



MINUTES
Professional Studies Faculty Council
Friday, April 6, 2018
9:00 AM, Room D217, Abbotsford Campus

Chair of the Faculty of Professional Studies: Tracy Ryder Glass

Chair of the Faculty Council Meeting: Cyrus Chaichian

Present:

Anita Vaillancourt	David Dobson	Kenneth Gariepy	Nancy Norman*
Awneet Sivia	Diane Cruickshank*	Kevin deWolde	Rilla Apostolakis
Barbara Salingré	Don Miskiman	Kirsten Robertson	Rod Hayward
Christine Nehring*	Frank Ulbrich	Maple Melder-Crozier	Sheryl MacMath
Christine Slavik	Gerry Palmer	Mark Breedveld	Sue Brown
Cindy Stewart	Heather Compeau*	Mark Littlefield	Suki Grewal
Colleen Gingerich	Jillene Marlowe*	Masud Khawaja	Vandy Britton
Dan Harris	Jim Swaffield	Melanie Scott	
Darrell Lim*	Karen Power*	Monique Goerzen	

Regrets/Absent:

Amir Hajbaba	Glen Paddock	Lisa Moy	Quan Cheng
Angie Reid	Janet Carroll	Liz Wiebe*	Raymond Leung
Carl Janzen	Jeff Wood*	Lorne MacKenzie	Robert Harding
Christina Neigel	Jelena Brcic	Luciana Hakak	Robert McAuliffe
Cindy Rammage	John Hogg	Lucki Kang	Ron Zitron
Curtis Magnuson	Jon Thomas	Mandeep Pannu*	Sandy Hill
Darrell Fox	Karen Cooper	Margaret Coombes	Seonaigh MacPherson
Diljot Kaur	Karin Jager*	Marie Low*	Sha Liao
Edward Lo	Keith Lownie	Martin Warkentin*	Shaun Sun*
Elaine Newman*	Kim Milnes	Maryam Siahbani	Shelley Drysdale
Fiona McQuarrie	Kulwant Gill	Mike Ivanof	Tillie Parmar*
Frank Zhang*	Leah Douglas	Mourad Bouguerra*	
Gabriel Murray	Leon Pan	Paul Franklin	
George Melzer	Les Stagg	Paul Kroeker	

Recorder: Laura Crawford*

* Indicates Non-Voting Member

1. **Call to Order**
2. **Presentations**
 - 2.1. **David Johnston, University Registrar**
3. **Agenda and Minutes**
 - 3.1. **Agenda – April 6, 2018**

MOTION:

THAT the agenda of April 6, 2018 be approved as presented.
David Dobson / Don Miskiman
CARRIED.

3.2. Minutes – March 9, 2018

MOTION:

THAT the minutes of March 9, 2018 be approved as presented.
David Dobson / Frank Ulbrich
CARRIED.

4. FPS News

4.1. School of Business – Frank Ulbrich

- Nine student groups participated in and presented their solutions at the 2018 UFV Sustainability Case Competition on March 9, 2018. The jury comprised of faculty, alumni, and Councillor Patricia Ross from the City of Abbotsford. The jurors selected a School of Business student team as the winners.
- BUS 478 students received the first place Peoples' Choice Award for their business design project entitled, "The Hive". Voting was done by city staff, university personnel, and the public attending the displays held by CityStudio at City Hall on April 4, 2018.
- Students from the School of Business gave three micro-lectures and presented a total of seven research posters during the UFV Student Research Day on April 5, 2018.
- As part of the school's Principles for Responsible Management Education (PRME) activities, a lunch seminar is held today to discuss an article about Giving Voice to Values. Giving Voice to Values is a pedagogy and curriculum for values-driven leadership development designed for use in business education.

4.2. Department of Child, Youth and Family Studies – Maple Melder-Crozier

- Christine Slavik will be the CYFS Department Head effective May 1, 2018.
- Orientations for both ECE and CYC were done this past month. Faculty will be reviewing applications soon for CYC programs.
- The Child Life and Community Health Graduate Certificate is at DQAB. The department is hoping to accept applications from students starting May 1, 2018.
- The government has asked for proposals for \$6.4 million in funding for ECE training. Seabird College has asked for proposals for ECE diploma training as well.
- The International Child and Youth Conference will take place in Richmond on May 2-4, 2018. Christine Slavik, Cindy Rammage, and Maple Melder-Crozier are accepted to present in individual sessions as well as together. In addition, two students have been accepted to present at the conference.

4.3. Department of Computer Information Systems – Dan Harris

- Daniel Harris, Paul Franklin, Frank Zhang, Maryam Siahbani, Edward Lo, Carl Janzen, and Mandeep Pannu attended the Institute of Electrical and Electronics Engineers (IEEE) AGM on March 24, 2018. It was a privilege to view a presentation by Eric Ladizinsky, Co-Founder and Chief Scientist, D-Wave Systems on Quantum Computing. The following 2 students placed first and third for poster presentations: Derek Van Nieuwkoop, first prize for "Hacking an IoT Light Bulb" and Zeyu Peng and Ming Hunag, third prize for "Hacking an Auto Drive."
- On April 2-3, 2018, Dan Harris attended the BJSides Security Conference at SFU Harbour Centre to represent CIS and UFV. A number of CIS students were also in attendance, which is highly impressive when you consider they did this at their own cost and most of them bought the Professional and Elite grade of tickets at \$75 and \$100 each. It was really rewarding to see three of our students, Derek Van Nieuwkoop, Brandon Schouten, and Dominic Nickel, take first place in the Capture the Flag contest for the second year in a row. It is worth noting that they were competing against industry security experts from around the continent and possibly some student from UBC and SFU. This illustrates the strength of our degree and shows that we are doing something very right.
- The CIS Department had student McKenzie Braley present 3 posters at UFV's Student Research Day on April 5, 2018.

4.4. School of Social Work and Human Services – Melanie Scott

- A signing ceremony for the Metis Community Support Worker Certificate was held on March 29, 2018. UFV is partnering with Metis Nation BC to deliver this program and Melanie Mark from The Ministry of Advanced Education and Training attended to sign on behalf of the province.
- The Master of Social Work Research Day will be held on April 9, 2018. All are welcome to attend.
- The fourth year Bachelor of Social Work students are writing a practice registration exam.
- A Poverty Simulation Event was held with Nursing and Social Work and Human Services students on March 9, 2018. This was an opportunity for students to learn experientially, about the impacts of poverty and resources.

4.5. Department of Teacher Education – Vandy Britton

- The interviewing and selection for next year's cohort of 96 teacher candidates has been completed. Successful applicants will receive notification by April 10, 2018.
- Site visit for the Master of Education in Educational Leadership and Mentorship is occurring on April 20, 2018.

5. For Decision

5.1. Bachelor of Business Administration Major & Minor in International Business – Concept Paper – *Kevin deWolde*

MOTION:

THAT the Bachelor of Business Administration Major and Minor in International Business concept paper be approved as presented.

Kevin deWolde / Frank Ulbrich

CARRIED.

5.2. Bachelor of Business Administration Organizational Studies Minor – Major Revisions – *Kenneth Gariepy*

MOTION:

THAT the major revisions to the Bachelor of Business Administration Organizational Studies Minor be approved as presented.

Kenneth Gariepy / Don Miskiman

CARRIED.

6. For Discussion

6.1. Rank and Tenure – Standing Item – *Tracy Ryder Glass*

- Declarations for intending to apply for promotion is now closed for the upcoming year.
- Recommendations from the President will be received on June 1, 2018.
- The deadline for applicants to submit their dossier is June 10, 2018. Upcoming dossier training sessions will be advertised by Human Resources and applicants are encouraged to attend.

6.2. Education Plan – Standing Item – *Tracy Ryder Glass*

- The Education Plan update is being reviewed over the coming weeks. The update includes a document highlighting the 5 Education Plan Goals with stories to match.
- A video is near completion and will be presented at the May or June 2018 Faculty Council meeting.

7. Reports

7.1. FPS Curriculum Committee – *Kenneth Gariepy*

- The next meeting is scheduled for April 13, 2018.

7.2. Indigenization Committee – *Anita Vaillancourt*

- A KAIROS Blanket exercise will be offered during two blocks of the upcoming [PD Day](#) on April 26, 2018.

7.3. Learning Exchange Committee–*Kirsten Robertson*

- The next Learning Exchange is confirmed for the June 1, 2018 Faculty Council meeting. Volunteers are needed to present at this meeting. Interested members may contact Kirsten.Robertson@ufv.ca.

7.4. Nominations and Elections Committee – *Vandy Britton*

- Faculty Council continues to have a number of vacancies, including
 - Representative to sit at College of Arts Council, meeting on Wednesdays from 4-5:30 pm on Week 4 of the UFV meeting schedule.
 - Representative to sit at Science Faculty Council, meeting on Fridays at 1 pm on Week 1 of the UFV meeting schedule.
 - One vacancy on the Nominations and Elections Committee.
 - Learning Exchange Committee: we require a total of 6 members to represent ADED, CIS, CYFS, LIBIT, SWHS, and TED.
 - 2 student representatives. Please mention this opportunity to your students and have them e-mail Vandy.Britton@ufv.ca to indicate their interest.

7.5. Faculty of Access and Continuing Education –*Takes place at the same time as PS Faculty Council*

- No representative.

7.6. Faculty of Applied & Technical Studies –*Sandy Hill*

- No report.

7.7. College of Arts

- No representative.

7.8. Faculty of Health Sciences – *Colleen Gingerich*

- No report.

7.9. Faculty of Science

- No representative.

7.10. Senate Report – *Gerry Palmer*

- The review of Student Academic Misconduct Policy 70 has been extended to the end of December 2018.
- Senate is reviewing the semester dates due to the change in Family Day.
- At the request of the Student Union Society, Senate is reviewing a requirement for student orientations.

7.11. Teaching and Learning Advisory Committee Report – *Maple Melder-Crozier*

- PD Day will occur on April 26, 2018. [Online registration](#) is open until April 20, 2018.
- An article titled "[Teaching & Learning in the Digital Age: A New Understanding of Quality](#)" was read and discussed.
- A sharing activity led to best practice recommendations for the First Year Faculty Development Program including:
 - Discovering where the students are at, in relation to subject material, using methods to establish student confidence.
 - Engaging students in learning outside the classroom.
 - Getting to know students as people and letting them know you as a person.

7.12. Race Antiracism Network Report – *Awneet Sivia & Vandy Britton*

- On March 21, 2018, Charlene Hellson performed her one-woman show and workshop, titled [Unpacking the Backpack](#). The event was very successful.
- The last RAN meeting for the year will occur on April 19, 2018.

7.13. Field Placement Committee – *Monique Goerzen*

- No report.

7.14. Dean's Report – *Tracy Ryder Glass*

- Faculty hiring continues and are at various stages. The Associate Dean position is now closed for shortlisting.
- The installation of UFV's new Chancellor is [scheduled for April 19, 2018](#).
- CityStudio is receiving positive press and encouragement.
- The Digital Hub, which was renamed to "LINC," has now been renamed back to the Digital Innovation Hub. The expansion of C building will be completed before the Digital Hub. More information to follow.
- The installation of UFV's new president is scheduled for May 11, 2018.
- Joanne MacLean, the incoming President, is scheduled to attend the June 2018 Faculty Council meeting.

8. Information Items

8.1. Course & Program Approvals from FPS Curriculum Committee

- **Bachelor of Business Administration Human Resource Major**

8.2. Policy Revisions

- **Board Bylaw [BGB-110.08](#) Officers of the Board**
- **Board Bylaw [BGB-110.07](#) Board Composition, Appointment, Election and Succession**
- **Board Policy on Academic and Corporate Seals and Coat of Arms ([BRP-200.03](#))**

- Board Policy on Academic Freedom ([BRP-201.01](#))
- Board Policy on Delegation of Authority on Academic Matters ([BRP-235.04](#))
- Board Policy Direction on Board and Senate Relationships ([BPD-235](#))
- Responsible Conduct of Research and Scholarship ([53](#)) – Feedback Due April 13, 2018

8.3. Upcoming Events/Important Dates

- [Experiential Learning Workshop: CityStudio Project Cycle](#) – April 6, 2018
- Business Student Research Day – April 10, 2018 11:30-1:30 in B101
- [Graduate Certificate in Mindfulness-Based Teaching & Learning Info Session](#) – April 12, 2018
- [IVEY Case Workshop](#) – April 24-27, 2018
- [PD Day](#) – April 26, 2018
- Grades Due – April 27, 2018

8.4. The next Faculty Council Meeting is May 4, 2018 in Room D217. Agenda deadline is April 19, 2018.