

**MINUTES**  
**Professional Studies Faculty Council**  
Friday, May 7, 2021  
9:00 AM, Conducted Electronically

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**Chair of the Faculty of Professional Studies:** Tracy Ryder Glass

**Chair of the Faculty Council Meeting:** Cyrus Chaichian

**Present:**

Amanda LaVallee	Colleen Bell*	Kenneth Gariepy	Mostafa Pruhmehdi*
Amir Shabani	Colleen Gingerich	Laura Crawford*	Nipuni Jayetileke
Awneet Sivia	Evan Taylor	Leah Douglas	Opeyemi Adesina
Barbara Salingré	Frank Zhang	Lisa Moy	Quan Cheng
Brianna Strumm	Georg Melzer	Luciana Hakak	Rilla Apostolakis
Carl Janzen	Heather Compeau*	Malaka Walpola*	Sophie Farmani*
Chris Campbell	Joanne Robertson	Mandeep Pannu	Suzan Beattie
Chris Schinckus	Karen Power*	Margaret Coombes	Tamika Schilbe
Christina Neigel	Karen Sharkey	Mark Littlefield	Vandy Britton
Christine Slavik	Karun Karki	Mary Saudelli	
Cindy Rammage	Kelly Guiaya	Maryam Siahbani	

**Regrets/Absent:**

Al Wiseman*	Gerry Gannon	Leon Pan	Reza Dibaj*
Allison Kilgannon*	Gerry Palmer	Liz Wiebe	Robert Harding
Amea Wilbur	Harleen Kaur*	Lorne MacKenzie	Ron Zitron
Amir Amintabar*	James Mandigo*	Maple Melder-Crozier	RoseAnne Timbrell
Amir Hajbaba	Jeff Wood*	Mariano Mapili*	Saeed Rahman
Cindy Stewart	Jelena Brcic	Mark Breedveld	Sandy Hill
Curtis Magnuson	Jillene Marlowe	Masud Khawaja	Sarah Kinsley*
Darrell Fox	Joanne MacLean	Mike Ivanof	Seonaigh MacPherson
David Dobson	Jon Thomas	Monique Goerzen	Sha Liao
David Johnston*	Karen Cooper	Patrick Storey*	Shannon Draney
Deirdre DeGagne	Keith Lownie	Paul Kroeker	Sheryl MacMath
Edward Lo	Kevin deWolde	Prachee Sehgal*	Simon Luke
Fiona McQuarrie	Kim Milnes	Raymond Leung	Talia Q
Gabriel Murray	Kirsten Robertson	Razi Iqbal*	

**Recorder:** Angie Reid\*

\* Indicates Non-Voting Member

1. **Call to Order and Territorial Acknowledgement**
2. **Presentations**
  - 2.1. **Strategic Research Plan Consultation – Jerri-Lynne Cameron, Director, Research Services & Industry Engagement**

**3. Agenda and Minutes**

**3.1. Agenda – May 7, 2021**

**MOTION:**

That the agenda of May 7, 2021 be approved as presented.  
Cyrus Chaichian / Tracy Ryder Glass  
CARRIED.

**3.2. Minutes – April 9, 2021**

**MOTION:**

That the minutes of April 9, 2021 be approved as presented.  
Cyrus Chaichian / Tracy Ryder Glass  
CARRIED.

**4. FPS News**

**4.1. Department and School News**

- The report was included in the agenda package.

**4.2. Associate Dean's News**

- The report was included in the agenda package.

**5. For Decision**

**5.1. HSER 261 Social Policy and Issues on Aging & HSER 264 Workshop Series in Aging – Discontinuation – *Kenneth Gariepy***

**MOTION:**

That the discontinuation of HSER 261 Social Policy and Issues on Aging and HSER 264 Workshop Series in Aging be approved as presented.  
Kenneth Gariepy / Tracy Ryder Glass  
CARRIED.

**5.2. Certificate in Extended Studies in Social Services, First Nations Option – Discontinuation – *Kenneth Gariepy***

**MOTION:**

That the discontinuation of the Certificate in Extended Studies in Social Services, First Nations option be approved as presented.  
Kenneth Gariepy / Tracy Ryder Glass  
CARRIED.

## 6. For Discussion

### 6.1. Rank and Tenure – Standing Item – *Tracy Ryder Glass*

- Communications have been ongoing from Lisa Bavington, Advisor, Tenure and Promotion, with respect to workshops and next steps for those faculty members eligible to apply for promotion. The timeline for submitting the dossier has been extended to August 2021.
- Congratulations to newly appointed Associate Professors
  - Quan Cheng – School of Business
  - Monique Goerzen – Department of Child, Youth & Family Studies
  - Maryam Siabhani – School of Computing
  - Barbara Salingre – Teacher Education Department
- All members of Professional Studies' Divisional Review Committees and the University Review Committee were thanked for their work on reviewing applications and making recommendations.

### 6.2. Fall Planning Update – *Tracy Ryder Glass*

- All areas have now had the opportunity to work with the Planning and Principles document and received the Ministry of Advanced Education and Skills Training's [Return-to-Campus Primer](#) on the return to in-person instruction in Fall 2021.
- Faculty and staff have worked together to confirm the delivery methods of courses and entered the information into the DCU to ensure students have the information they need to plan their Fall courses and register. All were thanked for the work they have done.
- Faculty were reminded that when a course is delivered online only, this includes exams, assessments, and evaluations.
- UFV has done several studies on interior air quality and the information has been posted on [UFV's blog](#).
- Tracy encouraged all to start thinking about contract tracing and seat planning, which is mentioned in the Return-to-Campus Primer. It is assumed that contact tracing protocols will continue in the Fall, so faculty will have to be ready to accommodate students that may not be sick, but may be required to self isolate for two weeks.

## 7. Reports

### 7.1. FPS Curriculum Committee – *Kenneth Gariepy*

- No update to report.

### 7.2. Indigenization Committee – *Sheryl MacMath*

- No update to report.

### 7.3. Learning Exchange Committee – *Cindy Stewart*

- No update to report.

#### **7.4. Faculty/College Council Reports**

- 7.5.1. Faculty of Access and Continuing Education
  - No representative to report.
- 7.5.2. Faculty of Applied & Technical Studies – Sandy Hill
  - No update to report.
- 7.5.3. College of Arts
  - No representative to report.
- 7.5.4. Faculty of Health Sciences – Colleen Gingerich
  - No update to report.
- 7.5.5. Faculty of Science – Frank Zhang
  - No update to report.

#### **7.5. Senate Report – *Gerry Palmer***

- No update to report.

#### **7.6. Teaching and Learning Advisory Committee Report – *Mary Saudelli***

- No update to report.

#### **7.7. Race Antiracism Network Report – *Awneet Sivia & Vandy Britton***

- No update to report.

#### **7.8. Field Placement Committee – *Monique Goerzen***

- No update to report.

#### **7.9. Dean's Report – *Tracy Ryder Glass***

- Talia Q was thanked for her leadership and commitment to the School of Computing, the recent transition to a school is something she fought for and saw achieved. Talia's term as Department Head has come to a close, but she's not going far and will undoubtedly continue with the same energy as she has always had in new initiatives moving forward.
- Carl Janzen was thanked for serving as the interim Director of Business. His ability to lead a diverse team through change and a pandemic while moving the School forward in new programming and processes was appreciated. Carl has started his new role as the Director, School of Computing.
- A number of Professional Studies team members are stepping away this year – and we celebrate them as they engage in the next phase of their life journey.
  - Fiona McQuarrie (School of Business), Doris Ball (Department of Child, Youth and Family Studies), Colleen Gingerich (School of Computing), Paul Kroeker (School of Computing), and Sandy Hill (Teacher Education Department) are retiring.
  - Jillene Marlowe (School of Business) will be leaving to start a new journey in Newfoundland.

## 8. Information Items

- 8.1. Course & Program Approvals from FPS Curriculum Committee
- Coding Skills Associate Certificate – Minor Revisions
- 8.2. PSFC Vacancies
- Professional Studies Faculty Council and its subcommittees have the following vacancies:
    - 2 student representatives – please communicate this opportunity to your students.
    - 1 member of Senate.
    - Representative from FPS to the Faculty of Access and Continuing Education
    - Representative from FPS to the College of Arts
  - The Faculty of Professional Studies Curriculum Committee has the following vacancies:
    - Alternate Representative for the School of Business
    - Alternate Representative for the Department of Information Studies
    - Alternate representative for the School of Social Work and Human Services
  - Members interested in any of these vacancies should contact [FPS.Committees@ufv.ca](mailto:FPS.Committees@ufv.ca).
- 8.3. Professional Studies 2021-22 Meeting Schedule
- 8.4. Upcoming Events/Important Dates
- [UFV's 2021 Student Research Day Online Showcase](#) – Professional Studies Winners: Natalie Dahl, Jennifer Banh, Olivia deGroot, Elizabeth Welton, Courtney Mignot, Kiran Toor (Social Work and Human Services)
  - Victoria Day – UFV Closed – May 24, 2021
  - A variety of digital pedagogy and teaching strategies workshops are being hosted by the [Teaching & Learning Centre](#).
  - Learning and development workshops are being hosted by [Human Resources](#) to help employees improve their technical skills, physical and mental well-being, interpersonal communications, and more.
- 8.5. Policy Revisions
- [Course Repeat \(86\)](#) – Feedback Due May 14, 2021
  - [Accounting Procedures and Surplus Distribution, Continuing Studies & Contract Services \(122\)](#) – Policy Rescinded
  - [Program Suspension and Discontinuance \(222\)](#) – Revisions Approved by Senate
  - Board Bylaw [BGB 110.16 Delegation of Authority](#) – Revisions Approved by the Board of Governors
  - Board Bylaw [BGB-110.17 Board Policies and Board Policy Directions](#) – Revisions Approved by the Board of Governors
  - Board Bylaw [BGB 110.18 Presidential Performance Evaluation](#) – New Bylaw Approved by the Board of Governors

- Board Policy [BRP-225.04 Labour Relations Management](#) – Revisions Approved by the Board of Governors

8.6. The next Faculty Council Meeting is June 4, 2021. Agenda deadline is May 20. Send submissions to [FPS.Committees@ufv.ca](mailto:FPS.Committees@ufv.ca).