Information Systems – *Dan Harris*

- Carl Janzen and other CIS members are having monthly meetings with all interested parties for the development of a Centre of Research
- The SAC is now formed for our two new Assistant Professor hires and the shortlisting process will begin soon.
- One instructor from Chandigarh will be teaching two courses during the Summer 2018 semester, conditional on visa approval.

2.4. School of Social Work and Human Service – *Margaret Coombes*

- Dean Tracy Ryder Glass was thanked for working with Library Services to put a process in place to allow field instructors and supervisors to receive UFV Library privileges.
- Lucki Kang's article "What Does Your Name Say" was published by the BC College of Social Work in Fall 2017.
- Dr. Wenona Hall was interviewed for an article titled "[Connection to land is key to ending high suicide rates says UFV expert](#)" in the Chilliwack Progress.
- The Professional Studies Indigenization Committee, Dean's Office, and UFV Elders were thanked for hosting and facilitating the KAIROS Blanket workshop on December 1, 2017.

- UFV is moving forward with an additional 25 students in the Health and Human Services program and a new cohort of high school students in the Community Support Worker Dual Credit program.

2.5. Department of Teacher Education – Tracy Ryder Glass on behalf of Vandy Britton

- The department is waiting for news regarding the site visit for the Master of Education in Educational Leadership & Mentorship.
- Currently interviewing for the Assistant Professor position in Teacher Education.
- Applications are steadily being submitted for the 2018-2019 cohort of teacher candidates. The application deadline is 4:00 pm January 31, 2018.
- Students and faculty are in class until December 20, 2017.

3. Continuing Business

3.1. Rank and Tenure – Tracy Ryder Glass

- The applications are moving forward to the URCs.
- The deadline for those declaring their intention to apply for promotion is March 31, 2018.

3.2. Education Plan – Tracy Ryder Glass

- Updating the Education Plan with stories was discussed at the Professional Studies Heads and Directors meeting. These discussions will continue at the department/school level.

4. New Business

4.1. Bachelor of Education – Program Revision – Barbara Salingré

MOTION:

THAT the revisions to the completion dates of the admission requirements to the Bachelor of Education be approved as presented.

Barbara Salingré / Sandy Hill

CARRIED.

4.2. Workplace Education Associate Certificate – Designation Change – Seonaigh MacPherson

MOTION:

THAT the Workplace Education Certificate designation and name change to Workplace Education Associate Certificate be approved as presented.

Seonaigh MacPherson / Frank Ulbrich

CARRIED.

**4.3. Teaching English as a Second Language Certificate – Major Revisions –
*Seonaigh MacPherson***

MOTION:

THAT the revisions to the fees, contingent on approval from the Fee Committee, and residency requirements to the Teaching English as a Second Language Certificate be approved as presented.

Seonaigh MacPherson / Sheryl MacMath
CARRIED.

4.4. BUS 405 Strategic Management Simulation – Minor Revisions – *Frank Ulbrich*

MOTION:

THAT the BUS 405 Strategic Management Simulation minor revisions be approved as presented.

Frank Ulbrich / David Dobson
CARRIED.

4.5. BUS 406 Compensation and Benefits – Major Revisions – *Frank Ulbrich*

MOTION:

THAT the BUS 406 Compensation and Benefits major revisions be approved as presented.

Frank Ulbrich / Kim Milnes
CARRIED.

4.6. BUS 408 Teamwork in Organizations – Major Revisions – *Frank Ulbrich*

MOTION:

THAT the BUS 408 Teamwork in Organizations major revisions be approved as presented.

Frank Ulbrich / Sheryl MacMath
CARRIED.

4.7. BUS 418 Workplace Health and Safety – Major Revisions – *Frank Ulbrich*

MOTION:

THAT the BUS 418 Workplace Health and Safety major revisions be approved as presented.

Frank Ulbrich / Sheryl MacMath
CARRIED.

4.8. BUS 420 International Business – Major Revisions – *Frank Ulbrich*

MOTION:

THAT the BUS 420 International Business major revisions be approved as presented.

Frank Ulbrich / Sheryl MacMath
CARRIED.

4.9. BUS 422 Sales Management – Major Revisions – *Frank Ulbrich*

MOTION:

THAT the BUS 422 Sales Management major revisions be approved as presented.

Frank Ulbrich / Mark Breedveld

CARRIED.

4.10. BUS 424 Customer Intelligence – Major Revisions – *Frank Ulbrich*

MOTION:

THAT the BUS 424 Customer Intelligence major revisions be approved as presented.

Frank Ulbrich / David Dobson

CARRIED.

4.11. BUS 426 Integrated Marketing Communication – Minor Revisions – *Frank Ulbrich*

MOTION:

THAT the BUS 426 Integrated Marketing Communication minor revisions be approved as presented.

Frank Ulbrich / Sheryl MacMath

CARRIED.

4.12. BUS 427 PR and Event Management – Major Revisions – *Frank Ulbrich*

MOTION:

THAT the BUS 427 PR and Event Management major revisions be approved as presented.

Frank Ulbrich / Cindy Stewart

CARRIED.

4.13. BUS 430 Management of Innovation – Major Revisions – *Frank Ulbrich*

MOTION:

THAT the BUS 430 Management of Innovation major revisions be approved with the following amendments:

- Additional book under Typical Texts: Bessant, J. & Tidd, J., Innovation and Entrepreneurship, Wiley Publishing.
- Learning Outcome 3 reworded to "Demonstrate that the undertaken innovation strategy is congruent with the business strategy."

Frank Ulbrich / Kim Milnes

CARRIED.

4.14. Bachelor of Business Administration, Organizational Studies Minor – Major Revisions – *Frank Ulbrich*

- Item withdrawn.

4.15. HSER 192 Supporting Students in Schools – Major Revisions – *Curtis Magnuson*

MOTION:

THAT the HSER 192 Supporting Students in Schools major revisions be approved with the following amendments:

- Remove mention of the Curriculum Committee from the memo.
- Capitalization of "Learning Support Teachers" in the Calendar Description section.
- Change the prerequisite to "Admission to the Community Support Worker or Social Services Diploma program or permission from the School."
- Remove "regular classroom" from Learning Outcome 3.

Curtis Magnuson / Leah Douglas

CARRIED.

5. Standing Committee Reports

5.1. Nominations and Elections Committee – *Tracy Ryder Glass on behalf of Vandy Britton*

- The new members of the Faculty of Professional Studies Curriculum Committee were thanked.
- We continue to have vacancies on all Professional Studies Faculty Council committees including the Indigenization Committee, the Learning Exchange Committee, and the Nominations & Elections Committee.
- We are also in need of representatives to attend College of Arts Council and Science Faculty Council.
- Please email either Curtis.Magnuson@ufv.ca or Vandy.Britton@ufv.ca if you are able to fill a vacancy.

5.2. Learning Exchange Committee – *Kirsten Robertson*

- The Learning Exchange is taking place at the end of this Faculty Council meeting.

5.3. Indigenization Committee – *Anita Vaillancourt*

- Indigenization Committee members received facilitator training and a [KAIROS Blanket Exercise](#) was held on December 1, 2017. 32 people from around UFV participated and there was plenty of positive feedback.
- More events are being planned for the coming year.

5.4. Curriculum Committee

- The Curriculum Committee has been formed. The first meeting is scheduled for January 19, 2018, but a discussion about implementation will occur at the next Faculty Council meeting on January 12, 2018.

6. Other Reports

6.1. Faculty of Access and Continuing Education – *Takes place at the same time as PS Faculty Council*

- No report.

6.2. Faculty of Applied & Technical Studies – *Sandy Hill*

- Enrolments for Makerspace programs are exploding. Overall enrolment is strengthening.
- A diploma is in process for apprentice graduates.
- There is a discussion taking place to have Communications 12 accepted into the Red Seal Trades Program.
- An interesting discussion around cell phone use in class took place. While they are sometimes a problem, they can also have a positive effect on those with anxiety so some instructors are allowing their use in class.
- Space and instructors are an ongoing issue. The Heavy Duty Mechanics students are working in the unheated former firing range. Heating systems cannot be added to the building because it is tied up with negotiations with the Stó:lō Nation. An unemployment rate of 4% reduces the supply of instructors.

6.3. College of Arts

- No report.

6.4. Faculty of Health Sciences – *Colleen Gingerich*

- No report.

6.5. Faculty of Science

- No report.

6.6. Senate Report – *Dan Harris*

- A discussion took place to start the Winter semester later to allow more time between campus reopening and the beginning of classes.

6.7. Teaching and Learning Advisory Committee Report – *Maple Melder-Crozier*

- The first meeting of the Senate Subcommittee on Teaching and Learning was held in October 2017.
- Teaching and Learning is reaching out to students for feedback on what UFV can do to enhance their learning. The data is currently being collected.

- The provincial government's changes to the K-12 curriculum is a continuing discussion. Teaching and Learning is working with local school boards and the BC Teaching and Learning Council to prepare resources and materials to assist faculty in preparing for these new learners.
- Faculty are reminded to check that their Blackboard courses are visible before the holiday closure. If they are not visible to you, and therefore your students, please contact OReg.

6.8. Race Antiracism Network Report – *Awneet Sivia & Vandy Britton*

- The next RAN meeting is December 14, 2017 from 12:00 - 1:30 in A225. This meeting will be a potluck and all are encouraged to attend.
- Save the date for an event on March 21, 2018 in recognition of the International Day for the Elimination of Racial Discrimination. More details will be announced in the new year.

6.9. Field Placement Committee – *Monique Goerzen*

- A panel discussion including David Johnston and Peter Geller was held about criminal record checks and immunization records. This revealed that OReg Admissions will only collect this information if the requirement is listed in the Academic Calendar.

6.10. Dean's Report – *Tracy Ryder Glass*

- The Indigenization Committee was thanked for hosting the KAIROS Blanket Exercise on December 1, 2017.
- Tracy Ryder Glass was the MC for the Day of Remembrance and Action on Violence Against Women on December 6, 2017.
- The budget process is wrapping up, but the Dean's Office is still busy with program development and hiring.
- The Dean's Office received approval to hire an Associate Dean. This position will be posted in the new year.

7. Information Items

7.1. Motions and Actions – November 3, 2017

7.2. Upcoming Events/Important Dates

[Ugly Sweater Day](#) – December 8, 2017

[Holiday Receptions](#) – December 12 (Abbotsford) & December 14, 2017 (CEP)

[Grades Due](#) – December 21, 2017

[Research Excellence Awards Nominations](#) – Due January 12, 2018

[Teaching Excellence Award Nominations](#)– Due January 19, 2018

7.3. CYC 475 Play/Expressive Therapies – New Course – Previously Approved by Faculty Council as a Major Revision to CYC 270

7.4. [Updated PS Faculty Council Meeting Schedule](#)

- 7.5. **The next Faculty Council Meeting is January 12, 2018 in Room D217. Agenda deadline is noon on December 18, 2017.**

- 8. **PS Learning Exchange**
 - 8.1. **Cindy Stewart – Teaching in India**
 - 8.2. **George Melzer – The Educational Value of Blocks**

- 9. **Lunch Served in D213**