



MINUTES
Professional Studies Faculty Council
Friday, September 17, 2021
9:00 AM, Conducted Electronically

Chair of the Faculty of Professional Studies: Tracy Ryder Glass

Chair of the Faculty Council Meeting: Cyrus Chaichian

Present:

| | | | |
|------------------|-----------------|------------------|-------------------|
| Amanda LaVallee | Cindy Stewart | Kelly Guiaya | Mary Saudelli |
| Amea Wilbur | Colleen Bell* | Kenneth Gariepy | Monique Goerzen |
| Barbara Salingré | Curtis Magnuson | Laura Crawford* | Nikki Yee |
| Brianna Strumm | Evan Taylor | Lisa Moy | Opeyemi Adesina |
| Carl Janzen | Frank Zhang | Liz Wiebe | Quan Cheng |
| Chris Campbell | Georg Melzer | Malaka Walpola* | Rilla Apostolakis |
| Chris Schinckus | James Mandigo* | Margaret Coombes | Russell Campbell* |
| Christine Slavik | Karen Sharkey | Mark Breedveld | Tamika Schilbe |
| Cindy Rammage | Karun Karki | Mark Littlefield | |

Regrets/Absent:

| | | | |
|--------------------|------------------|----------------------|---------------------|
| Al Wiseman* | Gerry Gannon | Kim Milnes | Prachee Sehgal* |
| Allison Kilgannon* | Gerry Palmer | Kirsten Robertson | Raymond Leung |
| Amir Hajbaba | Heather Compeau* | Leah Douglas | Robert Harding |
| Amir Shabani | Ismail El Sayad* | Leon Pan | Ron Zitron |
| Awneet Sivia | Jeff Wood* | Lorne MacKenzie | RoseAnne Timbrell |
| Christina Neigel | Jelena Brcic | Luciana Hakak | Saeed Rahman |
| Darrell Fox | Joanne MacLean | Mandeep Pannu | Seonaigh MacPherson |
| David Dobson | Joanne Robertson | Maple Melder-Crozier | Sha Liao |
| David Johnston* | Jon Thomas | Mariano Mapili* | Shannon Draney |
| Deirdre DeGagne | Jonathan Ferris | Maryam Siahbani | Sheryl MacMath |
| Diljot Kaur* | Karen Cooper | Masud Khawaja | Sophie Farmani* |
| Edward Lo | Karen Power* | Mike Ivanof | Talia Q |
| Elizabeth Watters* | Keith Lownie | Mostafa Pruhmehdi* | Tim Dueck |
| Gabriel Murray | Kevin deWolde | Nipuni Jayetileke | Vandy Britton |

Recorder: Angie Reid*

* Indicates Non-Voting Member

1. Call to Order and Territorial Acknowledgement

2. Agenda and Minutes

2.1. Agenda – September 17, 2021

MOTION:

That the agenda of September 17, 2021 be approved as presented.
Cyrus Chaichian / Tracy Ryder Glass
CARRIED.

2.2. Minutes – June 4, 2021

MOTION:

That the minutes of June 4, 2021 be approved as presented.
Cyrus Chaichian / Tracy Ryder Glass
CARRIED.

3. FPS News

3.1. Department and School News

- The report was included in the agenda package.

3.2. Associate Dean's News

- The report was included in the agenda package.

4. For Decision

4.1. Accounting Certificate – Major Revisions – *Kenneth Gariepy*

MOTION:

That the major revisions to the Accounting Certificate be approved as presented.
Kenneth Gariepy / Tracy Ryder Glass
CARRIED.

4.2. Bachelor of Business Administration (Aviation) and Business Administration (Aviation) Diploma – Co-operative Option – *Kenneth Gariepy*

MOTION:

That the major revisions to the Bachelor of Business Administration (Aviation) and Business Administration (Aviation) Diploma be approved as presented.
Kenneth Gariepy / Tracy Ryder Glass
CARRIED.

4.3. EDUC 481 Special Topics in K-12 Education I – Major Revisions – *Kenneth Gariepy*

MOTION:

That the major revisions to EDUC 481 Special Topics in K-12 Education I be approved as presented.
Kenneth Gariepy / Tracy Ryder Glass
CARRIED.

**4.4. EDUC 482 Special Topics in K-12 Education II – Major Revisions –
*Kenneth Gariepy***

MOTION:

That the major revisions to EDUC 482 Special Topics in K-12 Education II be approved as presented.

Kenneth Gariepy / Tracy Ryder Glass
CARRIED.

**4.5. EDUC 483 Special Topics in K-12 Education III – Major Revisions –
*Kenneth Gariepy***

MOTION:

That the major revisions to EDUC 483 Special Topics in K-12 Education III be approved as presented.

Kenneth Gariepy / Tracy Ryder Glass
CARRIED.

5. For Discussion

5.1. Rank and Tenure – Standing Item – *Tracy Ryder Glass*

- The Divisional Review Committee vacancies are paused until after the Faculty restructuring occurs.
- The Individual Probationary Evaluation Committee (IPEC) orientation was held on September 9, 2021.

5.2. Faculty of Professional Studies Restructuring – *Tracy Ryder Glass*

- Tracy Ryder Glass gave the history of how restructuring the Faculty of Professional Studies has evolved over the past few years.
- The proposal memo will be reviewed by the Board of Governors on October 1, 2021. The target launch date is April 2022.
- Tracy Ryder Glass, Mary Saudelli, and Sue Brigden are working together on the formation of the Faculty of Education, Community, and Human Development.

5.3. COVID-19 Update – Standing Item – *Tracy Ryder Glass*

- Faculty and staff are reminded to stay up to date and refer to [UFV's Return to Campus website](#); information is updated there before other channels.
- UFV's updated [mask procedures](#) and the [vaccination survey results](#) were discussed.
- Due to privacy legislation, if a student communicates to an employee that they have tested positive for COVID-19, the employee cannot disclose this to other students or employees. If an employee experiences this situation, they should contact Tracy Ryder Glass for assistance. Fraser Health will determine and handle contact tracing and notifications.

6. Reports

6.1. FPS Curriculum Committee – *Kenneth Gariepy*

- No update to report.

6.2. Indigenization Committee – *Sheryl MacMath*

- No update to report.

6.3. Learning Exchange Committee – *Kirsten Robertson*

- No update to report.

6.4. Faculty/College Council Reports

7.5.1. Faculty of Access and Continuing Education

- No representative to report.

7.5.2. Faculty of Applied & Technical Studies

- No representative to report.

7.5.3. College of Arts

- No representative to report.

7.5.4. Faculty of Health Sciences

- No representative to report.

7.5.5. Faculty of Science – *Frank Zhang*

- No update to report.

6.5. Senate Report – *Gerry Palmer*

- No update to report.

6.6. Teaching and Learning Advisory Committee Report – *Mary Saudelli*

- No update to report.

6.7. Race Antiracism Network Report – *Awneet Sivia & Vandy Britton*

- No update to report.

6.8. Field Placement Committee

- No update to report.

6.9. Dean's Report – *Tracy Ryder Glass*

- Department Heads, Directors, and the Dean's Office team were thanked for their assistance preparing for the return to campus and Fall 2021 semester.
- Campus will be closed and classes cancelled on September 30, 2021 in observance of the National Day for Truth and Reconciliation.

- Professional Studies Faculty Council will continue to be held virtually for the foreseeable future.

7. Presentations

7.1. Provost Update – *James Mandigo, Provost & Vice-President, Academic*

8. Information Items

8.1. Course & Program Approvals from FPS Curriculum Committee

- Business Administration Certificate – Minor Revisions
- Business Programs – Math Equivalency

8.2. PSFC Vacancies

- Professional Studies Faculty Council and its subcommittees have the following vacancies:
 - 2 sessional representatives
 - 2 student representatives – please communicate this opportunity to your students.
 - 1 member of Senate.
 - Representative from FPS to the Faculty of Access and Continuing Education
 - Representative from FPS to the Faculty of Applied & Technical Studies
 - Representative from FPS to the Faculty of Health Sciences
- The Faculty of Professional Studies Curriculum Committee has the following vacancies:
 - Representative for the School of Social Work & Human Services
 - Alternate Representative for the School of Business
 - Alternate Representative for the Department of Information Studies
 - Alternate representative for the School of Social Work and Human Services
- Members interested in any of these vacancies should contact FPS.Committees@ufv.ca.

8.3. Upcoming Events/Important Dates

- Thanksgiving – UFV Closed – October 11, 2021
- A variety of digital pedagogy and teaching strategies workshops are being hosted by the [Teaching & Learning Centre](#).
- Learning and development workshops are being hosted by [Human Resources](#) to help employees improve their technical skills, physical and mental well-being, interpersonal communications, and more.

8.4. [Policy Revisions](#)

- Course Audit (108) – Approved by Senate
- Honorary Doctorate Degrees (221) – Approved by Senate
- BRP-200.04 Controlled Entities – Approved by the Board of Directors

- **BRP-205.05 Budget Process and Approval – Approved by the Board of Directors**
 - **BRP-215.01 Investment Policy – Approved by the Board of Directors**
- 8.5. National Career Month – Call for Expressions of Interest and Ideas**
- 8.6. 2021-22 Professional Studies Meeting Dates**
- 8.7. The next Faculty Council Meeting is October 15, 2021. Agenda deadline is September 30. Send submissions to FPS.Committees@ufv.ca.**