

**MINUTES**  
**Professional Studies Faculty Council**  
Friday, November 13, 2020  
9:00 AM, Conducted Electronically

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**Chair of the Faculty of Professional Studies:** Tracy Ryder Glass

**Chair of the Faculty Council Meeting:** Cyrus Chaichian

**Present:**

Amanda LaVallee	Colleen Bell*	Kevin deWolde	Opeyemi Adesina
Amea Wilbur	Colleen Gingerich	Kim Milnes	Rilla Apostolakis
Amir Shabani	Curtis Magnuson	Leah Douglas	RoseAnne Timbrell
Awneet Sivia	Darrell Fox	Luciana Hakak	Saeed Rahman
Barbara Salingré	Evan Taylor	Malaka Walpola*	Sandy Hill
Brianna Strumm	Frank Zhang	Mark Littlefield	Sophie Farmani*
Carl Janzen	John Hogg	Mary Saudelli	Suzan Beattie
Chris Campbell	Karen Power*	Maryam Siahbani	Talia Q
Christine Slavik	Karen Sharkey	Masud Khawaja	
Cindy Rammage	Kelly Guiaya	Monique Goerzen	
Cindy Stewart	Kenneth Gariepy	Nipuni Jayetileke	

**Regrets/Absent:**

Al Wiseman*	Harleen Kaur*	Lisa Moy	Raymond Leung
Allison Kilgannon*	Heather Compeau*	Liz Wiebe	Razi Iqbal*
Amir Amintabar*	James Mandigo*	Lorne MacKenzie	Reza Dibaj*
Amir Hajbaba	Jeff Wood*	Mandeep Pannu	Robert Harding
Christina Neigel	Jelena Brcic	Maple Melder-Crozier	Ron Zitron
David Dobson	Jillene Marlowe	Margaret Coombes	Sarah Kinsley*
David Johnston*	Joanne MacLean	Mariano Mapili*	Seonaigh MacPherson
Deirdre DeGagne	Jon Thomas	Mark Breedveld	Sha Liao
Edward Lo	Karen Cooper	Mike Ivanof	Shannon Draney
Fiona McQuarrie	Karun Karki	Mostafa Pruhmehdi*	Sheryl MacMath
Gabriel Murray	Keith Lownie	Patrick Storey*	Simon Luke
Georg Melzer	Kirsten Robertson	Paul Kroeker	Tamika Schilbe
Gerry Gannon	Laura Crawford*	Prachee Sehgal*	Vandy Britton
Gerry Palmer	Leon Pan	Quan Cheng	

**Recorder:** Angie Reid\*

\* Indicates Non-Voting Member

1. **Call to Order and Territorial Acknowledgement**
2. **Presentations**
  - 2.1. **Teaching and Learning Presentation to Faculty Councils – Claire Hay & Carol Suhr, Teaching and Learning Specialists**
  - 2.2. **Social Entrepreneurship programs of Enactus UFV – Addy Schnider, President, Enactus UFV**

**3. Agenda and Minutes**

**3.1. Agenda – November 13, 2020**

**MOTION:**

That the agenda of November 13, 2020 be approved as presented.  
Cyrus Chaichian / Tracy Ryder Glass  
CARRIED.

**3.2. Minutes – September 18, 2020**

**MOTION:**

That the minutes of September 18, 2020 be approved as presented.  
Cyrus Chaichian / Tracy Ryder Glass  
CARRIED.

**4. FPS News**

**4.1. Department and School News**

- The report was included in the agenda package.

**4.2. Associate Dean's News**

- The report was included in the agenda package.

**5. For Decision**

**5.1. BUS 120 Essentials of Marketing – Major Revisions – *Kenneth Gariepy***

**MOTION:**

That the major revisions to BUS 120 Essentials of Marketing be approved as presented.  
Kenneth Gariepy / Tracy Ryder Glass  
CARRIED.

**5.2. BUS 145 Introductory Financial Accounting – Major Revisions – *Kenneth Gariepy***

**MOTION:**

That the major revisions to BUS 145 Introductory Financial Accounting be approved as presented.  
Kenneth Gariepy / Tracy Ryder Glass  
CARRIED.  
1 abstained.

**5.3. BUS 310 Strengths-Based Development – New Course – *Kenneth Gariepy***

**MOTION:**

That the new course BUS 310 Strengths-Based Development be approved as presented.

Kenneth Gariepy / Tracy Ryder Glass

CARRIED.

**5.4. BUS 349 Financial Management I – Major Revisions – *Kenneth Gariepy***

**MOTION:**

That the major revisions to BUS 349 Financial Management I be approved as presented.

Kenneth Gariepy / Tracy Ryder Glass

CARRIED.

1 abstained.

**6. For Discussion**

**6.1. Rank and Tenure – Standing Item – *Tracy Ryder Glass***

- Those eligible for promotion will receive a communication in the near future.

**6.2. University-Wide Principles for the Establishment and Review of Standards for Tenure and Promotion – *Tracy Ryder Glass***

- The document was included in the agenda package and was previously circulated by e-mail.
- Tracy Ryder Glass is collating the feedback from Professional Studies. Members with feedback are asked to submit it to Tracy as soon as possible.

**6.3. Strategic Plan Update – *Christine Slavik***

- The results of the latest strategic planning community survey are [available online](#).

**7. Reports**

**7.1. FPS Curriculum Committee – *Kenneth Gariepy***

- No update to report.

**7.2. Indigenization Committee – *Sheryl MacMath***

- An updated report is attached.

**7.3. Learning Exchange Committee – *Cindy Stewart***

- No update to report.

**7.4. Faculty/College Council Reports**

7.5.1. Faculty of Access and Continuing Education

- No representative to report.

7.5.2. Faculty of Applied & Technical Studies – *Sandy Hill*

- No update to report.

7.5.3. College of Arts

- No representative to report.

7.5.4. Faculty of Health Sciences – *Colleen Gingerich*

- No update to report.

7.5.5. Faculty of Science – *Frank Zhang*

- The report was included in the agenda package.

**7.5. Senate Report – *Gerry Palmer***

- No update to report.

**7.6. Teaching and Learning Advisory Committee Report – *Mary Saudelli***

- No update to report.

**7.7. Race Antiracism Network Report – *Awneet Sivia & Vandy Britton***

- No update to report.

**7.8. Field Placement Committee – *Monique Goerzen***

- The report was included in the agenda package.

**7.9. Dean's Report – *Tracy Ryder Glass***

- Thanks were extended to everyone for the work they have done these past several months during the pandemic. It has not been easy and the Dean's Office is here to support everyone in any way they can, so please do not hesitate to reach out. As updates to the Public Health Order are received, they will be shared widely. Thank you to our Provost for his ability to work quickly with AEST in guiding us through this.
- All are encouraged to visit the [VP Student's webpage](#) to subscribe to the Student E-newsletter.
- Thank you to the Department Heads and Directors for their tireless work in proceeding with the ongoing university business during the pandemic. The Faculty of Professional Studies continues to move forward with new program ideas and being fiscally responsible in our budgeting.

## 8. Information Items

- 8.1. **Course & Program Approvals from FPS Curriculum Committee**
- Bachelor of Business Administration and Business Administration Diploma – Calendar Revisions Relating to BUS 145
  - Bachelor of Business Administration, Human Resource Management Major
  - Bachelor of Business Administration, Organizational Studies Minor
  - BUS 143 Introductory Financial Accounting I
  - BUS 144 Introductory Financial Accounting II
- 8.2. **PSFC Vacancies**
- Professional Studies Faculty Council and its subcommittees have the following vacancies:
    - 2 student representatives – please communicate this opportunity to your students.
    - 1 member of Senate.
    - Representative from FPS to the Faculty of Access and Continuing Education
    - Representative from FPS to the College of Arts
  - The Faculty of Professional Studies Curriculum Committee has the following vacancies:
    - Alternate Representative for the Department of Information Studies
    - Alternate representative for the School of Social Work and Human Services
  - Members interested in any of these vacancies should contact [FPS.Committees@ufv.ca](mailto:FPS.Committees@ufv.ca).
- 8.3. **Upcoming Events/Important Dates**
- [Faculty Excellence Awards](#) – Nominations Due January 8, 2021
- 8.4. **[Policy Revisions](#)**
- Final Grade (217) Policy – Feedback Due November 13, 2020
  - Program Discontinuance (222) Policy – Feedback Due November 13, 2020
- 8.5. **Online Exam Task Force Report**
- 8.6. **[VP Students Weekly Student E-newsletter](#)** – Please subscribe and encourage your students to do so as well
- 8.7. **The next Faculty Council Meeting is December 11, 2020. Agenda deadline is November 26. Send submissions to [FPS.Committees@ufv.ca](mailto:FPS.Committees@ufv.ca).**

## Standing Report Update

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### Indigenization Committee – Sheryl MacMath & Saeed Rahman

1. Thank you for the positive response to the Indigenization Committee Blackboard of resources. Please share any comments/suggestions/additions for the Blackboard site with any of our committee members.
2. We are still seeking additional members, especially in CIS, for representation on the committee.
3. The committee is excited to share about the work of Enactus UFV. They have successfully started a partnership with FRIS (Fraser River Indigenous Society) to work on our Oak & Earth candle project and Big Brain Literacy project.
4. We are excited to recognize the Child, Youth, and Family Studies Department for taking the initiative to participate in department-wide workshops around Decolonizing and Indigenizing with Lorna Andrews. We are excited to hear how that goes this year.
5. As a committee we have decided that our focus for this year will be on providing support for our Indigenous faculty here at UFV. To this end, we will be collaborating on the development of a micro-course on cultural safety for faculty and students alike.